



AGENDA
MEETINGS OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT
Thursday, July 23, 2020

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2020, members of the Governing Board of the Chaffey Community College District, staff, and the public will participate in the May 28, 2020 meeting via videoconference. To avoid exposure to COVID-19, this meeting will be held via videoconference and can be accessed at the following link: <https://www.chaffey.edu/leadership/governingboard.php>

Public comments for this meeting will only be accessible via email and should be sent to presidents.office@chaffey.edu. Submissions must be received prior to the posted start time of the Board meeting. Please include in the email subject line: *Public Comments for the Governing Board Meeting of July 23, 2020*. Please indicate in your email if you are addressing a specific agenda item or if you are making a comment regarding an item not on the agenda. All submissions received will be considered a public record under the Public Records Act and are therefore subject to public disclosure. Submissions will be read into the record at the Board meeting and must comply with the three-minute time limit.

- I. **REGULAR SESSION**
 - A. CALL TO ORDER (2:00 p.m.)
- II. **CLOSED SESSION**
 - A. PUBLIC COMMENTS ON CLOSED SESSION AGENDA
 - B. RECESS TO CLOSED SESSION
- III. **STUDY SESSION**
 - A. CONVENE IN OPEN SESSION
 - B. AGENDA
 1. Alumni Partnership Report
- IV. **REGULAR SESSION**
 - A. RECONVENE IN REGULAR SESSION
 1. Pledge of Allegiance
 - B. PUBLIC COMMENTS
 - C. COMMUNITY LINKAGES
 1. Governing Board
 2. Legislative Update
 3. Presentations
 - a. Presentation of Plaque
 4. Foundation
 - D. REPORTS
 1. Closed Session Actions

E. CONSENT AGENDA

1. Governance Process
 - a. Approval of Minutes, June 25, 2020
 - b. Certify/Attest Board Actions
2. Business/Fiscal Affairs
 - a. Authorized Signature List
 - b. Chaffey College Bond Citizens' Oversight Committee Membership
 - c. Disposal of District Property: Electronic Equipment and Miscellaneous Materials
 - d. Quarterly Budget Transfer Report
 - e. Reserve Transfer/2019-2020 – Self-Insurance Fund
3. Human Resources
 - a. Interjurisdictional Exchange Agreement

F. ACTION AGENDA

1. Business/Fiscal Affairs
 - a. Contract, Purchase Order, and Warrant Lists

G. CEO/STAFF REPORTS

1. Superintendent/President
2. Faculty Senate
3. Classified Senate
4. California School Employees Association (CSEA)
5. Chaffey College Faculty Association (CCFA)
6. Child Development Center Faculty Association (CDCFA)

H. BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

V. **ADJOURNMENT**

The next regular meeting of the Governing Board will be Thursday, August 27, 2020.

Complete agenda may be viewed at [www.chaffey.edu/governing board](http://www.chaffey.edu/governing%20board)

CONSENT AGENDA

GOVERNANCE PROCESS

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

July 23, 2020
Board Meeting Date

TOPIC **APPROVAL OF MINUTES, JUNE 25, 2020**

Communication No. IV.E.1.a

SUPPORTS BOARD POLICY

Board Policy 2360 Minutes – The minutes shall record all actions taken by the Governing Board. The minutes shall be public records and shall be available to the public.

PROPOSAL

To approve the minutes of the June 25, 2020, regular meeting.

BACKGROUND

It is the practice of the board to approve the minutes of the board meeting(s) held the previous month. Those minutes are then made available to the public in the Chaffey College Library and on the college website.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

Approval of the minutes of the June 25, 2020, regular Board meeting.

Submitted by: <u>Henry D. Shannon, Superintendent/President</u>
Recommended by: <u>Henry D. Shannon, Superintendent/President</u>

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, June 25, 2020, virtually via videoconference. Board President McLeod called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (Student Trustee)

Members absent: none

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:03 p.m. Closed session was adjourned at 2:30 p.m.

STUDY SESSION

2020-2021 Tentative Budget – Lisa Bailey, associate superintendent, business services and economic development, introduced Anita Undercoffer, executive director, budgeting and fiscal services, who presented the 2020-2021 tentative budget. Ms. Bailey recognized Trustee Ovitt for his assistance in carefully reviewing the budget and for his guidance, and Ms. Undercoffer and her staff for working diligently during these unprecedented times. The presentation included: Student Centered Funding Formula; Full-Time Equivalent Students (FTES); historical perspective of FTES; revenue and expense trend actuals; state budget May Revision for 2020-2021; 2020-2021 tentative budget development; 2020-2021 unrestricted general fund budget projections; State Budget Agreement 2020-2021; SB74; changes after tentative; highlights of AB74; economic outlook; and Chaffey College outlook and challenges.

Superintendent/President Shannon thanked Mr. Ovitt for being the budget liaison for the Board.

Grant Awards and Contracts Report for 2018-2019 – Jim Fillpot, dean, institutional research, policy and grants introduced Ray Cuellar, director, grant development and management, who presented the following: Board Policy 3280; primary areas of focus and support – competitive (new), competitive (renewed), contracts, fee for service and formula based; 2018-19 awards; award trends;

award summary – 2014/15 through June 30, 2019; sneak peek – award trends 2019-2020.

Mr. Cuellar thanked Donna Sandoval for preparing the report and presentation.

REGULAR SESSION

The regular session reconvened at 3:10 p.m., and President McLeod led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

Julie Sanchez, executive assistant to the Superintendent/President and Governing Board, read the public comments received via email from the following individuals who congratulated new CCSG President and Student Trustee Lauren Sanders:

Tariq Azim

Benjamin Blevins

Toni Schiffmaier

Gerardo Chavez

Michael Schouten

Van Dao Minh Anh

Crystal Williams

(These emails have been made a part of the meeting minutes.)

COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Lauren Sanders stated that she feels honored to be serving on the Board for the 2020-2021 year, and thanked everyone for their messages of support. Ms. Sanders reported that the students held a candlelight vigil for George Floyd and others, and that she participated in town hall meetings. She is looking forward to a productive year.

Trustee Ovitt reported that he participated in a First 5 Commission meeting, the “Chaffey College Virtual Vigil for Racial Justice and the Need for Healing,” and a tentative budget development review meeting. Mr. Ovitt welcomed and congratulated Student Trustee Sanders.

Trustee McDougal reported he attended the drive-by farewell for Dr. Eric Bishop and wished him the best in his new endeavor as the superintendent/president of Ohlone Community College.

Trustee Brugger reported that the Chaffey College commencement activities were featured in the Los Angeles Times.

Trustee Roberts had no report.

Board President McLeod reported that she participated in the swearing-in of Chaffey College Student Government's new members.

