



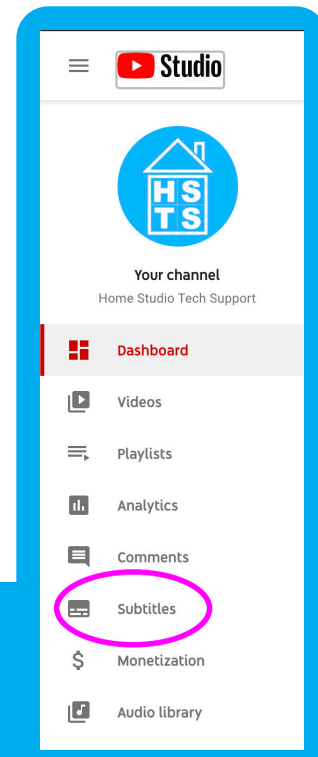
# Chaffey College Art Department

## How Add Subtitles to a YouTube Video

YouTube will auto generate subtitles for any video you upload. They can be turned on off simply by clicking the CC icon in the lower right corner of the player.

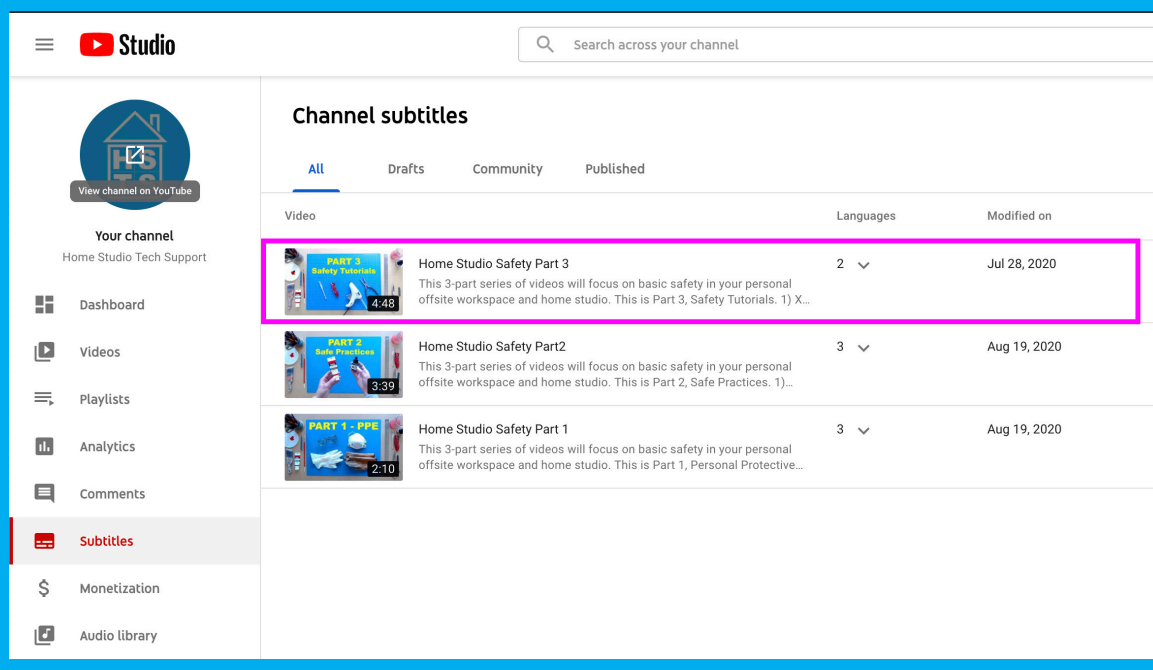
These auto generated subtitles are good, but not perfect. They will contain punctuation and spelling errors. Use this guide to correct those errors and customize your subtitles.

This guide assumes you are already familiar with creating and uploading videos in YouTube.



