

# Does the student need immediate assistance?

## YES ▼

### If the student is:

- Having a medical emergency
- Showing behaviors that are clearly threatening, violent, actively reckless, or dangerous
- Disorderly and will not cooperate with directives from a Chaffey College employee
- Indicates a plan to harm self or others in the community

### Contact

Campus Police immediately at (909) 652-6911 or 911

### Response

- Dispatch will send Campus Police and the appropriate support as needed: i.e. a HEAT member, Director of Social Wellness and Behavioral Support, and/or emergency response agencies (paramedics and/or fire department) to the scene of the call.
- Campus Police and support services will assess the situation and the student with all parties' safety and best interests in mind.
  - If student requires medical transport, they will be assessed and, if appropriate, they can decline the transport.
- If the student requires additional mental health service, an online [BIT Referral Form](#) may be submitted to provide additional outreach, support services, and follow-up.
- If the student violated any of the Standards of Student Conduct, an online [Incident Report Form](#) may be submitted.

## NO ▼

### If the student is showing behaviors that are concerning and/or disruptive:

- Sudden and significant drops in academic performance
- Isolating from others
- Exhibiting symptoms of depression, anxiety, or trauma
- Excessive demands of time and resources from others in the community
- Sending intrusive, intimidating, bizarre, or erratic communications
- Frustrated or hostile towards others
- Interaction with them has left you feeling uneasy or uncomfortable

### Contact

Submit online [Incident Report Form](#) or [BIT Referral Form](#). Both forms can be found on the [Student Affairs webpage](#).

### Response

#### Incident Reports

The Dean of Student Affairs will review the report, meet with student, determine if a violation of the Standards of Student Conduct occurred, impose sanctions, and provide support services as needed.

#### Behavioral Intervention Team (BIT) Referrals

The referral is screened by core BIT members to see if immediate action is required or not.

- If so, immediate action is taken.
- If not, the referral will be assessed at the next BIT meeting where action plan, outreach, support services, and follow-up are provided to the student and referring party, as needed.

**Chaffey College utilizes the BIT referral and Incident report systems to triage and does not have a drop-in center for students to who may need immediate assistance.**

### BIT Is

- Outreach based on care and concern. Every effort is made to provide students with supportive intervention for the care and support for student's success and well-being.
- A confidential reporting resource available 7 days a week, 24 hours a day through the online [BIT Referral Form](#).
- A support for students who appear to be in distress.

### BIT Is Not

- **911:** If you feel that you or any other person is in immediate danger, call Campus Police (909) 652-6911 or 911
- **Student Discipline:** In circumstances where behavior may threaten the campus community, the student discipline process may be utilized.
- **HR:** If you need to report concerns for a Chaffey College employee, those should be reported to HR and/or your direct supervisor.