

**CHAFFEY COLLEGE**  
**CURRICULUM COMMITTEE MEETING**  
**RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204**  
**FONTANA CAMPUS, FNAC 100**  
**CHINO CAMPUS, CHMB 143**  
**TELECONFERENCE #6759**  
**SUMMARY NOTES**  
**December 6, 2017**  
**1:30pm-3:00pm**

**Members Present:**

Angela Burk-Herrick, Mathematics & Science  
Annette Henry, Kinesiology, Nutrition, & Athletics  
Ardon Alger, Faculty Senate President  
Charmaine Phipps, Language Arts  
David Schlanger, Catalog/Schedule Coordinator  
Elaine Martinez, Kinesiology, Nutrition, & Athletics  
Jason Chevalier, Dean, Visual & Performing Arts  
Jeffrey Laguna, Health Sciences  
Lucy Serrano, Counseling  
Marie Boyd, Curriculum Chair  
Maria Isabel Sandoval, Student Representative  
Mark Forde, Chino Representative

Megan Keebler, Instructional Support  
Michael Escobosa, Health Sciences  
Meridith Randall, Associate Superintendent of Instruction and Institutional Effectiveness  
Naomi McCool, Social and Behavioral Sciences  
Rob Kopp, Mathematics & Science  
Sean Stratton, Articulation Officer  
Sharon Awad, Administrative Assistant II, Curriculum  
Shelley Marcus, Library Learning Resources  
Stephen Calebotta, Language Arts  
Stephen Shelton, Vice Chair  
Wanda Baker, Business & Applied Technology

**Members Absent:**

Daniel Jacobo, Visual and Performing Arts  
Helen Leung, Counseling  
John Machado, Visual & Performing Arts  
Linda Marcotte, Social & Behavioral Sciences  
Marlene Soto, Health Sciences  
Kathy Lucero, Admissions and Records

Patricia Bopko, Financial Aid  
RuthAnn Garcia, Transfer Center  
Tracy Kocher, Business & Applied Technology  
Vanessa Thomas, Business and Applied Technology, High School Articulation

**Guests:**

Carrie Edwards, Curriculum Chairperson for Cerritos College  
Phally Lay, Curriculum Specialist for Cerritos College

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:38p.m. The Chair introduced two guests from Cerritos College, Phally Lay, the Curriculum Specialist, and Carrie Edwards, the Curriculum Chairperson. They came to observe Chaffey College's Curriculum Committee meeting to gain insight on the different ways a college can structure a curriculum meeting.
2. **Public Comment:** No comment.
3. **Review and Approval of November 29, 2017 Expanded Summary Notes:** The summary notes were approved 17/0/0.
4. **Discussion Items:**
  - 4.1. **COOPED Update:** The difference between General and Occupational COOP ED was reviewed. The workgroup reviewed sample course outlines of record from other community colleges. As a result, the Chair is working on draft templates for CORs for both General and Occupational COOP Ed, to share with the workgroup at their next meeting. The group discussed the idea of creating a COOPED lecture course to accompany a work experience course. Many of the current COOPED courses incorporate job development skills such as resume writing and interviewing skills in a classroom setting; however, occupational COOPED courses should focus on activities and objectives at the worksite without a "lecture" component. There is a need, however, to cover job readiness skills, which is why the development of a one-unit

companion lecture course is being discussed. Dr. Laguna suggested that this course be offered online to increase access. The workgroup will recommend sample CORs with boilerplate language in line with Title 5 and the 6<sup>th</sup> PCAH which discipline faculty can use when creating Occupational COOPED courses. Additionally, the General COOPED COR will be aligned with language from the Occupational COOPED COR, as appropriate, to guarantee consistency and compliance. The goal of the workgroup is to also standardize how COOPED is offered in the different departments, while allowing for customization appropriate for each discipline.

Dr. Randall also announced that the Dean of Visual and Performing Arts, Jason Chevalier, will now oversee COOPED for the campus.

The Articulation Officer also shared information from the Region 9 Articulation meeting that COOPED courses are transferable and that there is language to this effect in the 6<sup>th</sup> PCAH.

**4.2. Prerequisite Workgroup Report:** The workgroup's discussion began by reviewing documentation on Statistical Validation. They had an excel sheet that showed statistical validation results of courses with interdisciplinary prerequisites. The group also had the AP/BP on Prerequisites (4260) as well as an information sheet from Institutional Research on how statistical validation is completed. Discussion was centered on the following topics:

- If there is not enough evidence to support the prerequisite and there is disproportionate impact, should the prerequisite be removed?
- Are there any articulation and/or C-ID considerations?
- What if there is evidence to support a prerequisite but there is disproportionate impact?
- How should the subcommittee proceed with courses that have insufficient data?
- How to incorporate Supplemental Instruction and the Success Centers for support?

The meeting concluded with the following action items:

- The Articulation Officer will provide information on Articulation/C-ID impacts on the Excel Sheet.
- The Excel Sheet will be sent to Jim Fillpot with additional columns: History of Prerequisite, Type of Study, and Can we run a nonparametric correlation coefficient (without the Cart Model) to Predict the *Evidence to Support Prerequisite column where* Insufficient Data is indicated?
- The Chair of the group, Steve Shelton, will invite Jim Fillpot to the next meeting.
- The next meeting will be schedule mid-to-late January 2018.

