

**OFFICIAL PROCEEDINGS  
OF THE GOVERNING BOARD  
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, June 24, 2021, live at the Chaffey College Rancho Cucamonga campus and virtually via videoconference. Board President Ovitt called the meeting to order at 2:01 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt, Ms. Olivares-Lambert, Ms. Douge (Student Trustee)

Members absent: none

**CLOSED SESSION**

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:03 p.m. Closed session was adjourned at 3:15 p.m.

**STUDY SESSION**

2021-2022 Chaffey College Vision for Success Performance Outcomes – Laura Hope, associate superintendent of instruction and institutional effectiveness, gave an introduction of the Vision for Success which was released by the Chancellor's Office in 2017 and replaced the Student Success Scorecard. Ms. Hope introduced Jim Fillpot, dean, policy and grants, who presented on: systemwide goals – increase completion by 20%; increase transfer by 35%; reduce unit accumulation from 87 to 79 units; increase employment in field of study from 69% to 76% (workforce); reduce equity achievement gaps for good by 2026-27; Chaffey goal-setting process; Vision for Success goals selected by Chaffey; and Chaffey and systemwide progress. Laura Hope thanked Dean Fillpot for his research and spoke about factors impacting Vision for Success progress.

2021-2022 Tentative Budget – Lisa Bailey, associate superintendent of business services and economic development, introduced Anita Undercoffer, executive director, fiscal and budgeting services, who presented on: Chaffey College 2020-2021 update; current year summary; enrollment decline full/full-time equivalent students; 2021-2022; revenue and expense trend actuals; Governor's proposed May revise budget; system plan for equitable recovery; 2021-2022 Chaffey College tentative budget; Chaffey College

outlook/challenges; and 2021-2022 state budget process update. Associate Superintendent Bailey and Superintendent/President Shannon thanked President Ovitt for serving as the budget liaison and for his diligent review of the tentative budget.

### REGULAR SESSION

The regular session reconvened at 4:05 p.m., and Board President Ovitt asked Superintendent/President Shannon to lead the Pledge of Allegiance to the Flag.

### PUBLIC COMMENTS

Julie Sanchez, executive assistant, superintendent/president's office, read public comments received from classified staff regarding the 2021-2022 tentative budget. The following CSEA members urged the Governing Board to vote on a budget that reflects the state legislature's affirmative vote of a 5.07% COLA (Cost-of-Living Adjustment): Timothy Johnson; Chuy Lorenzana; Edgar Binoya; Michelle Sims; Lisa Cordova; Valery Gibbs; Ramssey Ochoa; Cherie Ventola; Thanh Nguyen; Andrew Zwissler; Amanda Admire; Leticia Mowrey; Al Williams; Rita Morales; Priscilla Stigler; Laura Rodes; Megan Robles; Aspyn Audibert; Krysten Audibert; and Noah Snyder, CSEA Labor Relations Representative.

### COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Rousselle Douge reported that Chaffey College Student Government (CCSG) is holding a special election due to unfilled seats from the last election. Two executive board members, along with ten senator positions, are open for election. Ms. Douge stated that as they do not have a vice president yet, she is serving as the chair of the election committee. The entirety of CCSG will officially start after the election and the open seats are filled.

Trustee McLeod had no report.

Trustee McDougal had no report.

Trustee Brugger reported that she donated to the Sherman Taylor scholarship fund, made her monthly donations to the College, and attended, via Zoom, the San Bernardino County Senior Disabled Fund meeting. Ms. Brugger thanked Associate Superintendent Alisha Rosas for the brochure she had distributed to the community, which contained valuable information for Chaffey students. She also announced that Dr. Shannon deserved a round of applause for his part in receiving the \$25 million gift from MacKenzie Scott.

Trustee Olivares-Lambert congratulated Dr. Shannon and everyone involved in the \$25M gift from Ms. Scott. She offered her support to continue the equity-oriented, front-line work that this generous gift will make possible.

Board President Ovitt commented that he was so thankful for the College's outstanding leadership, teachers and staff members who contributed to making Chaffey a great place to receive an education and that this is the reason the College received this unsolicited gift. Additionally, Mr. Ovitt reported that he attended the following events: Promise Scholars, First 5, Children's Fund, Chaffey College budget preparation, National CORE affordable housing grand opening in Ontario, Rancho Cucamonga Chamber outgoing president recognition, Health Net COVID clinic, YMCA association goal setting, and a Chaffey Community Show Band performance.