Board President McLeod presented Dr. Eric Bishop with a plaque for his service to Chaffey College.

LEGISLATIVE UPDATE

Dr. Eric Bishop provided a presentation which included: California Assembly Constitutional Amendment (ACA) 5 and November 2020 ballot initiatives.

PRESENTATIONS

None

FOUNDATION

Lisa Nashua, executive director of the Foundation, provided a written report which included: planning for 2020-21 scholarships, Fund-A-Dream digital campaign; Foundation Finance and Investment Committee; private funders, in-kind donations; community partnerships; and the postponement of the Foundation golf tournament.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or Ratification of:

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.
Nathaneal Akin to the temporary, unclassified, professional expert position of athletic trainer, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Brashit Vardeh Tarmani to the temporary, unclassified, professional expert position of athletic trainer, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Jonathan Fox to the temporary, unclassified, professional expert position of business liaison, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Deborah Smith to the temporary, unclassified, professional expert position of economic development administrator, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Artie Allen to the temporary, unclassified, professional expert position of first assistant coach, football/out-of-season/all sports, effective August 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Prentice Harris to the temporary, unclassified, professional expert position of first assistant coach, men's basketball, effective October 1, 2020, through March 15, 2021, under the terms and conditions of the employment agreement.

David Slover to the temporary, unclassified, professional expert position of football coordinator/out-of-season, all sports, effective August 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Benjamin Cooper to the temporary, unclassified, professional expert position of head coach, men's soccer, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Irene Gishwiller to the temporary, unclassified, professional expert position of grant coordinator, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Karena Jimenez to the temporary, unclassified, professional expert position of grant coordinator, effective July 1, 2020 through June 30, 2020, under the terms and conditions of the employment agreement.

Robert Lander to the temporary, unclassified, professional expert position of head coach, cross country, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Robert Hadaway to the temporary, unclassified, professional expert position of head coach, football, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Jeff Klein to the temporary, unclassified, professional expert position of head coach, men's basketball, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Christopher Carlson to the temporary, unclassified, professional expert position of head coach, men's water polo, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

LaTasha Burnett to the temporary, unclassified, professional expert position of head coach, women's basketball, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Graziella Cooper to the temporary, unclassified, professional expert position of head coach, women's soccer, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Brianna Gonzales to the temporary, unclassified, professional expert position of head coach, women's volleyball, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Laura Kocsis to the temporary, unclassified, professional expert position of head coach, women's water polo, effective August 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Natalie Weaver to the temporary, unclassified, professional expert position of manager, apprenticeships and grants, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Prentice Harris to the temporary, unclassified, professional expert position of manager, intramural programs, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

Christine Flores to the temporary, unclassified, professional expert position of management development expert, effective July 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Sharlene Smith to the temporary, unclassified, professional expert position of transition facilitator, effective July 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Rosalinda Rivas to the temporary, unclassified, professional expert position of workforce development coordinator, effective July 1, 2020, through June 30, 2021, under the terms and conditions of the employment agreement.

MONITORING

The following reports were submitted to the Governing Board for their information:

Curriculum Monitoring Report

Grant Development and Management Office Monitoring Report

CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Mr. Ovitt, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (advisory)

Nays: None

Through this action, the following were approved (Approval of Minutes, May 28, 2020, through Allocation Model of Equal Employment Opportunity Fund).

GOVERNANCE PROCESS

The minutes of the May 28, 2020, regular Board meeting were approved as presented.

BUSINESS/FISCAL AFFAIRS

The Governing Board approved the 2020-2021 appropriation limit of \$204,336,119.

The Governing Board adopted the resolution to approve the California Department of Education 2020-2021 California State Preschool Program Contract (CSPP-0424) in the amount of \$505,457 for the period of July 1, 2020 through June 30, 2021.

The Governing Board adopted the resolution to approve the California Department of Education 2020-2021 General Child Care and Development

Programs Contract (CCTR-01927) in the amount of \$527,555 for the period of July 1, 2020 through June 30, 2021.

The Governing Board approved the 2020-2021 tentative budget as submitted.

The Governing Board approved the budget increase of \$5,000 to the 2019-2020 restrict general fund budget for the increase to the Staff Diversity (Equal Employment Opportunity) allocation.

The Governing Board approved the determination that the Rancho Cucamonga Campus Modernization Project Notice of Exemption is the appropriate CEQA compliance document for the project. The proposed project is consistent with Class 1 Existing Facilities (CEQA Guidelines § 15301), and Class 3, New Construction or Conversion of Small Structures (CEQA Guidelines § 15303), and an Exemption is the appropriate CEQA compliance document for the Project.

The Governing Board approved Resolution 62520 authorizing interfund borrowing between all funds held by the San Bernardino County Treasurer for the Chaffey College District for the 2020-2021 fiscal year. (This resolution has been made part of the minutes of this meeting.)

The Governing Board approved the 2022-2026 Five-Year Capital Construction Plan and authorized the superintendent/president of the college to sign the formal documents that authorize action on behalf of the District.

The Governing Board approved the U.S. Department of Education Higher Education Emergency Relief Fund (HEERF) Project – Minority Serving Institutions Allocation in the amount of \$729,652, for the period of June 03, 2020 through June 02, 2021.

The Governing Board accepted as complete, per Contract Number 2020PW277, the work of, and authorized the District to file a notice of completion with the county recorder for the College Drive East Repair Project.

The Governing Board approved the MOU between Saddleback College and Chaffey College in the amount of \$97,500.

The Governing Board approved the MOU between Saddleback College and Chaffey College in the amount of \$25,000.

HUMAN RESOURCES

The Governing Board approved the District's annual submission of the equal employment opportunity fund certification affirming that funding use is in compliance with the Multiple Method Allocation Model pursuant to Title 5.

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

The contract, purchase order, and warrant lists were ratified on the motion of Ms. Brugger, second of Mr. McDougal. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (advisory)
Nays: None
Absent: None

CEO/STAFF REPORTS

Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted: spring and summer 2020 semesters; Chaffey College Bond Citizens Oversight Committee; Chaffey College Chino Community Center Oversight Committee; and an update from the Office of Student Services.

Dr. Shannon wished Dr. Bishop well in his new position, and welcomed Student Trustee Sanders to her new position.

Nicole DeRose provided Board Members with the Faculty Senate's monthly report. She highlighted Adam D. Martinez, English faculty; Dr. Deepak Shimkhada, VPA faculty; Mary Beierle, art faculty; and Brandi Mansouri, counseling faculty.

Ms. DeRose also welcomed new Student Trustee Lauren Sanders and bid farewell to Dr. Bishop. She also reported that President-Elect Baron Brown would begin his tenure as Faculty Senate President on July 1.

Classified Senate President Trisha Albertsen submitted a report highlighting Classified Senate student and classified professional scholarships, along with some of her own activities.

CSEA President Monica Han provided a written report (this report has been made a part of the meeting minutes).

CCFA President Jonathan Ausubel provided a written report (this report has been made a part of the meeting minutes).

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Student Trustee Lauren Sanders asked Dr. Bishop about legislation on the on the docket, specifically AB2910, AB2388, and AB2884. Dr. Bishop will ask Janeth Rodriquez to report on this legislation at next month's meeting.

ADJOURNMENT

The meeting was adjourned at 4:01 p.m.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, July 23, 2020, via videoconference.

President

Clerk

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

July 23, 2020

Board Meeting Date

TOPIC **CERTIFY/ATTEST BOARD ACTIONS**

Communication No. IV.E.1.b

SUPPORTS BOARD POLICY

Board Policy 2210 Officers – The clerk of the Governing Board shall certify or attest to certain actions taken by the Governing Board whenever such certification or attestation is required for any purpose.

PROPOSAL

To authorize the Governing Board clerk to attest to actions taken by the Governing Board.

BACKGROUND

A number of agencies require official certification of various actions of the Governing Board. With the election of board officers tonight, this action will update the official approved signatures list for the district.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

To authorize the Governing Board clerk to attest to actions taken by the Governing Board whenever such certification or attestation is required for any purpose.

Prepared by:	Henry D. Shannon, Superintendent/President
Recommended by:	Henry D. Shannon, Superintendent/President

BUSINESS/FISCAL AFFAIRS

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

July 23, 2020
Board Meeting Date

TOPIC **AUTHORIZED SIGNATURE LIST**

Communication No. IV.E.2.a

SUPPORTS BOARD POLICY

Board Policy 6150 Designation of Authorized Signatures - The Governing Board, on recommendation of the Superintendent/President, approves a listing of designated employees whose signature is approved for essential District business for the fiscal year. Modified lists are submitted to the Governing Board as necessary.

PROPOSAL

To approve the revised district authorized signature list to be effective July 23, 2020. The changes include titles of Laura Hope from Acting Associate Superintendent, Instruction and Institutional Effectiveness to Associate Superintendent, Instruction and Institutional Effectiveness, and Susan Hardie from Director, Human Resources and Risk Management to Executive Director of Human Resources and Risk Management, removing Eric Bishop, Associate Superintendent, Student Services & Legislative Engagement, and adding Alisha Rosas as Acting Vice President, Student Services, Equity, Outreach & Communications. Also, the list of accounts shall be amended with the addition of the Student Representation Fee Account.

BACKGROUND

The signature list specifying persons authorized to sign official district documents is approved by the Governing Board. The signature list reflects the appropriate changes.

BUDGET IMPLICATIONS

Funding Source – N/A

Status of Funds – N/A

Future Implications – N/A

RECOMMENDATION

It is recommended the Governing Board approve the revised district authorized signature list to be effective July 23, 2020.

Submitted by:	<u>Lisa Bailey, Associate Superintendent, Business Services and Economic Development</u>
Recommended by:	<u>Henry D. Shannon, Superintendent/President</u>

DISTRICT AUTHORIZED SIGNATURE LIST

July 23, 2020

DISTRICT OFFICIAL DOCUMENTS

Henry D. Shannon, Superintendent/President
Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness
Lisa Bailey, Associate Superintendent, Business Services & Economic Development
Melanie Siddiqi, Associate Superintendent, Administrative Services

CONTRACTS

Henry D. Shannon, Superintendent/President
Lisa Bailey, Associate Superintendent, Business Services & Economic Development
Melanie Siddiqi, Associate Superintendent, Administrative Services
Kimberly Erickson, Executive Director, Business Services
Susan Hardie, Executive Director, Human Resources

PURCHASE ORDERS

Henry D. Shannon, Superintendent/President
Lisa Bailey, Associate Superintendent, Business Services & Economic Development
Kimberly Erickson, Executive Director, Business Services

BOOKSTORE PURCHASE ORDERS

Henry D. Shannon, Superintendent/President
Lisa Bailey, Associate Superintendent, Business Services & Economic Development
Kimberly Erickson, Executive Director, Business Services
Dawn Hatfield, Administrator, Campus Store

AUDITOR-CONTROLLER SIGNATURE/FUND CUSTODIAN AUTHORIZATION

Lisa Bailey, Associate Superintendent, Business Services & Economic Development
Kimberly Erickson, Executive Director, Business Services
Laura Collins, Accountant
Trisha Albertsen, Accountant

NOTICES OF EMPLOYMENT-PERSONNEL AGREEMENTS

Henry D. Shannon, Superintendent/President
Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness
Lisa Bailey, Associate Superintendent, Business Services & Economic Development
Alisha Rosas, Acting Vice President, Student Services, Equity, Outreach & Communications
Melanie Siddiqi, Associate Superintendent, Administrative Services
Susan Hardie, Executive Director, Human Resources
Ruth Ann Valencia, Director, Career and Transfer Centers (Student NOE)

CHECKING ACCOUNTS

District

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Kimberly Erickson, Executive Director, Business Services

Bookstore

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
- Kimberly Erickson, Executive Director, Business Services

CHECKING ACCOUNTS (continued)

Cafeteria

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
- Kimberly Erickson, Executive Director, Business Services

Associated Student Body (CCSG)

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
- Kimberly Erickson, Executive Director, Business Services

Auxiliary Services

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
- Kimberly Erickson, Executive Director, Business Services

Chaffey College Chino Community Center

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
- Kimberly Erickson, Executive Director, Business Services

Chaffey College Revolving Cash Fund

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
- Kimberly Erickson, Executive Director, Business Services

Clearing Account, Federal Student Grant Program

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
- Kimberly Erickson, Executive Director, Business Services
- Laura Collins, Accountant

State of California Cal Grant, Chaffey College Federal Grant, Federal Grant Program-Pell Second Chance and Full-time Student Success Grant Programs

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
- Kimberly Erickson, Executive Director, Business Services
- Laura Collins, Accountant
- Trisha Albertsen, Accountant

Student Representation Fee

- Henry D. Shannon, Superintendent/President
- Lisa Bailey, Associate Superintendent, Business Services & Economic Development
- Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services
- Kimberly Erickson, Executive Director, Business Services

PAYDEN & RYGEL

Henry D. Shannon, Superintendent/President

Lisa Bailey, Associate Superintendent, Business Services & Economic Development

Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services

Kimberly Erickson, Executive Director, Business Services

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

July 23, 2020
 Board Meeting Date

TOPIC **CHAFFEY COLLEGE BOND CITIZENS’ OVERSIGHT COMMITTEE MEMBERSHIP**

Communication No. IV.E.2.b

SUPPORTS BOARD POLICY

Board Policy 6740 Citizens’ Bond Oversight Committee — If a bond measure has been authorized pursuant to the conditions of Proposition 39 as defined in the California Constitution, the Superintendent/President shall establish a Citizens’ Bond Oversight Committee in accordance with the applicable law and necessary regulations.

PROPOSAL

To approve two members to serve on the Chaffey College Bond Citizens’ Oversight Committee.

BACKGROUND

The Citizens’ Oversight Committee monitors and reports to the public on an annual basis the proper expenditure of bond revenues. The committee provides oversight that the bond revenues are expended only for projects identified in Measures L and P.

Two new members are indicated in italics.

Member	Residence	Occupation	Category	Term
Ed Cook	Montclair	Member at Large	Member	1
Jamie Harwood	Chino	Business Organization	Member	1
Richard Riley	Ontario	Taxpayer's Organization	Member	1
Loren E. Sanchez	Upland	Advisory/Foundation	Member	1
<i>Lauren Sanders</i>	<i>San Bernardino</i>	<i>Student/Chaffey College</i>	<i>Member</i>	<i>1</i>
<i>Wayne Scaggs</i>	<i>Chino Hills</i>	<i>Member at Large</i>	<i>Member</i>	<i>1</i>
Aaron T. Skeers	Rancho Cucamonga	Member at Large	Member	1
Audrey Voight	Upland	Senior Advisory	Member	1

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

To approve two new members to serve on the Chaffey College Bond Citizens’ Oversight Committee.

Submitted by:	Henry D. Shannon, Superintendent/President
Recommended by:	Henry D. Shannon, Superintendent/President

**AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD**

July 23, 2020

Board Meeting Date

TOPIC **DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT
AND MISCELLANEOUS MATERIALS**

Communication No. IV.E.2.c

SUPPORTS BOARD POLICIES

Supports and complies with Policies: 2710 Conflict of Interest, 6100 Delegation of Authority, 6330 Purchasing, 6340 Contracts, and 6550 Disposal of Property.

PROPOSAL

To adopt attached Resolution 72320 which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

BACKGROUND

The Chaffey Community College District is owner of the electronic equipment and miscellaneous materials listed on Exhibit A, attached to the resolution. The listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale.

Pursuant to California Education Code Section 81450 et seq., the resolution must be adopted by majority vote of those members present to be valid.

In accordance with the district's Governing Board Policy 6550 and California Education Code Section 81450 et seq., Resolution 72320 delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the listed items and to execute all documents in connection therewith, subject to the terms and conditions of the resolution.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board adopt Resolution 72320, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

Attachment: Resolution 72320

Prepared by:	Kim Erickson, Executive Director, Business Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

RESOLUTION NO. 72320

**A RESOLUTION OF THE GOVERNING BOARD OF CHAFFEY
COMMUNITY COLLEGE DISTRICT AUTHORIZING THE DISPOSAL OF
ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS**

WHEREAS, the Chaffey Community College District ("District") is owner of the electronic equipment and miscellaneous materials listed on the attached Exhibit A; and

WHEREAS, the listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale; and

WHEREAS, pursuant to California Education Code Section 81450 et seq., this resolution must be adopted by majority vote of those members present to be valid; and

WHEREAS, in accordance with the District's Governing Board Policy 6550, this resolution delegates authority to the superintendent/president, or his designee, to sell or otherwise dispose of the listed items, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

NOW, THEREFORE, BE IT RESOLVED BY CHAFFEY COMMUNITY COLLEGE DISTRICT, AS FOLLOWS:

Section 1. The Governing Board finds and determines that all of the recitals set forth above are true and correct.

Section 2. The Governing Board approves the delegation of authority to the district's superintendent/president, or his designee, to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in the attached Exhibit A, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

Section 3. That this delegation of authority shall be valid for the sale or disposal of the items listed in the attached Exhibit A, or until rescinded by the Governing Board.

Section 4. That this resolution shall become effective upon its adoption.

PASSED AND ADOPTED by the Governing Board of the Chaffey Community College District at Rancho Cucamonga, California, this 23rd day of July 2020, at a regular meeting by the following vote:

Ayes:
Noes:
Abstentions:
Absent:

I, Kathleen Brugger, Clerk of the Governing Board of the Chaffey College Community College District of San Bernardino County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said board at the regular meeting thereof at the date and place and by vote stated, which resolution is on file and of record in the office of said board.

Kathleen Brugger
Clerk, Governing Board

EXHIBIT A

**DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND
MISCELLANEOUS MATERIALS**

BOARD MEETING DATE: JULY 23, 2020

<u>Quantity</u>	<u>Description (Make, Model, Color, Dimensions, Etc.)</u>	<u>Serial #s (Asset #'s)</u>
31	Apple 24" Monitor	2A91951POKE (131394), 2A91951SOKE (131597), 2A92102XEKE (131638), 2A92509VOKE (131651), RSESUSTOKO (131656), 2A92102YOKO (131646), 2A92509ROKI (131648), 2A92002YOK (131686), 2AS250AKOKE (131642), 2A9250A1EKE (131684), 2A9503XOOKO (132188), 2A9503HDOKE (132189), 2A92509NOKE (131640), 2A9194JZOKO (131682), 2A919HSOKO (131672), 2A92007HOKE (131674), 2A9194VLOKO (131609), 2A919528OKE (131607), 2A9194YJOKE (131678), 2A9194YBOKO (131675), 2A91951YOKE (131591), 2A91945ZAKE (131629), 2A9250AXOKO (131643), 2A9250900KO (131666), 2A91952AAK (131687), 2A91951MEKE (131585), 2A9201RGOKA (131657), 2A9258ANOKE (131654), 2A92001BEKE (131661), 2A9194K3OKE (131633), 2A00728YOKE (132225),
20	Apple 27" Monitor	2a9210340k0 (131650), 2A91951Q0K0 (131587), 2A9194EMOKE (131652), N/A (131610), 2A91951UOKE (131679), 2A919532EKE (131679), 2A9194F80K0 (131604), 2A91951X0K0 (131586), 2A9503X60K0 (132191), 2A9194FN0K0 (131631), 2A9195250KE (131620), 2A91951WOKE (131600), 2A9194K60K0 (131627), 2A9194F5AKE (131603), 2A9119511OKA (131592), 2A91951TOKE (131617), 2A9195140KE (131613), 2A9461ALOKO (132190), 2A91951ROKO (131618), 2A9195VOKO (131599), 2A92006KEKE (131660)
6	Apple Power Book G4 M5884	QT1131FNJF8 (NA), QT2070HXM2N (118698), XB3020BRMXI (121193), XB3020BLMX1 (121176), XB0240B03JJ1 (115604), XB01536THSE (121437)
14	AV Switcher MPS 112 Extron-60-532-01	NA (132324), NA (131941), NA (133642), NA (131938), NA (131941), NA (132327), NA (132321), NA (132322), A067kr5 (131937), A05UIAK (131939), A067KR7 (131949), A04EAVP (N/A), Q04OSQT (N/A), A04J225 (N/A)
1	Computer, Dell Latitude D830, 2GB Memory, 15.4"	G6SF6HI (130385)

2	Computer, iMac 17"	N52391GGKPRN (121155), N52391GEKPW (121157)
5	Computer, iMac 21.5"	0PO243BU5PK (132480), 0PO243A45PK (132475), D25H90A0DHJF (134454), 0PO243A65PK (132474), 0PO243CX5PK (132478)
3	Computer, iMac 24"	QP93814C0TG (131689), 0P9381840TG (131691), QP93313AOTJ (131538)
3	Computer, iMac 27"	0PO310LDDNP (132749), D25J70GCDHJP (134820), QP9111M70TM (130894)
11	Computer, Optiplex 7010	9QQVL02 (1XX423), 9Q4L02 (136398), 9RFZL02 (136465)
11	Computer, Optiplex 745	7C16DD1 (128051), GP36WC1 (127702), B4HHPS1 (134625), FRIMFX1 (135599), 9QFXL02 (136260), CDCXDC1 (135028), FSNMFX1 (135569), GGZKGQ1 (133870), FQ5MFX1 (135598), 89V9BY1 (135700) 2153W12 (136563),
7	Computer, OptiPlex 755	43JOGG1 (129615), 5X27RF1 (128802), 6YL6CF1 (128483), 5YL6CF1 (128560), 5NN6CF1 (128489), 1MLXFG1 (129535), 8K4NRF1 (128820),
1	Computer, OptiPlex 760	F6HC6J1 (130774)
1	Computer, OptiPlex 780	JNX1FN1 (132553)
1	Computer, OptiPlex GX261	71M5331 (N/A)
1	Dell Latitude Pentium 4	1NW7W21 (122485)
1	Dell LCD 17"	MX08G152476052C1A34G (121267), CN05Y232716183CMA (123002)
1	Dell Precision 390	2F6GMC1 (127392)
1	Digital Media Player 4400G HW, 4 GB SD Card	DMP-440 (131994)
1	Eizo CG241W 241 In Wide w/Hood EZ1246	39874088 (127688)
1	HP DesignJet T1120	MY9581C04R (130189)
1	HP TV (CPTOH-0603)	6410040 (126131)
1	Laptop Cart	N/A (122311)
1	Laptop, Dell Latitude E6530	88T64X1 (135021)
1	Latitude C840	136L321 (121043)
3	MacBook Pro 13-Inch	W80140P266E (132251), W80140ND66E (13225), W88219RZYJX (129697),
2	Notebook, Latitude D830, 2 GB Memory, 80 GB HD, Carry Case	BC70DG1 (129584), HHR0DG1 (129601),
1	Panasonic (PT_FW)	SC1236041 (130247)
1	Plasma 50" Television	CNH6410065 (126133)
1	Xerox Phaser 6350	WNN537689 (125463)

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

July 23, 2020
Board Meeting Date

TOPIC QUARTERLY BUDGET TRANSFER REPORT

Communication No. IV.E.2.d

SUPPORTS BOARD POLICY

Board Policy 6250 Budget Management – The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.

PROPOSAL

To approve the Budget Transfer Board Report for the period of April 1, 2020 through June 30, 2020.

BACKGROUND

Board Policy 6250, Budget Management, requires that transfers between expenditure classifications must be approved by a majority vote of the members of the Governing Board. Budget transfers between major expenditure classifications for district funds are routinely processed to facilitate modifications to the adopted budget. These modifications only affect the expenditure classification and do not increase or decrease the adopted budget.

BUDGET IMPLICATIONS

Funding Source – N/A

Status of Funds – N/A

Future Implications – N/A

RECOMMENDATION

It is recommended that the Governing Board approve the Budget Transfer Board Report for the period of April 1, 2020 through June 30, 2020.

Prepared by:	<u>Anita D. Undercoffer, Executive Director, Budgeting and Fiscal Services</u>
Submitted by:	<u>Lisa Bailey, Associate Superintendent, Business Services and Economic Development</u>
Recommended by:	<u>Henry D. Shannon, Superintendent/President</u>

**CHAFFEY COMMUNITY COLLEGE DISTRICT
QUARTERLY BUDGET TRANSFER REPORT**

From 04/01/2020 To 06/30/2020

July 23, 2020 Board Meeting

BUDGET TRANSFERS	FROM	TO
<u>Fund 10: General Fund Unrestricted</u>		
1000 Academic Salaries	48,486	
2000 Classified Salaries		44,158
3000 Benefits		7,887
4000 Supplies & Materials		226,376
5000 Other Operating Expenses & Services	30,409	
6000 Capital Outlay	49,526	
7000 Other Outgo	150,000	
	<hr/>	<hr/>
Total Transfer Fund 10 Unrestricted	278,421	278,421
<u>Fund 10: General Fund Restricted</u>		
1000 Academic Salaries		538,477
2000 Classified Salaries	76,875	
3000 Benefits		188,259
4000 Supplies & Materials	65,674	
5000 Other Operating Expenses & Services	1,082,940	
6000 Capital Outlay		290,400
7000 Other Outgo		208,353
	<hr/>	<hr/>
Total Transfer Fund 10 Restricted	1,225,489	1,225,489
<u>Fund 33: Children's Center</u>		
1000 Academic Salaries	18,028	
2000 Classified Salaries		16,477
3000 Benefits		1,629
4000 Supplies & Materials	75	
5000 Other Operating Expenses & Services	3	
	<hr/>	<hr/>
Total Transfer Fund 33	18,106	18,106
<u>Fund 40: Measure L Bond Fund</u>		
2000 Classified Salaries		7,389
3000 Benefits		18
5000 Other Operating Expenses & Services	7,407	
	<hr/>	<hr/>
Total Transfer Fund 40	7,407	7,407
<u>Fund 42: Scheduled Maintenance Fund</u>		
4000 Supplies & Materials	4,623	
5000 Other Operating Expenses & Services		4,623
	<hr/>	<hr/>
Total Transfer Fund 42	4,623	4,623
<u>Fund 43: Measure P Bond Fund</u>		
4000 Supplies & Materials	17,665	

CHAFFEY COMMUNITY COLLEGE DISTRICT
QUARTERLY BUDGET TRANSFER REPORT
From 04/01/2020 To 06/30/2020
July 23, 2020 Board Meeting

BUDGET TRANSFERS	FROM	TO
6000 Capital Outlay		17,665
Total Transfer Fund 43	17,665	17,665
 Fund 71: Associated Students Fund		
4000 Supplies & Materials		400
5000 Other Operating Expenses & Services		100
7000 Other Outgo	500	
Total Transfer Fund 71	500	500
 Total Transfers All Funds	1,552,211	1,552,211

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

July 23, 2020
Board Meeting Date

TOPIC RESERVE TRANSFER/2019-2020 – SELF INSURANCE FUND

Communication No. IV.E.2.e

SUPPORTS BOARD POLICY

Board Policy 6300 Fiscal Management - The Superintendent/President shall establish procedures to assure that the fiscal condition and activity of the District ensures fiscal health and stability, supports Governing Board priorities and financial planning and budgeting, and is consistent with generally accepted principles of accounting and business practices.