**5. Guided Pathways:** The Chair, Dr. Randall, and Dr. Laguna attended the Guided Pathways Conference in Bakersfield last week.

The Chair encouraged the committee to view <https://www.caguidedpathways.org/> to gain insightful information on Guided Pathways and to access materials presented at the conferences. There will be a steering committee meeting on Friday, December 8, from 2:30-4:00 in CAA-218 and all Curriculum Committee members are encouraged to attend.

**6. Miscellaneous:**

**6.1. Region 9 Meeting:** The Articulation Officer attended the Region 9 meeting on December 6, 2017. There was a report from the CSU that stated there is a discrepancy between what is accepted in the GE Pattern and what the CSU's accept for major preparation. For example, the "C-"minus is being accepted in the GE pattern, but the CSU's can decide by department to accept a course for major preparation. Some CSUs have "hidden prerequisites" that fall outside of the ADT and have given push back with the ADTs. The Chancellor's Office has established a workgroup to address this issue with the CSU. He also talked about "Transfer Gate" which is a study of why some students complete ADTs, but do not actually transfer to a four-year university. There are many factors to consider such as travel distance to four-year universities, acceptability into the universities, and the like.

He also shared that the CSUs do take transfer level COOPED courses as unit elective credit only. The Catalog and Schedule Coordinator asked if they take general COOPED courses as well, because the CSUs have already accepted

some of Chaffey’s occupational COOPED courses. Chaffey College would have to decide after more discussion if there is a benefit to having a transfer-level general COOPED course.

7. **Consent Agenda:** No agenda.

8. **NEW BUSINESS:**

**New Courses with DE: First Reading**

<b>ENGL-73</b>	<p>Gender, Sexuality, and Literature</p> <p><i>The Articulation Officer said this course can be submitted for CSUGE Area C review and for the IGETC patterns. The committee discussed the title of the course in relation to the content of the course. The content of the course references LGBTQ authors, which is not reflected in the title. There was also discussion as to whether or not the course belongs in Sociology or English. The Catalog and Schedule Coordinator referenced the discrepancies listed in the Comparable Courses section which states this course is offered in the upper division at a four year university and there are no comparable literature courses, only gender study courses.</i></p> <p><i>Suggested Edits to Faculty:</i></p> <ul style="list-style-type: none"> <li>-Change title to reflect content of the COR</li> <li>-Justify comparative literature component</li> <li>-Identify comparable courses from the first two years at a four-year university.</li> </ul> <p><i>Naomi Mc Cool and Dr. Laguna have agreed to share the committee’s discussion with Leona Fisher.</i></p>	Approval: Tabled 16/0/2
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**Course Modifications with DE: First and Second Reading**

<b>ENGL-7A</b>	Creative Writing: Short Fiction	Approval: 18/0/0
<b>ENGL-7B</b>	Creative Writing: Fiction	Approval: 18/0/0
<b>ENGL-7D</b>	Creative Writing: Poetry	Approval: 18/0/0
<b>ENGL-7E</b>	Creative Writing: Nonfiction	Approval: 18/0/0

9. **Adjournment:** The meeting was adjourned at 3:00p.m.

Name	Attendance	Summary Notes	ENGL-73 TABLED	ENGL-7A 1 <sup>st</sup> /2 <sup>nd</sup> Reading	ENGL-7B 1 <sup>st</sup> /2 <sup>nd</sup> Reading	ENGL-7D 1 <sup>st</sup> /2 <sup>nd</sup> Reading	ENGL-7E 1 <sup>st</sup> /2 <sup>nd</sup> Reading
Angela Burk-Herrick	X	X	X	X	X	X	X
Annette Henry	X	X	X	X	X	X	X
Ardon Alger	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X
Daniel Jacobo							
David Schlanger	X	X	X	X	X	X	X
Elaine Martinez	X	X	X	X	X	X	X
Helen Leung							
Jason Chevalier	X	X	X	X	X	X	X
Jeffrey Laguna	X	X	X	X	X	X	X
John Machado							
Linda Marcotte							
Lucy Serrano	X	X	X	X	X	X	X
Mark Forde	X	X	X	X	X	X	X
Marlene Soto							
Megan Keebler	X	X	X	X	X	X	X
Michael Escobosa	X	X	X	X	X	X	X
Naomi McCool	X		X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X
RuthAnn Garcia							
Sean Stratton	X	X	A	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X
Stephen Calebotta	X	X	A	X	X	X	X
Tracy Kocher							
Vanessa Thomas							
Wanda Baker	X	X	X	X	X	X	X
<b>Total Counts</b>	18	17	18	18	18	18	18

Guests:

1. Carrie Edwards, Curriculum Chairperson for Cerritos College
2. Phally Lay, Curriculum Specialist for Cerritos College

Non-Voting	
Kathy Lucero	
Marie Boyd	X
Marialsabel Sandoval	X
Meridith Randall	X
Patricia Bopko	
Sharon Awad	X
Stephen Shelton	X