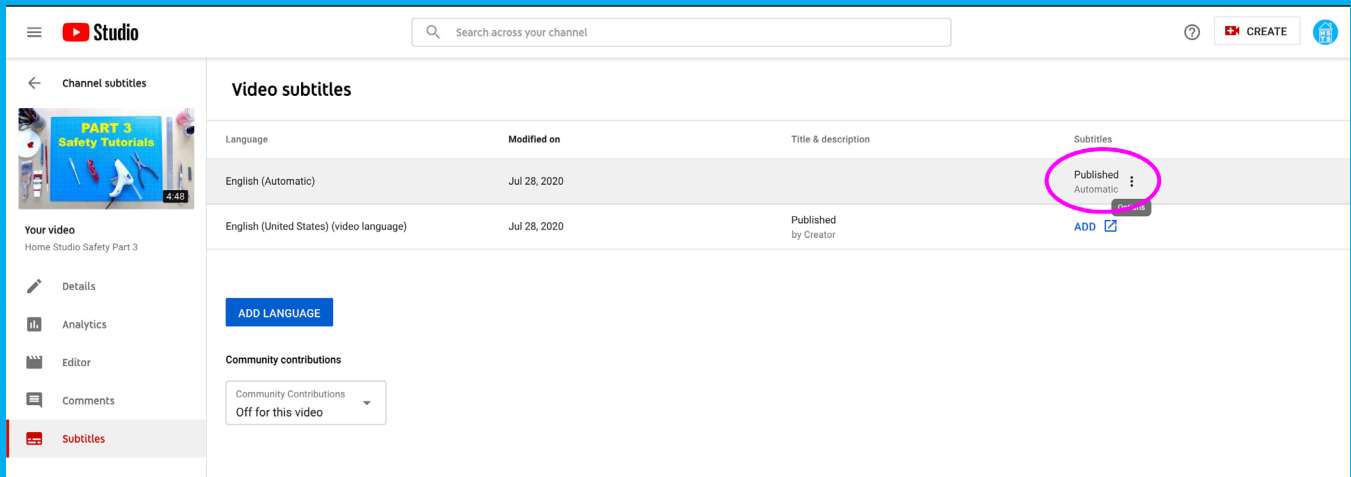
**1** While logged into YouTube Studio, click the “Subtitles” tab located in the menu on the left side of the screen.

**2** Select the video you want to edit.

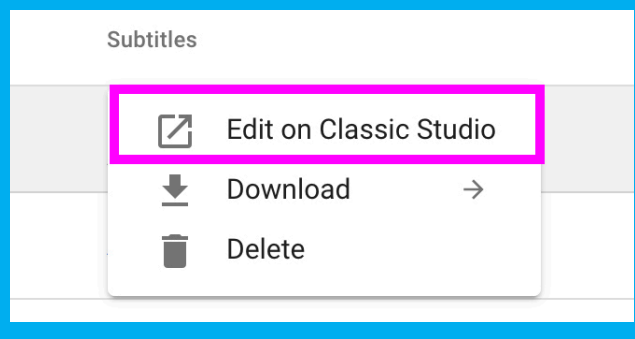


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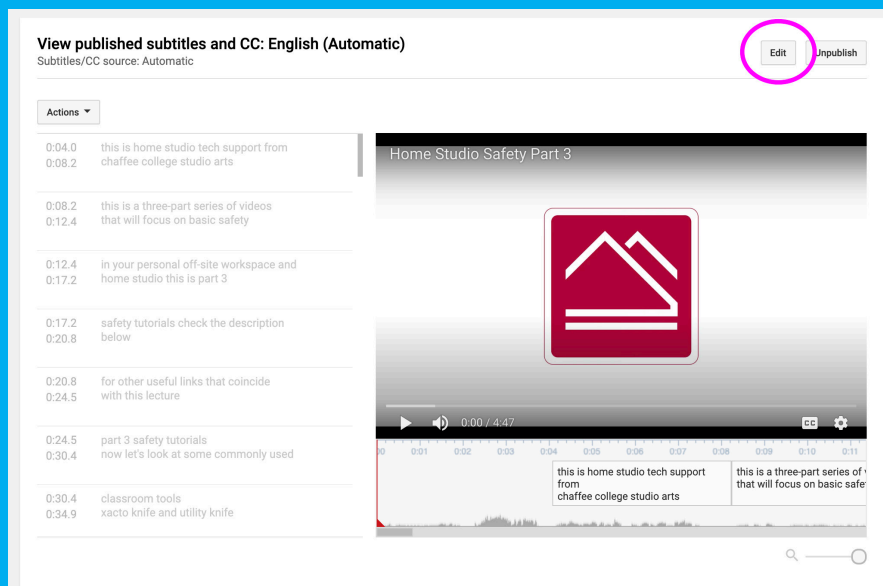
## 3 Hover over the (Automatic) option and click the three vertical dots.



## 4 Select "Edit on Classic Studio" from the drop down menu.



## 5 Click "Edit" in the upper right corner.



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**6** Edit spelling and punctuation of the auto generated text within the panel on the left.

The screenshot shows the YouTube subtitle editor interface. The left panel, titled "Transcribe and set timings: English", contains a list of subtitle entries with their respective start and end times and a text box for editing. A pink arrow points from the instruction above to the first text box. The right panel shows a video player with a red house icon. Below the video is a timeline with a pink arrow pointing to a subtitle block. At the top right of the editor, there are two buttons: "Delete draft" and "Publish edits", with the latter circled in pink. A search bar and a "Pause video while typing" checkbox are also visible at the bottom of the interface.

**7** Edit the duration and placement of your subtitles in the timeline below the viewer. Adjust the timing by scrubbing through your video and dragging the text block handles to the right or left.

**8** When you are finished, click "Publish Edits" in the upper right.