PROPOSAL

To approve the transfer of \$80,000 from the Self Insurance Fund budget reserve for the 2019-2020 fiscal year for projected increased retiree benefit costs.

BACKGROUND

The 2019-2020 adopted budget for the Self-Insurance fund was \$725,000. The projected expenses will exceed that amount by approximately \$80,000. The Self- Insurance fund reserve has sufficient budget to fund this increase.

BUDGET IMPLICATIONS

Funding Source – Self-Insurance Fund reserves.

Status of Funds – \$80,000 will be transferred from the Self-Insurance fund budget reserve as indicated below:

53xxx	Benefits	<u>\$80,000</u>
	Total	<u>\$80,000</u>

Future Implications – None

RECOMMENDATION

It is recommended the Governing Board approve the transfer of \$80,000 from the Self- Insurance Fund budget reserve for the 2019-2020 fiscal year for increased retiree benefit costs.

Prepared by:	Anita D. Undercoffer, Executive Director, Budgeting & Fiscal Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

HUMAN RESOURCES

AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

July 23, 2020
Board Meeting Date

TOPIC INTERJURISDICTIONAL EXCHANGE AGREEMENT – BARON BROWN

Communication No. IV.E.3.a

SUPPORTS BOARD POLICY

Board Policy 3225, Institutional Effectiveness: The Board is committed to developing goals that measure the ongoing condition of the District's operational environment. **Board Policy 3250, Institutional Planning:** The Superintendent/President shall ensure that the District has and implements a broad-based comprehensive, systematic, and integrated system of planning and evaluation that involves appropriate segments of the college community and is supported by institutional effectiveness research. **Board Policy 7150, Evaluation and Professional Growth:** The Superintendent/President shall provide professional development opportunities, consistent with the institutional mission and based on identified teaching and learning needs for administrators, faculty, and classified staff.

PROPOSAL

Interjurisdictional exchange agreement with the California Virtual Campus Online Education Initiative (CVC-OEI) and Foothill-De Anza CCD for the period of August 12, 2020 through May 19, 2021, for the purpose of transferring Baron Brown, full-time permanent faculty member, Administration of Justice, to the CVC-OEI on a full-time basis to function as the visiting Faculty Consultant. While serving as a Faculty Consultant to the CVC-OEI, Mr. Brown will contribute to the overall support of career technical education offerings throughout California, but especially those who are participating in the OEI, as Chaffey will be in fall of 2020. Chaffey will benefit from this arrangement in the following ways:

- CVC-OEI addresses a crucial need for Chaffey as the importance of online learning has magnified exponentially as a result of the COVID-19 crisis;
- Provide a contact person in the CVC-OEI as Chaffey transitions into the OEI platform;
- Provide training and or/assistance to CTE faculty who are also participating in the CVC-OEI; and
- Provide support to the District should inquiries arise regarding issues related to the CVC-OEI transition.

BACKGROUND

CVC-OEI and Mr. Brown requested the temporary transfer to serve as the Faculty Consultant for the 2020-2021 academic year, and the District supports this request. Because of the significant benefits, as described above, that the District will benefit by having a Chaffey employee temporarily serve as a Faculty Consultant in the CVC-OEI, the District will pay Mr. Brown's salary and benefits during this temporary assignment.

BUDGET IMPLICATIONS

Funding Source – Unrestricted general fund

Status of Funds – The personnel costs associated with this temporary assignment will be approximately \$50,817 (salary \$42,525; benefits \$8,292) for the 2020–21 fiscal year. Funding for this position is included in the 2020-21 tentative budget.

Future Implications – This temporary assignment will expire.

RECOMMENDATION

It is recommended that the Governing Board approve the interjurisdictional exchange agreement with the California Virtual Campus Online Education Initiative (CVC-OEI) and Foothill-De Anza CCD for the period of August 12, 2020 through May 19, 2021.

Prepared by:	Susan Hardie, Director, Human Resources
Reviewed by:	Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness
Recommended by:	Henry D. Shannon, Superintendent/President

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

**AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD**

July 23, 2020

Board Meeting Date

TOPIC CONTRACT, PURCHASE ORDER, AND WARRANT LISTS

Communication No. IV.F.1.a

SUPPORTS BOARD POLICY

Board Policy 6310 Accounting – Present to the Governing Board at a regular Governing Board meeting a list of all purchase orders and/or District warrants for Governing Board review and ratification.

PROPOSAL

To ratify the contract, purchase order, and warrant lists as presented.

BACKGROUND

The attached reports represent all contracts, purchase orders, and district warrants for the month of June 2020.

BUDGET IMPLICATIONS

Funding Source – All Funds

Status of Funds – Funding for these contracts, purchase orders, and warrants are included in the 2019-2020 adopted district budgets.

Future Implications – None

RECOMMENDATION

It is recommended the Governing Board ratify the attached contract, purchase order, and warrant lists.

