

**CHAFFEY COLLEGE**  
**CURRICULUM COMMITTEE MEETING**  
**SUMMARY NOTES**  
**September 21, 2022**  
**1:30pm-3:00pm**  
**VIA ZOOM ONLY**

**MEETING LINK:** [Curriculum Committee Zoom Room](#)

**BY PHONE:** +1 669 900 6833 (US Toll)

**MEETING ID:** 960 6672 0245

**Members Present:**

Adeel Rizvi, Health Sciences  
Angela Burk-Herrick, Curriculum Chairperson  
Annette Henry, Kinesiology, Nutrition and Athletics  
Candice Hines-Tinsley, Kinesiology, Nutrition and Athletics  
Carol Hutte, Library Learning Resources  
Chingping (Grace) Wong, Hospitality, Fashion, Interior & Culinary Arts  
Christina Holdiness, Instructional Support  
Christina McPeck, Social and Behavioral Sciences  
Joan Godinez, Counseling/Matriculation  
Joann Eisberg, Mathematics and Science  
Julie Law, Articulation Officer  
Julie Leahy, Health Sciences

Kathy Galipeau, Hospitality, Fashion, Interior & Culinary Arts  
Kirk Collins, Counseling/Matriculation  
Markazan Romero, Business and Applied Technology  
Maryline Chemama, Mathematics and Science  
Neil Watkins, Academic Senate President  
Nicole Farrand, Visual and Performing Arts  
Patricia Bopko, Director of Financial Aid  
Paula Snyder, Social and Behavioral Sciences  
RuthAnn Valencia, Director of Transfer Center  
Shireen Awad, Curriculum Specialist  
Stephen Calebotta, Language Arts  
Tracy Kocher, Business and Applied Technology

**Members Absent:**

Alisha Serrano, Director Admissions and Records  
Jo Alvarez, PSR Representative  
John Machado, Visual and Performing Arts  
Jonathan Polidano, CTE Liaison  
Rob Rundquist, CIO Designee

Rousselle Douge, Student Representative  
Ryan Sipma, Catalog/Schedule Coordinator  
Sharon Alton, Language Arts  
Shannon Jessen, SLO Facilitator

**Guests:**

Ana Rosales, Criminal Justice

1. **Call to Order/Roll Call:** The meeting was called to order at 1:36p.m.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes):  
None.
3. **Review and Approval of September 7, 2022 Expanded Summary Notes:** The summary notes were approved 19/0/0.
4. **Curriculum Office Reports**
  - 4.1. **Curriculum Chair:** No report.
  - 4.2. **Curriculum Specialist:** The Specialist reminded the committee that the final deadline for new course submissions for the 2023-2024 catalog is October 3, 2022. This is an extended deadline

from the March 31, 2022 timeline. The Curriculum Office extended the deadline as they did not specifically mention “new courses” for the March 31, 2022 date.

**4.3. Catalog and Schedule Coordinator:** No report.

**4.4. Articulation Officer (AO):** At the next meeting, the AO will announce the UC course approvals.

**4.5. Chief Instructional Officer (CIO)/Designee of CIO:** No report

**5. Workgroup Updates:** None.

**6. Consent Agenda:** None.

**7. Curriculum Proposals:**

**Course Deactivations:**

<b>WELD-70</b>	Beginning Arc Welding	Approval: 18/0/0
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**CRIMINAL JUSTICE PACKAGE**

The Chair shared the [Criminal Justice and Homeland National Security Program Presentation](#) that highlights the programs’ accomplishments, labor market data, and program outlooks and recommendations. After the presentation, the Specialist shared that CJ faculty, Ana Rosales, Stephen Lux, and Barbara Ray made the committee’s recommended changes to CJ-7, CJ-51, CJ-55, and CJ-410. The Chair also thanked the committee for their comments on CLOs. She will catalog them to provide to discipline faculty.

Discussion began with members commending the CJ faculty on how they integrated equity throughout their CORs and their responsiveness to social justice matters in their curriculum. A member mentioned that some courses explicitly state equity in their learning outcomes, but equity topics could be incorporated more into the content of the CORs. She also noticed that some CORs had descriptions that were topic-based statements and suggested restructuring the descriptions to be clearer for students. The Curriculum Office will take these comments back to the CJ faculty.

The discussion then focused on a general discussion of DEI in all CORs at Chaffey. Members discussed how the content page in META could provide better guidance on how to incorporate DEI into content, and in general, how to structure the content section for the COR.

CJ faculty, Ana Rosales, attended the meeting and thanked the committee for their thorough review and feedback.

**Course Modifications w/ DE:**

<b>CJ-1</b>	Introduction to the Criminal Justice System	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-10</b>	Violence in America	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-2</b>	Concepts of Criminal Law	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-3</b>	Criminal Court Process	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-4</b>	Community and the Justice System	Approval: 19/0/0	Distance Education Approval Fully

			Online/Hybrid: 19/0/0
<b>CJ-408</b>	Patrol Operations	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-410</b>	Narcotics and Vice Investigation	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-412</b>	Writing for Criminal Justice Professionals	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-459</b>	Women and the Criminal Justice System	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-5</b>	Legal Aspects of Evidence	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-51</b>	Introduction to Corrections	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-52</b>	Control and Supervision of Inmates	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-53</b>	Correctional Law	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-54</b>	Public Relations and Corrections	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-55</b>	Crime and Delinquency	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-56</b>	Correctional Interviewing and Counseling	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-57</b>	Probation and Parole	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-58</b>	Social Equity and the Criminal Justice System	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-6</b>	Juvenile Procedures	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-7</b>	Criminal Investigation	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-8</b>	Criminology	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>CJ-9</b>	Crime Scene Management and Forensic Evidence	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0

**Course Deactivations:**

<b>CJ-413</b>	Police Supervision, Leadership and Management	Approval: 19/0/0
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**Program Modifications:**

<b>Administration of Justice for Transfer</b>	AS-T	Approval: 19/0/0
<b>Correctional Science</b>	A.S. Degree	Approval: 19/0/0
<b>Correctional Science</b>	Certificate of Achievement	Approval: 19/0/0
<b>Criminal Justice</b>	Certificate of Achievement	Approval: 19/0/0

**Program Deactivations:**

<b>Leadership in Criminal Justice</b>	Certificate of Achievement	Approval: 19/0/0
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**HOMELAND NATIONAL SECURITY PACKAGE****Course Modifications w/ DE:**

<b>HNS-10</b>	Introduction to Homeland Security	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>HNS-11</b>	Intelligence Analysis and Security Management	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0
<b>HNS-12</b>	Transportation and Border Security	Approval: 19/0/0	Distance Education Approval Fully Online/Hybrid: 19/0/0

**Program Modifications:**

<b>Homeland National Security</b>	Certificate of Achievement	Approval: 19/0/0
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**PSYCHOLOGY PACKAGE**

*The AO shared the Psychology Program Presentation that highlights the program's accomplishments, labor market data, and program outlooks and recommendations.*

*Discussion began with the Academic Senate President commending the Psychology department on their outstanding increase in awards given and their reduction in units. The AO also shared the committee's commendations on PSYCH-41 (the resources used to help cut costs for students) and PSYCH-80 (their inclusion of DEI is a model for others).*

*Because community college curriculum committees are charged with minimizing duplicate curriculum, a committee member sought clarification on how SCSCI-10 is different from STAT-10 because the two courses have similar descriptions, the same number of units, and share the same C-ID designation.*

*The discussion that followed clarified that (1) SCSCI-10 has 3 units of lecture and a one-unit lab, whereas STAT 10 has 4 units of lecture, and (2) SCSCI-10 focuses on applying statistics to social science research, whereas STAT 10 does not focus on social science application, nor does it teach students to use SPSS software for analysis. These differences in SCSCI-10 and STAT 10 are the reason the Psychology department requires SCSCI-10, and not STAT-10, as a prerequisite for their research methods course (PSYCH-80). The AO and the Chair have met with Psychology faculty in the past to discuss the concern that students who take STAT-10 do not satisfy the prerequisite requirement for PSYCH-80. This results in the Psychology Coordinator receiving numerous prerequisite challenge requests for PSYCH-80 from students who took STAT-10.*

