

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

Teleconference x6759

SUMMARY NOTES

March 13, 2019

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Mathematics & Science
Annette Henry, Kinesiology, Nutrition, & Athletics
Helen Leung, Counseling
Jeffrey Laguna, Health Sciences
Laura Hope, Interim, Associate Superintendent of
Instruction and Institutional Effectiveness
Linda Marcotte, Social & Behavioral Sciences
Marie Boyd, Curriculum Chair
Misty Burrue, Faculty Senate President

Naomi McCool, Social and Behavioral Sciences
Ryan Sipma, Catalog and Schedule Coordinator
Sean Stratton, Articulation Officer
Shireen Awad, Administrative Assistant II, Curriculum
Stephen Calebotta, Language Arts
Stephen Shelton, Vice Chair
Tracy Kocher, Business & Applied Technology
Vanessa Thomas, Business and Applied Technology, High
School Articulation

Members Absent:

Charmaine Phipps, Language Arts
Daniel Jacobo, Visual and Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
John Machado, Visual & Performing Arts
Kathy Lucero, Admissions and Records
Lucy Serrano, Counseling
Mark Forde, Chino Representative

Marlene Soto, Health Sciences
Megan Keebler, Instructional Support
Michael Escobosa, Health Sciences
Patricia Bopko, Financial Aid
Rob Kopp, Mathematics & Science
RuthAnn Garcia, Transfer Center
Shelley Marcus, Library Learning Resources

Guests:

None

*Quorum was not met. No voting took place during the meeting.

- 1. Call To Order/New Committee Members:** The meeting was called to order at 1:37p.m.
- 2. Public Comment:** The Articulation Officer attended the Region 9 meeting. Presenters at the meeting announced that data glitches are anticipated for ASSIST Next Gen. The system is set to release in May despite the anticipated glitches. He also shared that some local private schools are discussing the issue of accepting the AD-Ts without the option for additional units for faith-based courses or other courses the colleges require. More discussion is happening with the private schools about the options of accepting the AD-Ts.
- 3. Review and Approval of February 27, 2019 Expanded Summary Notes:** A Quorum was not met.
- 4. Discussion Items:**
 - 4.1. Processing Substantial Changes, New Course Packages, and New Programs:** Laura Hope and the Curriculum AAI asked the Curriculum Committee if they would still like to process substantial changes and new proposals for the remainder of the academic year. The February 13, 2019 curriculum meeting was the last meeting that new proposals (mainly new courses) and substantial changes would be reflected in the Summer and Fall Schedules and the 2019-2020 Catalog. The AAI for Curriculum informed the committee that continuing to process changes after the February 13 meeting would allow these changes to still reflect in the upcoming Spring 2020 Schedule as opposed to waiting another academic year for scheduling. No curriculum committee member raised concerns on continuing to process substantial changes and new proposals. As a result, the Curriculum Committee will continue to process these proposals for the Spring 2020 Schedule.

4.2. 2019-2021 Curriculum Committee Elections and Terms Ending This Year: The Curriculum Chair FOSA will likely fly after Spring Break. The Curriculum Representatives whose terms are still active will host elections for the following positions. Selections should be presented at the April 3, 2019 meeting.

1. **Business and Applied Technology (Tracy Kocher)**
2. **Business and Applied Technology (Vacant Position-Fill for 2018-2020)**
3. **Chino Representative (Michael Escobosa)**
4. **Health Sciences (Marlene Soto)**
5. **Instructional Support (Megan Keebler)**
6. **Kinesiology, Athletics, & Nutrition (Annette Henry)**
7. **Language Arts (Stephen Calebotta)**
8. **Mathematics and Science (Rob Kopp)**
9. **Social and Behavioral Sciences (Linda Marcotte)**
10. **Student Services (Helen Leung)**
11. **Visual and Performing Arts (John Machado)**

4.3. Proposed Revisions to Title 5 Regulations Regarding Curriculum and Instruction: Laura Hope clarified that noncredit courses can serve as corequisites for transfer level courses. The statistical data for the corequisites must be produced within two years of local implementation to show that the corequisite course has increased the likelihood of passing the transfer level course. She also stated that students are required to demonstrate math competency at or above the level of Intermediate Algebra. She also highlighted that high school metrics serve as the primary placement method. Guided self-placement is only to be used if high school performance data is not available. Districts must accept self-reported high school performance in this case. Districts are not allowed to require students to solve problems or cannot ask any curricular questions as a form of placement. Districts cannot authorize placement of students into remedial sequence or pre-transfer English or Mathematics unless these two conditions are met: a student is highly unlikely to succeed in the transfer course and enrollment in pre-transfer-level coursework will improve the student's likelihood of completing transfer level courses in one-year. Students can opt into pre-transfer level courses, but colleges should be aware that this decreases a student's chances to enter transfer level English or Math by 40%. The committee continued discussion on different sections of the proposed revisions.

