



MINUTES FOR 9/9/21

EXECUTIVE BOARD MEETING

CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

CALL TO ORDER

MEETING DATE, TIME & LOCATION: Thursday, September 9, 2021 at 3:04pm online via Zoom.

This meeting was presided over by CCSG President/Student Trustee, Rousselle Douge with Director Slattery as secretary.

ATTENDEES

MEMBERS IN ATTENDANCE:

Chair - CCSG President/Student Trustee: Rousselle Douge

VP of Administration: Michael Thomas

Director of Communications: Sandra Slattery

Director of Finance: Elizabeth Hernandez

Director of Activities: Christine Cabrera

Program Assistant: Julia Penigar

Faculty Advisor: Charles Williams

MEMBERS ABSENT:

Dean of Student Life: Chris H. Brunelle

APPROVAL OF PREVIOUS MINUTES

A motion to approve the minutes of the 8/23/2021 meeting was made by VP Thomas.

APPROVAL OF AGENDA

A motion to approve the agenda for the 9/9/2021 meeting was made by VP Thomas.

PUBLIC COMMENTS

A public comment from one student was heard by the Executive Board.

GUEST SPEAKER(S)

No guests.

EXECUTIVE/CCSG COMMITTEE REPORTS

Reports were given by executive board members regarding the committees they chair. Faculty Advisor gave a report and no report was given by the Program Assistant.

SHARED GOVERNANCE COMMITTEE REPORTS

No reports.

UNFINISHED BUSINESS

- a. **Attendance** – VP Thomas presented that Senator Jeffrey has 4 total unexcused absences.

NEW BUSINESS

- a. **Weekly Reports** - The E-Board reviewed the process for submitting weekly reports online.
- b. **Agendas and Minutes** - The E-Board discussed the procedure for producing agendas and submitting minutes. Professor Williams presented the CCSG Agenda Timeline to assist the E-Board members with when to submit CCSG agendas.
- c. **Monthly Committee Reports** – President Douge discussed a weekly rotation of committee reports to the Senate with the following rotation: Finance, Delegations, and Outreach.
- d. **Event Proposal Form** - The Dean will introduce the Event Proposal form with the E-Board. This was postponed until next meeting.

INTRODUCTION OF BILLS

No bills were introduced.

ANNOUNCEMENTS

The next E-Board meeting will be held on Thursday, September 23, 2021 at 3:00pm.

ADJOURNMENT

A motion that the meeting be adjourned was made by Director Slattery and this was agreed upon at 4:13pm.