Committee members expressed concern about students majoring in Psychology having to take SCSCI-10 after completing STAT 10 in order to take PSYCH-80, which is a degree requirement. (The AO shared that many students in this situation will simply take their required research methods course (PSYCH-80 equivalent) at another community college that has STAT-10 as the prerequisite). The committee then discussed possible curricular solutions. Some members asked if the one-unit lab portion of SCSCI-10 could be a separate concurrent course for students that could be taken separately to appropriately prepare STAT-10 completers for PSYCH-80. Another suggestion was to modify PSYCH-80 to include the essential content of the lab portion of SCSCI-10 in the first few weeks of the PSYCH-80 course. Committee members expressed concerns about the barriers for students if no changes are made to SCSCI-10 and/or PSYCH-80. The committee agreed that, at the very least, more details should be added to the SCSCI-10 description and content to make it clear to students that the course is a research-based class that leads into PSYCH-80.

The motion to approve the Psychology and Social Science Packages was amended to remove PSYCH-80, SCSCI-10, and the Psychology AS-T. The Chair, AO, and Specialist agreed to take this feedback back to the Psychology department.

**Course Modifications w/ DE:**

<b>PSYCH-1</b>	Introduction to Psychology	Approval: 17/0/0	Distance Education Approval Fully Online/Hybrid: 17/0/0
<b>PSYCH-20</b>	Developmental Psychology: Childhood and Adolescence	Approval: 17/0/0	Distance Education Approval Fully Online/Hybrid: 17/0/0
<b>PSYCH-25</b>	Developmental Psychology: Lifespan Development	Approval: 17/0/0	Distance Education Approval Fully Online/Hybrid: 17/0/0
<b>PSYCH-41</b>	Biological Psychology	Approval: 17/0/0	Distance Education Approval Fully Online/Hybrid: 17/0/0
<b>PSYCH-5</b>	Personal and Social Awareness	Approval: 17/0/0	Distance Education Approval Fully Online/Hybrid: 17/0/0
<b>PSYCH-55</b>	Abnormal Psychology	Approval: 17/0/0	Distance Education Approval Fully Online/Hybrid: 17/0/0
<b>PSYCH-65</b>	Social Psychology	Approval: 17/0/0	Distance Education Approval Fully Online/Hybrid: 17/0/0
<b>PSYCH-80</b>	Research Methods in Psychology	Hold for discussion: 17/0/0	Distance Education Approval Fully Online/Hybrid HOLD: 17/0/0

**Program Modifications:**

<b>Psychology</b>	AA-T	Hold for discussion: 17/0/0
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## **SOCIAL SCIENCE PACKAGE**

### **Course Modifications w/ DE:**

<b>SCSCI-10</b>	Statistics for Social Science	Hold for discussion: 17/0/0	Distance Education Approval Fully Online/Hybrid HOLD: 17/0/0
<b>SCSCI-13</b>	Introduction to Social Work	Approval: 17/0/0	Distance Education Approval Fully Online/Hybrid: 17/0/0
<b>SCSCI-17</b>	Human Sexuality	Approval: 17/0/0	Distance Education Approval Fully Online/Hybrid: 17/0/0

## **SOCIOLOGY PACKAGE**

The AO shared the [Sociology Program Presentation](#) that highlights the program's accomplishments, labor market data, and program outlooks and recommendations. The AO commended the Sociology department on their updates.

Members had some suggestions for the department in META after the Curriculum Office completed the comment review process. Curriculum Representative, Paula Snyder, volunteered to take the newly added comments in META back to her department. The Specialist will compile a list of those comments to provide to Paula.

The discussion ended with a commendation to the Sociology department and their outstanding increase in awards given and an increase in transfer rates, especially during COVID!

