

CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204

FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143

Teleconference x6759

SUMMARY NOTES

December 4, 2019

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Curriculum Chair
Bruce Osburn, Business & Applied Technology
Candice Hines-Tinsley, Kinesiology, Nutrition, & Athletics
Charmaine Phipps, Language Arts
Christina McPeck, Social & Behavioral Sciences
Daniel Jacobo, Visual & Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Erik Kolb, Mathematics & Science
Jeffrey Laguna, Health Sciences
Jo Alvarez, SLO Facilitator, PSR Representative
Julie Law, Counseling
Kathleen Galipeau, Hospitality, Fashion, Interior Design, & Culinary
Laura Hope, Associate Superintendent of Instruction and Institutional Effectiveness

Lisa Doget, Health Sciences
Mary Romero, Business & Applied Technology
Naomi McCool, Social & Behavioral Sciences
Nicole DeRose, Acting Faculty Senate President
Nicole Farrand, Visual & Performing Arts
Patricia Powell, Counseling
Rob Kopp, Mathematics & Science
RuthAnn Garcia, Transfer Center
Ryan Sipma, Catalog & Schedule Coordinator
Sean Stratton, Articulation Officer
Shelley Marcus, Library Learning Resources
Sherrie Loewen, Health Sciences
Shireen Awad, Curriculum Specialist
Stephen Calebotta, Language Arts
Vanessa Thomas, Business & Applied Technology

Members Absent:

Kathy Lucero, Admissions & Records
Megan Keebler, Instructional Support
Michael Escobosa, Health Sciences

Patricia Bopko, Financial Aid
Rob Rundquist, Interim Dean, Institutional Effectiveness and Intersegmental Partnerships

Guests:

None

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:31p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of November 20, 2019 Expanded Summary Notes:** The summary notes were approved 18/0/2.
4. **Consent Agenda:** The consent agenda was approved 22/0/0.
 - 4.1. ENGL-495 advisory has been removed from CHEM-8 (modification approved on November 6, 2019) per faculty consent.
 - 4.2. The word "Transfer" has been removed from the title "University of California Transfer Pathway: Chemistry" per restrictions in COCI; however, the title "University of California Transfer Pathway: Chemistry" will remain unchanged in Curricunet and in any college publication of the program.
5. **Curriculum Proposals:**

PACKAGES:

PACKAGE: RADIOLOGIC TECHNOLOGY

Course Deactivations: Final Reading

RADTEC-470	Venipuncture for Imaging Professionals	Approval: 22/0/0
RADTEC-470L	Venipuncture Laboratory for Imaging Professionals	Approval: 22/0/0
RADTEC-66	Anatomy and Radiographic Positioning III	Approval: 22/0/0
RADTEC-66L	Laboratory for Anatomy and Radiographic Positioning III	Approval: 22/0/0

New Courses: First and Second Reading

RADTEC-472	Pharmacology and Venipuncture for Imaging Professionals	Approval: 22/0/0
RADTEC-472L	Lab for Pharmacology and Venipuncture for Imaging Professionals	Approval: 22/0/0
RADTEC-67	Anatomy and Radiographic Positioning III	Approval: 22/0/0
RADTEC-67L	Laboratory for Anatomy and Radiographic Positioning III	Approval: 22/0/0

Course Modifications: First and Second Reading

RADTEC-610	Radiologic Technology Skills Development II	Approval: 22/0/0
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Program Modifications: Final Reading

Radiologic Technology	A.S.	Approval: 22/0/0
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PACKAGE: COMPUTER INFORMATION SYSTEMS

New Courses w/ DE: First and Second Reading

CISPROG-6	Python Data Analytics	Approval: 22/0/0	Distance Education Approval Hybrid/Online: 22/0/0
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Program Modifications: Final Reading

Computer Information Systems	A.S.	Approval: 22/0/0
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PACKAGE: ENGINEERING TECHNOLOGY

New Courses: First and Second Reading

EGTECH-30	Introduction To Additive Manufacturing-3d Printing	Approval: 22/0/0
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Program Modifications: Final Reading

Drafting Technician: Architectural	A.S.	Approval: 22/0/0
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Engineering Technology	A.S.	Approval: 22/0/0
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NONPACKAGES:

Course Modifications w/ DE: Second Reading

HIST-16	Westward Movement and the Indian Wars 1840-90	Approval: 23/0/0	Distance Education Approval Online: 23/0/0
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Course Deactivations: Final Reading

Brief discussion on the impact of course deactivations for students who have catalog rights occurred during the review of this course. The Committee believes the impact of deactivated courses should be filtered between the Dean and the department. The impact of the deactivated course should be a component of the Dean's review in the local curriculum management system.

