



**CHAFFEY COLLEGE DISTRICT  
SPECIAL MEETING OF THE GOVERNING BOARD  
STUDY SESSION AND BOARD RETREAT  
Friday, January 22, 2021, 8:00 a.m.- 2:30 p.m.**

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Governing Board of the Chaffey Community College District, staff, and the public will participate in the January 22, 2021 Special Board meeting via videoconference. To avoid exposure to COVID-19, this meeting will be held via videoconference and can be accessed at the following link:

<https://www.chaffey.edu/leadership/governingboard.php>

Public comments for this meeting will only be accepted via email and should be sent to [presidents.office@chaffey.edu](mailto:presidents.office@chaffey.edu). Submissions must be received prior to the posted start time of the Board meeting. Please include in the email subject line: *Public Comments for the Special Governing Board Meeting of January 22, 2021*. Please indicate in your email if you are addressing a specific agenda item or if you are making a comment regarding an item not on the agenda. Please identify if your comment is for the open session agenda or the closed session agenda. All submissions received will be considered a public record under the Public Records Act and are therefore subject to public disclosure. Submissions will be read into the record at the Board meeting and must comply with the three-minute time limit.

- I. **REGULAR SESSION OF THE SPECIAL BOARD MEETING**
  - A. CALL TO ORDER (8:00 a.m.)
  - B. PLEDGE OF ALLEGIANCE
  - C. PUBLIC COMMENTS
  
- II. **RETREAT/STUDY SESSION**
  - A. AGENDA
    - 1. Best Practices of Effective Community College Governing Boards
    - 2. Board Self-Assessment
    - 3. Board Goals for 2021
    - 4. Digital Board Agendas
    - 5. Budget Update and CARES Funding
    - 6. Safe Campus Reopening/COVID Responses/Temperature Screening
    - 7. Accreditation/Enrollment
    - 8. Athletics
    - 9. Measure P
  
- III. **CLOSED SESSION**
  - A. PUBLIC COMMENTS ON CLOSED SESSION AGENDA
  - B. RECESS TO CLOSED SESSION
  
- IV. **ADJOURNMENT**

**AGENDA ITEM**  
**Chaffey Community College District**  
**GOVERNING BOARD**

January 22, 2021

Board Meeting Date

TOPIC 2021 GOVERNING BOARD RETREAT/STUDY SESSION

Communication No. II.A

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SUPPORTS BOARD POLICY

Chaffey Community College District Board Policies 1200, 1250, 1400, 1450, 2200, 2740, and 2745.

PROPOSAL

Governing Board participation in its annual retreat and self-assessment led by Dr. Pamila J. Fisher, ACCT Consultant. The Governing Board will also identify its 2021 goals.

BACKGROUND

The annual Board Retreat will be led by Dr. Pamila J. Fisher, ACCT Consultant. Dr. Fisher will conduct an interactive presentation on best practices of effective community college governing boards team building and help facilitate a Board self-assessment and identify Board Goals for 2021.

BUDGET IMPLICATIONS

*Funding Source* – Unrestricted general fund

*Status of Funds* – The costs associated with this retreat/study session are approximately \$4,000. These costs are included in the 2020-21 District budget

*Future Implications* – This is a one-time cost.

RECOMMENDATION

No action required.

Prepared by:	Ryan L. Church, General Counsel
Submitted by:	Lisa Bailey, Associate Superintendent Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

**Chaffey CCD Board of Trustees  
Board Self-Evaluation 2020**

Please rate how well you feel the Board performed in the 2020 calendar year by reviewing the progress on each of the the Top Twenty Truths for Effective Leadership.

- 5=Always
- 4=Generally
- 3=Sometimes
- 2=Rarely
- 1=Never

BOARD OF TRUSTEES' ROLES					
Responses					Average

1.The Board adopts broad policies and goals and does not direct the Superintendent/President or other staff as to how to implement those policies or achieve those goals.

1	5	5	2		3.25
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*COMMENT: We continue to excel in this area!*

2.The Board operates as a unit and honors Board decisions once they are made.

5	5	5	5		5
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3.The Board ensures all board members follow board policy and intervenes when necessary.

5	4	5	4		4.5
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*COMMENT: Difficult to rate because the board generally follows board policy.*

4.The Board conducts effective and efficient meetings.

5	5	4	5		4.75
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5.The Board strictly follows parliamentary procedure.

5	5	5	5		5
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*COMMENT: The board works very efficiently and communicates well with Dr. Shannon*

**Chaffey CCD Board of Trustees  
Board Self-Evaluation 2020**

BOARD OF TRUSTEES' ETHICAL BEHAVIOR					
Responses					Average

6.The Board honors the confidentiality of all executive (closed) sessions.

5	5	5	5		5
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7.Board members refrain from favoring or protecting any one campus or community special group.

5	4	5	5		4.75
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8.Board members operate ethically and without conflict of interests, and honor commitments they make to one another and to the Superintendent/President.

5	5	5	5		5
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9.Board members always treat staff and each other respectfully in all public settings.

5	5	5	5		5
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10.Board members refrain from meeting directly with union representatives while negotiations are underway.

5	4	5	5		4.75
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BOARD OF TRUSTEES/SUPERINTENDENT/PRESIDENT RELATIONS					
Responses					Average

11.The Board supports the Superintendent/President, does not undermine his authority and counters misinformed public criticism.

5	5	5	5		5
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12.Board members refer all constituent concerns to the Superintendent/President.

5	4	5	5		4.75
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13.Individual board members refrain from directing the Superintendent/President on what to do on any college-related decision, understanding that direction comes only from the entire Governing Board.

5	4	5	5		4.75
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**Chaffey CCD Board of Trustees  
Board Self-Evaluation 2020**

COMMUNITY RELATIONS					
Responses					Average

14.The Board builds a positive image of the College.

5	5	5	5		5
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15.Board members refrain from speaking to the press in any way that reflects negatively on their colleagues or the College.

5	5	5	5		5
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16.No individual board member speaks for the Board except on matters where the Board has taken an official action.

5	5	5	5		5
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17.Board members refrain from using their position to further their political career.

5	4	5	5		4.75
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ACCREDITATION RESPONSIBILITIES					
Responses					Average

18.Individual board members refrain from distracting the attention of trustees, the Superintendent/President, or other staff from the high priority of retaining its accreditation.

5	5	5	5		5
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19.The Board understands that its performance is a contributing factor to whether or not a college retains its accreditation and stays open.

5	5	5	5		5
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20.The Board makes the College’s accreditation status a high priority.

5	5	5	5		5
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GENERAL COMMENTS					
<p><i>The Board and Dr. Shannon work well together. There have not been any issues to curtail that relationship and trust.</i></p>					