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CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
AGENDA
August 25, 2021
1:30pm-3:00pm
VIA ZOOM ONLY

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MEETING LINK: https://chaffey-edu.zoom.us/j/97402717669
BY PHONE: +1 669 900 6833 (US Toll)
MEETING ID: 974 0271 7669

Members Present:

Members Absent:

Guests:

1. **Call to Order/Roll Call:**

2. **Public Comment:**

3. **Review and Approval of April 21, 2021 Expanded Summary Notes:**

4. **Curriculum Office Reports**

   4.1. **Curriculum Chair:**

   4.2. **Curriculum Specialist:**

   1. Curriculum Proposals Processed in 2020-2021: The Curriculum Committee processed 983 curriculum proposals:
      - New Courses: 48
      - Course Modifications: 305
      - Course Reactivations: 1
      - Distance Education: 315
      - Correspondence: 24
      - Course Deactivations: 99
      - New Programs: 4
      - Program Modifications: 156
      - Program Deactivations: 31

   4.3. **Catalog and Schedule Coordinator:**

   4.4. **Articulation Officer:**

   4.5. **Chief Instructional Officer:**

5. **Consent Agenda:**

   5.1. **SUMMER CLEAN UP:**

1. **Supply Chain Management Certificate of Achievement Launch Error:** We noticed that faculty accidentally modified their CA to be an AS which was approved by the Committee on April 21, 2021. This resulted in their AS no longer being active. To fix this error, we reactivated the AS using the information they inputted in the approved proposal, and corrected the CA to include language on the certificate and not the AS.
2. **Business Administration AS-T:** The Business Administration 2.0 AS-T that was approved on April 21, 2021was moved to a new program shell as it should have been launched and approved as a new program. As of now, this AS-T will not be for the 21-22 Catalog. The original Business Administration (1.0) AS-T is currently the active version for the 21-22 Catalog.
3. **Program Clean Up for Digital Catalog**
   - **Standardizing ADT Titles and Descriptions**
   - **Standardizing Course Requisite Titles**
   - **Correcting unit calculations**
4. **META DE Active Course Clean Up:** The Curriculum Office ensured all courses that have DE approval now reflect their DE approval status on the active version of each course.

6. Curriculum Proposals:

6.1. NONPACKAGES:

Course Modifications w/ DE:

BRDCAST-3	Introduction to Electronic Media	Approval:	Distance Education Approval Hybrid/Online:
BRDCAST-55	Beginning Audio Production	Approval:	Distance Education Approval Hybrid/Online:
BRDCAST-60	Beginning Single Camera Production	Approval:	Distance Education Approval Hybrid/Online:
BRDCAST-62	Beginning TV Studio Production	Approval:	Distance Education Approval Hybrid/Online:
BRDCAST-67	Beginning Radio Production	Approval:	Distance Education Approval Hybrid/Online:
BRDCAST-70	Postproduction for Broadcasting & Cinema	Approval:	Distance Education Approval Hybrid/Online:
BRDCAST-74	High Definition Cinematography	Approval:	Distance Education Approval Hybrid/Online:
CINEMA-20	Screenwriting - Cinema	Approval:	Distance Education Approval Hybrid/Online:
CINEMA-22	Introduction to Media Writing	Approval:	Distance Education Approval Hybrid/Online:
CINEMA-30	Beginning Motion Picture Production	Approval:	Distance Education Approval Hybrid/Online:
CINEMA-80	Producing for Broadcast and Cinema	Approval:	Distance Education Approval Hybrid/Online:
CINEMA-96	Internships in Cinema, Television or Radio	Approval:	Distance Education Approval Hybrid/Online:

7. Discussion/Action Items:

7.1. Curriculum Committee Name Change:

7.2. By-Laws Update:

7.3. Deadline for Spring and Fall Consultation Schedule (Brainstorm Stage):

    7.4. Curriculum Review Checklists from Retreat:

8.   Next Agenda Forecast:

9.   Floor Items:

10. Adjournment: