

Hello everyone,

We have been informed that two employees who have been on the Rancho Campus have tested positive for COVID-19; one in Information Technology who was present on November 30<sup>th</sup> and December 1<sup>st</sup>, and the other in Maintenance and Operations who was present on December 7<sup>th</sup> and 8<sup>th</sup>.

In order to protect the privacy of the affected individuals, we will not be providing their names. Please note that the employees who tested positive will not be returning to campus until appropriate medical clearances have been secured. **We have made appropriate notifications to all individuals with whom these employees had contact.**

As you are aware, the District has developed and implemented strict guidelines to ensure the health and safety of the entire campus community. We believe these safety measures helped to minimize the risk in this instance.

As we have shared with you previously, if you are experiencing any COVID-19 related symptoms, you are directed to stay home and not attend any in-person classes or labs, and to contact your instructor and/or supervisor for further direction.

We will continue to keep you updated and appreciate your assistance in keeping the campus community safe. In order to work on campus and attend in-person classes, we require you to:

- Practice social distancing
- Wear a face covering
- Frequently wash hands
- Stay home if you show any signs of sickness. COVID-19 symptoms include fever, cough, sore throat, headache, fatigue, muscle or body aches, congestion or runny nose, nausea or vomiting, and shortness of breath.

Please refer to our "[Safe Campus Reopening](#)" report for more information.

If you believe you are sick or have been exposed to someone with COVID-19, please contact your primary health care provider as soon as possible. If you are a San Bernardino County resident, visit the [COVID-19 testing site](#) page to schedule an appointment if you'd like to get tested.

If you test positive, please contact Susan Hardie in human resources at [susan.hardie@chaffey.edu](mailto:susan.hardie@chaffey.edu) immediately. If you are a student with health concerns, please visit the [Chaffey College Student Health Services page](#).

Should you have any questions regarding this information, please contact one of the reopening committee tri-chairs listed below.

Sincerely,

Troy Ament  
Steve Lux  
Susan Hardie