Prepared by:	Kim Erickson, Executive Director, Business Services
Submitted by:	Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by:	Henry D. Shannon, Superintendent/President

CONTRACT AND CHANGE ORDER LIST¹

Contract Number	Vendor	City, State	Description of Service	Amount	Funding Source
2020CS605	42 Lines, Inc.	Champaign, IL	For a not-to-exceed amount, to provide a cloud-based learning management system extension tool known as "Harmonize," for 1,000 users consisting of administrators, faculty, course designers, observers, and students for a two-year period beginning May 15, 2020 through May 15, 2021, as approved by Visual and Performing Arts.	\$5,000.00	Unrestricted General Fund
2020CS635	Ai-Media, Inc.	Youngstown, OH	For a not-to-exceed amount, to provide live captioning meetings for the period of June 12, 2020 through June 30, 2020, as approved by Human Resources. ²	3,950.00	Restricted General Fund
2020CS324	Allison Mechanical, Inc.	Redlands, CA	Amendment 1 to extend the contract end date from January 31, 2020 to June 30, 2020 for removal of existing McQuay Air handling unit and replace with a new Carrier Air Handling Unit at the Vocational & Student Support building on the Rancho Cucamonga campus, as approved by Facilities and Physical Plant.	No Cost Impact	Capital Project Fund
2020CS636	Angela J. Reddock	Los Angeles, CA	For a not-to-exceed amount, to conduct independent, third-party workplace, Title 5 and Title IX investigative services on behalf of Chaffey College for the period of June 11, 2020 through June 2021, as approved by Human Resources.	20,000.00	Unrestricted General Fund
2020CS634	Benny C. Ng	Arcadia, CA	For a not-to-exceed amount, to facilitate an online workshop for faculty to share ideas and present on teaching online during Math and Science week, for the period of June 22, 2020 through June 26, 2020, as approved by Instruction and Institutional Effectiveness. ³	300.00	Restricted General Funds
2020CS620	Chris Tandy	Rancho Cucamonga, CA	For a not-to-exceed amount, to provide DJ services at the Fontana campus drive thru Grad Fest on May 20, 2020, as approved by Student Services.	300.00	Unrestricted General Fund
2020CS627/638	Dafna Golden	Valley Glen, CA	For a not-to-exceed amount, to facilitate online workshops for faculty to share ideas and present on teaching online during Math and Science week, for the period of June 22, 2020 through June 26, 2020, as approved by Instruction and Institutional Effectiveness. ⁴	450.00	Restricted General Fund
2020CS621	Edgar P. Pazmino Jr.	Ontario, CA	For a not-to-exceed amount, to provide DJ services at the Rancho Cucamonga campus drive-thru Grad Fest on May 20, 2020, as approved by Student Services.	900.00	Unrestricted General Fund
2020CS625	Ellucian	Fairfax, VA	Year 1 of a 5-Year Renewal for <i>Ellucian Cloud TouchNet</i> with Merchant Services Subscription Software License for Ellucian Payment Center for the period of May 01, 2020 through April 30, 2025 as approved by Business Services.	35,283.00	Unrestricted General Fund

¹ Funding for all contracts and change orders on this list are included in the 2019-2020 adopted district budgets.

² Funded by Staff Diversity funds.

³ Funded by Title III, STEM grant funds.

⁴ Funded by Title III, STEM grant funds.

2020CS631	Elizabeth R. Day	Clovis, CA	For a not-to-exceed amount, to facilitate an online workshop for faculty to share ideas and present on teaching online during the Math and Science week, for the period of June 22, 2020 through June 26, 2020, as approved by Instruction and Institutional Effectiveness. ⁵	\$300.00	Restricted General Fund
2020CS600	Envisé	Garden Grove, CA	For a not-to-exceed amount, to replace two 10-ton Data Aire HVAC units with 13-ton HVAC units at the Information Technology Server Room located at the Rancho Cucamonga campus for the period of May 04, 2020 through July 31, 2020, as approved by Facilities and Physical Plant. ⁶ This contract was issued under the Emergency Resolution approved on March 16, 2020.	223,655.00	Restricted General Fund
2020CS642	Envisé	Garden Grove, CA	For a not-to-exceed amount, to repair leak on carrier chiller #1 at the Old Administration building located on the Rancho Cucamonga campus for the period of May 12, 2020 through May 31, 2020, as approved by Facilities and Physical Plant.	1,340.00	Unrestricted General Fund
2020CS609	Fallen Leaf Films	Sacramento, CA	For a not-to-exceed amount, to create two CANVAS online training courses integrating custom 360 immersive learning experiences in collaboration with Energy Construction Utilities Statewide Director and FM Statewide Liaison for the period of April 27, 2020 through June 30, 2020, as approved by Economic Development. ⁷	33,000.00	Restricted General Fund
2020CS648	First Stop Health, LLC.	Chicago, IL	For a not-to-exceed amount, to provide Telemedicine and Virtual Mental Health services for Chaffey students for the period of July 01, 2020 through June 30, 2020, as approved by Student Health Services. ⁸ This contract was issued under the Emergency Resolution approved on March 16, 2020.	336,000.00	Restricted General Fund
2020CS623	Frasca Plumbing Co.	La Verne, CA	For a not-to-exceed amount, to install two District owned drinking fountains at the Main Instructional Building located at the Chino Campus for the period of May 15, 2020 through June 30, 2020 as approved by Facilities and Physical Plant.	5,438.12	Unrestricted General Fund
2020PW643	Geocon West, Inc.	Rancho Cucamonga, CA	For a not-to-exceed amount to provide geotechnical inspection and testing services performed during grading and construction development at the intersection of College Drive and Panther Drive at the Rancho Cucamonga campus for the period of March 18, 2020 through June 30, 2020, as approved by Facilities Development. ⁹	8,435.00	Restricted General Fund
2020PW98	HMC Group	Ontario, CA	Amendment 2 to increase the not-to-exceed amount, to provide additional services to include a fully designed security and access control system in the Instructional Building on the Chino campus, as approved by Administrative Services.	8,560.00	Capital Projects Fund

⁵ Funded by Title III, STEM grant funds.

⁶ Funded by CARES Institutional grant funds.

⁷ Funded by Physical Plant & Instructional Support Block grant budget.

⁸ Funded by restricted Student Health Services budget.

⁹ Funded by Physical Plant & Instructional Support Block grant budget.