4.4. Local GE Pattern and Math Competency Cont.: Referencing the proposed revisions to Title 5 Regulations in item 4.3, discussion continued on the math competency requirement. Laura explained that satisfactory grades in mathematics at or above the course typically known as Intermediate Algebra satisfies the math competency. Math is a competency requirement not a course requirement necessarily. Helen asked about the requirement for Local AS/AA degrees that state completion of intermediate algebra or above and placement into college level math to meet math proficiency. Helen also requested some guidelines on how counselors determine if students have met math proficiency. For students who do not intend to transfer, the college will still need to lean into the transfer level Math and English depending on the students' major. For the fall semester, students will still self-report until the college can implement CCGI which will give us real time data for twelfth grade. Laura mentioned there will be a forum on AB-705 that will help address this discussion further as well as provide more information.

In regards to articulation impacts, the college is changing the way students meet the prerequisite for courses impacted by AB-705. Because these changes involve placement protocols as opposed to changes in prerequisites, the current articulation agreements can be maintained.

In summation, graduation requirements for Math is based upon competency, not specifically a course. For English, the graduation requirement is a course (ENGL-1A).

To help communicate this process, the Catalog's language will reflect the same or similar language displayed in Title 5. The changes to the Catalog may include:

1. Students shall obtain a satisfactory grade in a mathematics course at or above the level of the course typically known as Intermediate Algebra (i.e. Algebra 1, Algebra 2, or above from high school). The demonstration of this competency is locally determined.

2. Students shall obtain a satisfactory grade in an English course at the level of the course typically known as Freshman Composition (either Freshman Composition or another English course at the same level and with the same rigor, approved locally) that is comparable to satisfactory completion of the specified English course (English-1A or English-101), determined locally.

4.5. University Studies (Sierra College Example): Tabled

4.6. Memorandum AA 19-11: Requirement Changes to Certificates of Achievements: Tabled

4.7. College Planning Council Report Cont.: Tabled

4.8. Minimum Requirements for Associate Degrees: Tabled

5. Guided Pathways: Tabled

6. Miscellaneous: None

7. Consent Agenda: Quorum was not met.

7.1. The following programs have switched from BUSOT to BUSTEC in Curricunet:

1. Professional Office Skills—Certificate
2. Microsoft Excel—Certificate
3. Microsoft Office—Certificate
4. BIW Stage One—Certificate
5. BIW Stage Two—Certificate

7.2. The following programs have switch from BUSOTMD to BUSTECM in Curricunet:

1. Medical Insurance Billing Specialist
2. Outpatient Medical Coder Specialist
3. Medical Biller Specialist
4. Inpatient Medical Coder Specialist
5. Electronic Health Records Specialist

7.3. Curricunet Glitch Fix

1. Changed MATH-3 to COMPSCI-4 in Physical Science A.S. Degree. MATH-3 was modified to COMSPCI-4 in 2017 and the modification should have automatically trickled down to the program.

8. NEW BUSINESS:

Program Deactivations: Final Reading

Education Paraprofessional Level I	Certificate of Career Preparation	Approval: No quorum
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9. Adjournment: The meeting was adjourned at 3:05p.m.

Name	ATTENDANCE	Summary Notes	Consent Agenda	Education Paraprofessional Level I
Angela Burk-Herrick	X			
Annette Henry	X			
Charmaine Phipps				
Daniel Jacobo				
Elaine Martinez				
Helen Leung	X			
Jeffrey Laguna	X			
John Machado				
Linda Marcotte	X			
Lucy Serrano				
Mark Forde				
Marlene Soto				
Megan Keebler				
Michael Escobosa				
Misty Burruel	X			
Naomi McCool	X			
Rob Kopp				
RuthAnn Garcia				
Ryan Sipma	X			
Sean Stratton	X			
Shelley Marcus				
Stephen Calebotta	X			
Tracy Kocher	X			
Vanessa Thomas	X			
Total Counts	12			

*A quorum was not met today.

Non-Voting	
Kathy Lucero	
Laura Hope	X
Marie Boyd	X
Patricia Bopko	
Sharon Awad	X
Stephen Shelton	X