## LEGISLATIVE UPDATE

Dr. Janeth Rodriguez, director, alumni and community relations, provided a written presentation which included updates on: college affordability legislation; American's College Promise Act of 2021; Debt-Free College Act of 2021; College for All Act of 2021; legislative process update; and priority bill for Community College League of California including AB 927, AB 1456, AB 775, AB 928, and AB 1326.

## FOUNDATION

Dr. Lisa Nashua, executive director of the Foundation, provided a written report which included: *Remember the Moose* scholarship campaign, His Challenge Match, summer scholarship audit, HowMet International Foundation, Southern California Edison, Foundation for California Community Colleges, and a Chaffey College Foundation golf tournament update.

## REPORTS

### CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or Ratification of:

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers. Myriam Arellano to the temporary, unclassified, professional expert position of accounting manager, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Laura Alvarado to the temporary, unclassified, professional expert position of assistant director, adult education pathways, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Nathaneal Akin to the temporary, unclassified, professional expert position of athletic trainer, effective July 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

Frances Lao to the temporary, unclassified, professional expert position of athletic trainer, effective June 14, 2021, through December 31, 2021, under the terms and conditions of the employment agreement.

Shae Morgan to the temporary, unclassified, professional expert position of athletic trainer, effective June 14, 2021, through December 31, 2021, under the terms and conditions of the employment agreement.

Brashit Vardeh Tarmani to the temporary, unclassified, professional expert position of athletic trainer, effective July 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

Samir Shah to the temporary, unclassified, professional expert position of bond program manager, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Remberto Aguilar to the temporary, unclassified, professional expert position of craft trades trainer, economic development, effective July 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

Michael Goss to the temporary, unclassified, professional expert position of director, center of excellence, region 9, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Tomeika Carter to the temporary, unclassified, professional expert position of director, diversity, equity, and inclusion, effective July 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

Matthew Morin to the temporary, unclassified, professional expert position of director, intersegmental partnerships and deliveries, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Leticia Romo to the temporary, unclassified, professional expert position of director, student equity and engagement, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Deborah Smith to the temporary, unclassified, professional expert position of economic development administrator, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Jonathan Fox to the temporary, unclassified, professional expert position of employer engagement and contract education coordinator, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Eric Houck to the temporary, unclassified, professional expert position of executive director, information technology, effective July 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

Andrew Smith to the temporary, unclassified, professional expert position of first assistant coach, baseball/out-of-season/all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Kristin Crowell to the temporary, unclassified, professional expert position of first assistant coach, cross country and out-of-season, all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Prentice Harris to the temporary, unclassified, professional expert position of first assistant coach, men's basketball, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Christopher Araya to the temporary, unclassified, professional expert position of first assistant coach, men's soccer and out-of-season/all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Lori Oaks to the temporary, unclassified, professional expert position of first assistant coach, softball/out-of-season, all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Vijay Mani to the temporary, unclassified, professional expert position of first assistant coach, women's basketball/out-of-season, all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Daniel Fox to the temporary, unclassified, professional expert position of first assistant coach, women's soccer and out-of-season/all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Angela Kanigowski to the temporary, unclassified, professional expert position of first assistant coach, women's swimming and out-of-season/all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Brooke Padilla to the temporary, unclassified, professional expert position of first assistant coach, women's water polo/out-of-season/all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

David Slover to the temporary, unclassified, professional expert position of football coordinator/out-of-season, all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Karena Jimenez to the temporary, unclassified, professional expert position of grant coordinator, effective July 1, 2021 through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Linda Lamp to the temporary, unclassified, professional expert position of grant director, effective July 1, 2021, through December 31, 2021, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Robert Lander to the temporary, unclassified, professional expert position of head coach, cross country, effective August 1, 2021, through December 31, 2021, under the terms and conditions of the employment agreement.

Robert Hadaway to the temporary, unclassified, professional expert position of head coach, football, effective August 1, 2021, through December 31, 2021, under the terms and conditions of the employment agreement.

Jeff Klein to the temporary, unclassified, professional expert position of head coach, men's basketball, effective July 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

Benjamin Cooper to the temporary, unclassified, professional expert position of head coach, men's soccer, effective August 1, 2021, through December 31, 2021, under the terms and conditions of the employment agreement.

LaTasha Burnett to the temporary, unclassified, professional expert position of head coach, women's basketball, effective July 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

Graziella Cooper to the temporary, unclassified, professional expert position of head coach, women's soccer, effective August 1, 2021, through December 31, 2021, under the terms and conditions of the employment agreement.