2020CS613	Jose D. Victoria	Menifee, CA	For a not-to-exceed amount, to provide online training, industry consulting and curriculum/program development for the period of May 01, 2020 through June 30, 2020, as approved by Economic Development. ¹⁰	\$9,000.00	Restricted General Fund
2020CS626	Kelly Bryan	Rancho Cucamonga, CA	For a not-to-exceed amount, to facilitate an online workshop for faculty to share ideas and present on teaching online during Math and Science week, for the period of June 22, 2020 through June 26, 2020, as approved by Instruction and Institutional Effectiveness. ¹¹	300.00	Restricted General Fund
2020CS647	Lauren Servals	Santa Rosa, CA	For a not-to-exceed amount, prepare and present faculty with a leadership course, FLOWS during the period of June 15, 2020 through June 30, 2020, as approved by Guided Pathways. ¹²	1,000.00	Restricted General Fund
2020CS646	Monika Hogan	Altadena, CA	For a not-to-exceed amount, prepare and present to faculty the first leadership course, FLOWS during the period of June 15, 2020 through June 30, 2020, as approved by Guided Pathways. ¹³	330.00	Restricted General Fund
2020CS637	NCS Pearson, Inc.	Chicago, IL	Year 1 of 5-year agreement for a not-to-exceed amount, providing online tutoring services for the Intersegmental Partnerships department for the period of July 01, 2020 through June 20, 2025, as approved by Instruction and Institutional Effectiveness. ¹⁴	60,000.00	Restricted General Fund
2020CS531	Ontario Pro Soccer, LLC.	Rancho Cucamonga, CA	Year 1 of 2-year agreement for a not-to-exceed amount, the Ontario Fury Professional Indoor Soccer Team will promote Chaffey's Health's A Kick Program (HAK) by providing Chaffey's HAK logo on marketing materials, advertising dashboards, commercial announcements, Chaffey College Night, special ticketing package, digital media link to our website, newsletters, and appearance by Chaffey's mascot, for the 2019-2020 and 2020-2021 season. For the period of January 28, 2020 through August 31, 2021, as approved by Student Services. ¹⁵	40,000.00	Restricted General Fund
2020CS11	Precision Security & Protective Services, Inc.	Santa Ana, CA	Amendment 2 – to increase the not-to-exceed amount for security services for students, and staff at the Rancho, Fontana and Chino campuses, as approved by Campus Police.	2,816.00	Unrestricted General Fund
2020CS479	Professional Personnel Leasing, Inc.	South Lake Tahoe, CA	For a not-to-exceed amount, to increase the consulting hours for operational practices in supporting and assisting the Executive Team with educational plans and associated initiative, as approved by Business Services.	30,000.00	Unrestricted General Fund
2020PW530	R&R Roofing & Waterproofing Inc.	Lake Elsinore, CA	For a not-to-exceed amount, to remove and replace existing roofing system at Wignall Museum building at the Rancho Cucamonga campus for the period of May 26, 2020 through July 31, 2020, as approved by Facilities Development. ¹⁶	59,640.00	Restricted General Fund

¹⁰ Funded by Economic Development grant funds.

¹¹ Funded by Title III, STEM grant funds.

¹² Funded by Guided Pathways budget.

¹³ Funded by Guided Pathways budget.

¹⁴ Funded by restricted Lottery funds.

¹⁵ Funded by California Promise budget.

¹⁶ Funded by Physical Plant & Instructional Support Block grant budget.

2020CS110	Rise Interpreting, Inc.	Riverside, CA	Amendment 3 to increase the not-to-exceed amount for additional ASL interpreting services for hearing impaired individuals, as approved by Disability Programs and Services. ¹⁷	\$60,000.00	Restricted General Fund
2020CS105	Rise Interpreting, Inc.	Riverside, CA	Amendment 1 - to increase the not-to-exceed amount for additional interpreting services, as approved by Human Resources.	10,300.00	Unrestricted General Fund
2020CS633	Robert P. Pipal	Ventura, CA	For a not-to-exceed amount, to facilitate an online workshop for faculty to share ideas and present on teaching online during Math and Science week, for the period of June 22, 2020 through June 26, 2020, as approved by Instruction and Institutional Effectiveness. ¹⁸	300.00	Restricted General Fund
2020CS628	Roy B. Mason	Hemet, CA	For a not-to-exceed amount, to facilitate an online workshop for faculty to share ideas and present on teaching online during Math and Science week, for the period of June 22, 2020 through June 26, 2020, as approved by Instruction and Institutional Effectiveness. ¹⁹	300.00	Restricted General Fund
2020CS619	Saul Juarez	San Bernardino, CA	For a not-to-exceed amount, to provide DJ services at Chino Drive-Thru Grad Fest on May 20, 2020, as approved by Student Services.	300.00	Unrestricted General Fund
2020CS632	Shawn Jordison	Thousand Oaks, CA	For a not-to-exceed amount, to facilitate an online workshop for faculty to share ideas and answer concerns pertaining to accessibility with courses during Math and Science week, for the period of June 22, 2020 through June 26, 2020, as approved by Instruction and Institutional Effectiveness. ²⁰	1,000.00	Restricted General Fund
2020CS44	Sheila Forsberg	Roseville, CA	Amendment 1 – to increase the not-to-exceed amount for additional consulting services related to classification, compensation and other ad hoc related services, as approved by Human Resources.	4,500.00	Unrestricted General Fund
2020CS639	Southland Industries	Garden Grove, CA	For a not-to-exceed amount, to identify the source of the underground water leak at the north area near the MACC Building located on the Rancho Cucamonga campus, for the period of May 12, 2020 through July 31, 2020, as approved by Facilities and Physical Plant.	15,500.00	Capital Projects Fund
2020CS629	Toros Berberyan	Burbank, CA	For a not-to-exceed amount, to facilitate an online workshop for faculty to share ideas and present on teaching online during Math and Science week, for the period of June 22, 2020 through June 26, 2020, as approved by Instruction and Institutional Effectiveness. ²¹	300.00	Restricted General Fund
2020CS618	Watermark Insights, LLC.	New York, New York	Year 1 of 3-Year, a subscription license to TaskStream, an Assessment Management Standard web-based electronic portfolio allowing students to upload assignments, for the period of December 01, 2019 through November 30, 2022, as approved by Instruction and Institutional Effectiveness.	127,676.00	Unrestricted General Fund

List reflects contracts entered into and change orders to existing contracts through June 30, 2020.²²

¹⁷ Funded by Disability Programs and Services (DPS) budget.

¹⁸ Funded by Title III, STEM grant funds.

¹⁹ Funded by Title III, STEM grant funds.

²⁰ Funded by Title III, STEM grant funds.

²¹ Funded by Title III, STEM grant funds.

²² Funding for all contracts and change orders on this list are included in the 2019-2020 adopted district budgets.

CHAFFEY COMMUNITY COLLEGE

WARRANT REGISTER REPORT

FOR THE MONTH OF JUNE 2020

GENERAL FUNDS (10)

PAYROLL	7,279,640.55	
COMMERCIAL	5,667,615.91	
TOTAL FUND (10)		12,947,256.46

SCHEDULED MAINTENANCE FUND (42) 6,893.86

BUILDING FUND (40 and 43) 481,891.67

EARLY RETIREMENT FUND (61) 11,486.57

VACATION LIABILITY (69) -

CAPITAL OUTLAY PROJECT FUND (41) 287,166.92

CHILD DEVELOPMENT FUND (33)

PAYROLL	68,167.76	
COMMERCIAL	12,079.84	
TOTAL FUND (33)		80,247.60

TOTAL ALL FUNDS **\$ 13,814,943.08**

PAYROLL WARRANT/ADVICE NUMBERS

127045-127121 434684-436453 (Void 127022-127044)

COMMERCIAL WARRANT NUMBERS

1015347-1015477 1733592-1735918

PURCHASE ORDER NUMBERS

BPO's	None	\$	-	(Void 14539,14540)
PO's	54600-54664	\$	490,469.94	