

MINUTES - CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)



OUTREACH COMMITTEE MEETING

Monday, October 10, 2022 | 12:30-1:15pm | Online via Zoom

Meeting Link: <https://chaffey-edu.zoom.us/j/87197357380>

Meeting ID#: 871 9735 7380 | Call In #: +1 669-900-6833

1. CALL TO ORDER

- **MEETING DATE, TIME & LOCATION:** Monday, October 10, 2022 at ___ pm online via Zoom.
 - This meeting was presided over by Director Narvaez with ___ as secretary.

2. ATTENDEES

MEMBERS IN ATTENDANCE:

- **CHAIR: Director of Outreach:** Marissa Narvaez
- **Senator:** Roland Burgess
- **Senator:** Stephany Guevara
- **Senator:** Javeon Shannon
- **Faculty Advisor:** Charles Williams

MEMBERS ABSENT:

3. APPROVAL OF PREVIOUS MINUTES

- n/a

4. APPROVAL OF AGENDA

- *Motion to approve the agenda for the 10/10/2022 meeting, moved by ___, the motion was seconded and approved.*

5. PUBLIC COMMENTS*

- No public comments.

6. GUEST SPEAKER(S)

- No guest speaker(s)

7. EXECUTIVE/CCSG COMMITTEE REPORTS

- Director of Outreach and Faculty Advisor gave reports.

8. SHARED GOVERNANCE COMMITTEE REPORTS

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- a. **Communications Workflow** - Faculty Advisor Williams introduced the committee to this document.
- b. **Social Media Assignments** - Director Narvaez assigned senators to various social media platforms.
- c. **Platform Research** - Director Narvaez lead a discussion on possibly new CCSG social media accounts.
- d. **CCSG Giveaway & Promotional Merchandise** - Director Narvaez lead a discussion on CCSG giveaway and promotional merchandise orders. Senators Burgess and Shannon were appointed to research and propose a list of potential items for the next committee meeting.
- e. **Campus Wide Canvas Shell** - Director Narvaez introduced the plan for building a LMS (learning management system) for all students.
- f. **Mass Texting** - Director Narvaez assigned senators to this task.

11. INTRODUCTION OF BILLS

12. BILLS FOR VOTE

13. ANNOUNCEMENTS

- The next Delegations meeting will be Monday, October 24 @ 12:30-1:15pm.

14. ADJOURNMENT

- *Motion to adjourn the meeting was made by Director of Outreach at 1:07pm.*