Kayle Morris to the temporary, unclassified, professional expert position of head coach, women's swimming, effective January 2, 2022, through May 31, 2022, under the terms and conditions of the employment agreement.

Laura Kocsis to the temporary, unclassified, professional expert position of head coach, women's water polo, effective August 1, 2021, through December 31, 2021, under the terms and conditions of the employment agreement.

Dena Mangini to the temporary, unclassified, professional expert position of job developer, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Gerald Sanchez to the temporary, unclassified, professional expert position of logistics coordinator/inspector, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Richard Levine to the temporary, unclassified, professional expert position of maintenance manager, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Isabel Bogue to the temporary, unclassified, professional expert position of manager, administrative application services, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Natalie Weaver to the temporary, unclassified, professional expert position of manager, apprenticeships and grants, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Melissa Pinion to the temporary, unclassified, professional expert position of manager, communications, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Heather Nishioka to the temporary, unclassified, professional expert position of manager, community partnerships and advancement, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Sarah Riley to the temporary, unclassified, professional expert position of manager, facilities development, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Sergio Lopez to the temporary, unclassified, professional expert position of manager, grounds, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Adalberto Rodriguez to the temporary, unclassified, professional expert position of manager, panther care and veterans resource center, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Prentice Harris to the temporary, unclassified, professional expert position of program coordinator, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Elizabeth Almanza to the temporary, unclassified, professional expert position of project director, upward bound program, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

David Lamour to the temporary, unclassified, professional expert position of second assistant coach, football/out-of-season, all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Joseph Sanchez Rodriguez to the temporary, unclassified, professional expert position of second assistant coach, football/out-of-season, all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Jacob Davies to the temporary, unclassified, professional expert position of second assistant coach, men's soccer/out-of-season, all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Erik Zamudio to the temporary, unclassified, professional expert position of second assistant coach, women's soccer/out-of-season, all sports, effective July 1, 2021, through May 31, 2022, under the terms and conditions of the employment agreement.

Rustico Antolin to the temporary, unclassified, professional expert position of simulation technology specialist, effective August 2, 2021, through May 18, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.

Ruben Nevarez to the temporary, unclassified, professional expert position of simulation technology specialist, effective July 1, 2021, through June 30, 2022, including a one-time

- payment effective July 1, 2020, under the terms and conditions of the employment agreement.
- Alan Braggins to the temporary, unclassified, professional expert position of statewide director, advanced manufacturing, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.
- Irene Gishwiller to the temporary, unclassified, professional expert position of student experience and career training expert, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.
- Sam Gaddie to the temporary, unclassified, professional expert position of sustainability and environmental safety officer, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.
- Janice Sewell to the temporary, unclassified, professional expert position of title V coordinator, dual enrollment and work-based learning, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.
- Pedro Molina to the temporary, unclassified, professional expert position of work-based learning liaison, economic development, effective July 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.
- Rosalinda Rivas to the temporary, unclassified, professional expert position of workforce development coordinator, effective July 1, 2021, through June 30, 2022, including a one-time payment effective July 1, 2020, under the terms and conditions of the employment agreement.
- Jacqueline Rivera to the temporary, unclassified, professional expert position of workforce training liaison, economic development, effective July 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

Appointment of:

The Governing Board approved the temporary increase in assignment for Alice Soto, administrative assistant II, health sciences, from .475 to 1.0 FTE for the period of July 1, 2021, through December 31, 2021.

In closed session, the Governing Board voted by a unanimous (5:0) to deny an appeal submitted by an employee of a Title 5 administrative determination and to issue a final District decision approving the Title 5 administrative determination.

## MONITORING

The following reports were submitted to the Governing Board for their information:

2021-2022 Chaffey College Vision for Success Performance Outcomes

Annual Measure P Financial Audit

Curriculum Monitoring Report

## CONSENT AGENDA

Trustee Olivares-Lambert recused herself from any discussion or voting on item E.2.g of the consent agenda because the Chaffey Joint Union High School District (CJUHS) is a source of income for a company she owns.

A motion was made by Mr. McDougal, seconded by Ms. Brugger, to approve item E.2.g, Memorandum of Understanding Between the Chaffey Joint Union High School District and Members of the West End Corridor, Chaffey Regional Adult Education Consortium.