The Committee motioned to approve the Sociology package and for the Curriculum Office to give the new feedback to the department after approval.

### **Course Modifications w/ DE:**

SOC-10	Introduction to Sociology	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-14	Sociology of Gender	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-15	Ethnic and Race Relations: U.S. and Global Perspectives	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-16	Marriage, Family and Relationships	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0

SOC-17	Sociology of Crime	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-18	Sociology of Aging	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-25	Introduction to Chicano/Latino Studies in the United States	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-26	Introduction to Latin American Societies	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-30	Introduction to LGBTQ Studies	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-32	Introduction to Women Studies	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-33	Introduction to Social Justice Studies	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-70	Social Problems	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0
SOC-80	Introduction to Research Methods in Sociology	Approval: 16/1/0	Distance Education Approval Fully Online/Hybrid: 16/1/0

**Program Modifications:**

<b>Social Justice Studies</b>	AA-T	Approval: 16/1/0
<b>Sociology</b>	AA-T	Approval: 16/1/0

**8. Discussion/Action Items:**

8.1. [General Education Presentation](#): Moved to the next meeting.

**9. Next Agenda Forecast:**

9.1. Gerontology, Public Health, Health Sciences, and Nutrition and Food packages.

9.2. The next curriculum meeting will be via Zoom *only*.

**10. Floor Items:** (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

1. Paula Snyder thanked the committee for their feedback on the Sociology Package.

2. Joann Eisberg shared how she appreciated the committee approving proposals while allowing faculty to work on suggestions after approvals. This helps build trust with the curriculum review process and faculty.

**11. Adjournment:** The meeting was adjourned at 3:00p.m.



Name	ATTENDANCE	M: Approval of Summary Notes 9/7/2022 1 <sup>st</sup> : Kathy Galipeau 2 <sup>nd</sup> : Joann Eisberg	M: Approval of Course Deactivation: WELD-70 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Markazan Romero	M: Approval of Criminal Justice Package 1 <sup>st</sup> : Kathy Galipeau 2 <sup>nd</sup> : Joann Eisberg	M: Approval of Homeland National Security Package 1 <sup>st</sup> : Carol Hutte 2 <sup>nd</sup> : Joann Eisberg	M: Approval of Psychology and Social Science Packages 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Tracy Kocher	M: Approval of Sociology Package 1 <sup>st</sup> : Kathy Galipeau 2 <sup>nd</sup> : Joann Eisberg
Adeel Rizvi	X	X	X	X	X	X	X
Annette Henry	X	X	X	X	X		
Candice Hines-Tinsley	X	X	X	X	X	X	X
Carol Hutte	X	X	X	X	X	X	X
Christina Holdiness	X	X	X	X	X		
Christina McPeck	X	X	X	X	X	X	X
Grace Wong	X	X	X	X	X	X	X
Joan Godinez	X	X	X	X	X	X	X
Joann Eisberg	X	X	X	X	X	X	X
John Machado							
Julie Law	X	X	X	X	X	X	X
Julie Leahy	X	X	X	X	X	X	X
Kathy Galipeau	X	X	X	X	X	X	X
Kirk Collins	X	X		X	X	X	X
Markazan Romero	X	X	X	X	X	X	X
Maryline Chemama	X	X	X	X	X	X	X
Nicole Farrand	X	X	X	X	X	X	N
Paula Snyder	X	X	X	X	X	X	X
Rob Rundquist (as CIO Designee)							
Ryan Sipma							
Sharon Alton							
Stephen Calebotta	X	X	X	X	X	X	X
Tracy Kocher	X	X	X	X	X	X	X
TOTAL COUNTS	19	19	18	19	19	17	17

Quorum= 23/2=11.5+1=12.5=13

Non-Voting	
Alisha Serrano	
Angela Burk-Herrick	X
Jo Alvarez	
Jonathan Polidano	
Neil Watkins	X
Patricia Bopko	X
Rousselle Douge	
RuthAnn Valencia	X
Shannon Jessen	
Shireen Awad	X