MUSIC-10	Songwriting and Commercial Harmony	Approval: 23/0/0
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New Courses: First and Second Reading

GUID-1A	Principles and Practices of Student Leadership	Approval: 23/0/0
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New Programs: Final Reading

Environmental Science	AS-T	Approval: 23/0/0
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Program Modifications: Final Reading

Theatre Arts	AA-T	Approval: 23/0/0
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Course Modifications w/ DE: First and Second Reading

CJ-52	Control and Supervision of Inmates	Approval: 23/0/0	Distance Education Approval Hybrid: 23/0/0
FIRETEC-3	Fire Protection Systems	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0
FIRETEC-4	Building Construction for Fire Protection	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0
FIRETEC-5	Fire Prevention	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0
FIRETEC-6	Fire Apparatus and Equipment	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0
FIRETEC-7	Strategies and Tactics	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0
FIRETEC-9	Principles of Fire and Emergency Services Safety & Survival	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0
NF-15	Nutrition I: Introduction to Nutrition Science	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0
NF-22	Nutrition and the Active Person	Approval: 23/0/0	Distance Education

			Approval Hybrid/Online: 23/0/0
NF-5	Nutrition for Life	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0
SOC-18	Sociology of Aging	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0
SOC-25	Introduction to Chicano/Latino Studies in the United States	Approval: 23/0/0	Distance Education Approval Hybrid/Online: 23/0/0

Course Reactivations: First and Second Reading

SCSCI-13	Introduction to Social Work	Approval: 23/0/0	Distance Education Approval Online: 23/0/0
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Course Modifications: First and Second Reading

BIOL-2	Environmental Science	Approval: 24/0/0
BIOL-424	Anatomy and Physiology	Approval: 24/0/0
BIOL-424L	Anatomy and Physiology Laboratory	Approval: 24/0/0
CIS-435	Fundamentals of Microsoft Visio	Approval: 24/0/0
CIS-50	Introduction to Computer Networks	Approval: 24/0/0
CISGAME-2	Fundamentals of Game Development II	Approval: 24/0/0
DANCE-8A	Ballet IIA	Approval: 24/0/0
DRAFT-20	Computer-Aided Drafting and Design	Approval: 24/0/0
DRAFT-41	Mechanical Design and Drafting II	Approval: 24/0/0
DRAFT-43	Advanced CAD Modeling and Applications	Approval: 24/0/0
DRAFT-50	Architectural Design I	Approval: 24/0/0
DRAFT-51	Architectural Design II	Approval: 24/0/0
DRAFT-53	Architectural Applications of CAD	Approval: 24/0/0
DRAFT-78	Advanced Mechanical Design Applications	Approval: 24/0/0
EGTECH-14	Electronics for Engineering Technologists I	Approval: 24/0/0
FASHD-20	History of Fashion	Approval: 24/0/0
FASHD-40	Beginning Clothing Construction	Approval: 24/0/0
FASHD-42	Advanced Clothing Construction	Approval: 24/0/0
FASHD-428	Computer-Aided Design	Approval: 24/0/0
FASHD-442	Industrial Sewing	Approval: 24/0/0
FASHD-445	Fitting and Alterations of Patterns and Apparel	Approval: 24/0/0
FASHD-45	Design Fundamentals for Fashion and Interiors	Approval: 24/0/0
FASHD-470	Apparel Production	Approval: 24/0/0
FASHD-471	Advanced Patternmaking	Approval: 24/0/0
FASHD-472	Computer-Aided Patternmaking	Approval: 24/0/0
FASHD-480	Design Collection	Approval: 24/0/0
FASHD-61	Pattern Drafting I	Approval: 24/0/0
FASHD-65	Fashion Illustration	Approval: 24/0/0
FASHD-72	Fashion Draping	Approval: 24/0/0
FASHM-10	Introduction to the Fashion Industry	Approval: 24/0/0
FASHM-11	Fashion Retail Merchandising and	Approval: 24/0/0

	Management	
FASHM-12	Visual Merchandising	Approval: 24/0/0
FASHM-15	Image and Fashion Selection	Approval: 24/0/0
FASHM-60	Textiles	Approval: 24/0/0
KINACT-1	Beginning Tennis	Approval: 24/0/0
KINACT-16	Volleyball	Approval: 24/0/0
KINACT-17	Advanced Volleyball	Approval: 24/0/0
KINACT-2	Advanced Tennis	Approval: 24/0/0
KINACT-20	Basketball	Approval: 24/0/0
KINACT-22	Soccer	Approval: 24/0/0
KINACT-23	Intermediate Soccer	Approval: 24/0/0
KINACT-25	Spinning for Fitness <i>Request to remove "Suitable for all genders and fitness levels" for consistency.</i>	Approval: 24/0/0
KINACT-29A	Beginning Body Conditioning	Approval: 24/0/0
KINACT-29B	Intermediate Body Conditioning	Approval: 24/0/0
KINACT-29C	Advanced Body Conditioning	Approval: 24/0/0
KINACT-35	Cardio Fitness For Life <i>Request to remove "Suitable for all ages and fitness levels" for consistency.</i>	Approval: 24/0/0
KINACT-9	Swimming	Approval: 24/0/0
KINLEC-15	Diet and Fitness	Approval: 24/0/0
KINLEC-16	First Aid	Approval: 24/0/0
KINLEC-2	Introduction to Athletic Training	Approval: 24/0/0
MATH-81	Linear Algebra	Approval: 24/0/0
NF-27	Healthy Cooking	Approval: 24/0/0
RADTEC-10L	Laboratory for Anatomy and Radiographic Positioning I	Approval: 24/0/0
RADTEC-20	Radiologic Science and Protection	Approval: 24/0/0
RADTEC-25	Anatomy and Radiographic Positioning II	Approval: 24/0/0
RADTEC-25L	Laboratory for Anatomy and Radiographic Positioning II	Approval: 24/0/0
RADTEC-55	Fluoroscopy and Clinical Application	Approval: 24/0/0
RADTEC-85	Radiographic Review and ARRT Preparation	Approval: 24/0/0
THEATRE-10	Beginning Acting	Approval: 24/0/0
THEATRE-12	Intermediate Acting	Approval: 24/0/0