Yeas: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt,  
Ms. Douge (advisory)  
Abstain: Ms. Olivares-Lambert  
Nays: None

A motion was made by Ms. Negrete-McLeod, seconded by Ms. Brugger, to approve the remaining consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt,  
Ms. Olivares-Lambert, Ms. Douge (advisory)  
Abstain: None  
Nays: None

Through this action, the following were approved (Approval of Minutes, May 27, 2021, through Memorandum of Understanding – Chaffey Community College District and California School Employees Association (CSEA), Chapter 431.)

## GOVERNANCE PROCESS

The minutes of the May 27, 2021, regular Board meeting were approved as presented.

The Governing Board received board policies for second action reading and adoption.

The Governing Board considered and passed Resolution 62421 changing future Governing Board regular election dates to coincide with the California Primary Elections.

## BUSINESS/FISCAL AFFAIRS

The Governing Board approved the 2021-2022 tentative budget as submitted.



The Governing Board adopted Resolution 62421A, which authorizes the District to proceed with applying the uniform system of rating bidders and process for appeals outlined in the "Request for Prequalification of Bidders Template" attached as Exhibit "A" of the Resolution.

The Governing Board adopted Resolution 62421B, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

The Governing Board approved the Chaffey College Fontana Campus Master Plan as presented.

The Governing Board approved the U.S. Department of Education Higher Education Emergency Relief Fund III (HEERF III) Project - Institutional Allocation, in the amount of \$22,981,404.

The Governing Board approved the U.S. Department of Education Higher Education Emergency Relief Fund III (HEERF III) Project - Student Aid Allocation, in the amount of \$23,570,619.

The Governing Board approved the Memorandum of Understanding between Chaffey Joint Union High School District and Chaffey College, a member of the West End Corridor Chaffey Regional Adult Education Consortium, for the period of July 1, 2021 through June 30, 2022, in the amount of \$304,500.

The Governing Board authorized the District to let sole source purchase orders to Apple, Inc., without formal, public advertising and receiving of bids, for fiscal year 2021-2022 as needed, to buy Apple products for instructional and administrative use.

## HUMAN RESOURCES

The Governing Board approved the District's annual submission of the Equal Employment Opportunity Fund Certification affirming that funding use is in compliance with the Multiple Method Allocation Model pursuant to Title 5.

The Governing Board approved the employment contract between the Governing Board of the Chaffey Community College District and the interim dean, health sciences.

The Governing Board approved the memorandum of understanding between the Chaffey Community College District and California School Employees Association (CSEA), Chapter 431.

## ACTION AGENDA

### BUSINESS/FISCAL AFFAIRS

The contract, purchase order, and warrant lists were ratified on the motion of Mr. McDougal, second of Ms. Brugger. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. Negrete-McLeod, Mr. McDougal, Mr. Ovitt,  
Ms. Olivares-Lambert, Ms. Douge (advisory)  
Nays: None

## CEO/STAFF REPORTS

Dr. Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted the \$25 million transformative grant given to Chaffey College by philanthropist MacKenzie Scott; COVID-19 vaccination site hosting; and an update from the office of student services.

Faculty Senate President Nicole DeRose submitted a report which provided updates on Faculty Senate membership; constitutional amendments passed; Faculty Senate scholarships; adopted resolutions and/or support statements; and included accomplishments by Christa Havenhill, art; Terezita Overduin, library; and Timothy J. Smith, success center.

Ms. DeRose thanked the faculty for allowing her to serve as the Acting Faculty Senate President. President Ovitt thanked her for her service.

Classified Senate President Sarah Schmidt highlighted classified professionals Trisha Albertsen, Alyssa Kraus, Christine Martinez, Deborah Corrales, Leticia Mowrey, Sarah Schmidt, Lisa Bruchet, Kelly Kindred, Hope Ell, Ashira Murphy, and Joseph Cascio.

CSEA President Sapna Jethani-Prado reiterated what was read during public comments.

CCFA President Bruce Osborn was not present.

CDCFA had no report.

## BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Dr. Shannon thanked the exceptional Board for their leadership.

## ADJOURNMENT

The meeting was adjourned at 4:47 p.m. in memory of:

- David Gaddie, father of Sam Gaddie, sustainability and environmental safety officer
- Bob Olivera, former KNA associate dean and athletic director
- Karen Arciniega Steichen, daughter of nursing professor Rachel Arciniega

The next regular meeting of the Chaffey Community College District Governing Board is Thursday, July 22, 2021.

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President

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Clerk