Course Modifications: First Reading

NURADN-403	Pathophysiology for Nursing <i>Faculty would like to add DE.</i>	Approval: 24/0/0
NURADN-428	Basic Pharmacology <i>Faculty would like to add DE.</i>	Approval: 24/0/0

6. Discussion Items:

6.1. Gender Neutral Language in CORS: The Chair presented the request that Chaffey's CORS have gender neutral language. As proposals enter the review process, the Curriculum Office and the Committee will ensure that gender neutral language is used. The committee voted 23/0/0 to have the Curriculum Office edit CORS for gender neutral language when launched proposals are reviewed.

- 6.2. MATH-42:** The Chair shared with the committee that Faculty Senate requested that MATH-42 return to the Curriculum Office to allow more time for the Math department to discuss the course. The course is not back with the originators but is held in Curriculum Committee Review. The Chair will speak to the Math department to facilitate any changes or concerns regarding the course. The course will go back on the agenda as an update once department conversation concludes.
- 6.3. Transfer Course Policy:** The Committee reviewed the Transfer Course Policy. Suggestions were made to item 1 to include the role of the Articulation Officer in C-ID. Laura Hope suggested that items 5 and 6 are listed as notes rather than criteria. The Committee approved the policy as amended 22/0/0.
- 6.4. English Requisite Language on Non-English Courses affected by Fall 2020 English Placement Process:** The Chair would like the prerequisite workgroup to meet to discuss the English requisite language on CORS in light of the new English placement process.

7. Curriculum Workgroups Update:

- 7.1. Handbook-Roles and Responsibilities:** The workgroup presented a draft of the Handbook-Roles and Responsibilities document. The following suggestions were made:
1. On page 25, include a note that Dean and Coordinators should review how courses fit within the Academic and Career Communities and the Academic Maps.
 2. On page 26, change the bullets to check boxes.

The Curriculum Office will make the changes and post the Handbook on the curriculum website when completed.

- 8. Curriculum Tip of the Day:** The Curriculum Specialist presented a table that displays which substantial changes to course modifications actually constitutes the development of a new course. The Committee requested that this chart be included in the Handbook.
- 9. Floor Items:** The Chair announced that there will be a potluck held for the last curriculum meeting on December 11, 2019.
- 10. Adjournment:** The meeting was adjourned at 2:27 p.m.

Name	ATTENDANCE	Summary Notes 11/20/2019																
		CONSENT AGENDA	RADTEC-470	RADTEC-470L	RADTEC-66	RADTEC-66L	RADTEC-472	RADTEC-472L	RADTEC-67	RADTEC-67L	RADTEC-610	RADIOLOGIC TECHNOLOGY	CISPROG-6	COMPUTER INFORMATION SYSTEMS AS	EGTECH-30	ENGINEERING TECHNOLOGY AS	DRAFTING TECHNICIAN: ARCHITECTURAL AS	
Bruce Osburn	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Candice Hines-Tinsley	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Christina McPeck	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X																	
Erik Kolb	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez	X																	
Jeffrey Laguna	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jo Alvarez	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Julie Law	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Kathy Galipeau	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Lisa Doget	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Mary Romero	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler																		
Michael Escobosa																		
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nicole DeRose	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nicole Farrand	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Patricia Powell	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sherrie Loewen	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	24	20	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22

Quorum= 26/2=13+1=14

Non-Voting	
Angela Burk-Herrick	X
Kathy Lucero	
Laura Hope	X
Patricia Bopko	
Rob Rundquist	
Shireen Awad	X
Vanessa Thomas	X
PSR Representative	
DE Representative (Jonathan Ausubel)	

*Note: Unless otherwise indicated, curriculum items were approved for first and second readings and/or final readings as outlined in the summary notes. NURADN-403 and NURADN-428 had a first reading approval only.

