

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143
Teleconference x6759**

AGENDA

November 6, 2019

1:30pm-3:00pm

Members Present:

Members Absent

Guests:

- 1. Call To Order/New Committee Members:**
- 2. Public Comment:**
- 3. Review and Approval of October 23, 2019 Expanded Summary Notes:**
- 4. Consent Agenda:**

4.1. The curriculum below belongs to the MATH package. MATH-550 is being deactivated. Per faculty consent, the Curriculum Chair has removed MATH-550 from these courses not within the MATH discipline.

CHEM-10	Introductory Chemistry
CHEM-7	Chemistry in Everyday Life with Lab
CHEM-8	Chemistry in Society
ECON-2	Principles of Macroeconomics
ECON-4	Principles of Microeconomics
IET-401A	Introduction to Electricity
PHSCI-10	Survey of Chemistry and Physics

5. Curriculum Proposals:

PACKAGES:

PACKAGE: DANCE

New Courses: First Reading

DANCE-452	Student Choreography for Performance II	Approval:
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Course Deactivations: Final Reading

DANCE-40B	Modern Dance IIB	Approval:
DANCE-8B	Ballet IIB	Approval:

Program Modifications: Final Reading

Dance	A.A.	Approval:
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PACKAGE: ART**New Courses: First Reading**

ART-460	Portfolio and Presentation	Approval:
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Course Deactivations: Final Reading

ART-488	Portfolio and Presentation	Approval:
ART-62B	Illustration II	Approval:

Program Modifications: Final Reading

Art	A.A.	Approval:
Art - Ceramics Studio	A.A.	Approval:
Associate in Arts in Studio Arts for Transfer	AA-T	Approval:

Program Deactivations: Final Reading

Art - Drawing/Painting Studio	A.A.	Approval:
Art - Intermedia Emphasis	A.A.	Approval:
Art/Visual Communication: Illustration	A.S.	Approval:

PACKAGE: MATH STATWAY**Course Deactivations: Final Reading**

MATH-17	Statway II	Approval:
MATH-417	Statway I	Approval:

PACKAGE: MATH**Course Deactivations: Final Reading**

MATH-550	Introduction to Algebra	Approval:
MATH-642	Skill Building for Math 420	Approval:
MATH-645	Skill Building for Math 450	Approval:

Course Modifications w/ DE: First Reading

MATH-420	Essentials of Intermediate Algebra	Approval:	Distance Education Approval Hybrid:
MATH-450	Intermediate Algebra: A Critical Thinking Approach	Approval:	Distance Education Approval Hybrid:

Course Modifications: First Reading

MATH-401	Mathematics for Health Science	Approval:
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NONPACKAGES:**Course Modifications: Second Reading**

ART-484	Motion Graphic Animation	Approval:
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RADTEC-10	Anatomy and Radiographic Positioning I	Approval:
RADTEC-16	Patient Care for Radiologic Technologists	Approval:
RADTEC-16L	Laboratory for Patient Care for Radiologic Technologists	Approval:
RADTEC-20L	Laboratory for Radiologic Science and Protection	Approval:
RADTEC-31	Radiographic Clinical Education I	Approval:

Course Modifications w/ DE: First Reading

MATH-25	College Algebra	Approval:	Distance Education Approval Hybrid:
MUSIC-15	Introduction to Music Business	Approval:	Distance Education Approval Online:

Course Modifications: First Reading

CDE-1	Principles & Practices in Early Childhood Education	Approval:
CDE-23	Introduction to Children with Special Needs	Approval:
MUSIC-40	Beginning Guitar	Approval:
RADTEC-34	Radiographic Imaging	Approval:
RADTEC-34L	Laboratory for Radiographic Imaging	Approval:
RADTEC-41	Radiographic Clinical Education II	Approval:
RADTEC-51	Radiographic Clinical Education III	Approval:
RADTEC-61	Radiographic Clinical Education IV	Approval:
RADTEC-71	Radiographic Clinical Education V	Approval:
RADTEC-77	Radiographic Pathology	Approval:
RADTEC-82	Radiographic Clinical Education VI	Approval:
STAT-10	Elementary Statistics	Approval:

New Programs: Final Reading

Professional Baking and Patisserie	A.S.	Approval:
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Program Modifications: Final Reading

Physical Science	A.S.	Approval:
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6. Curriculum Workgroups Update:

6.1. Handbook-Roles and Responsibilities:

7. Discussion Items:

7.1. Periodic Review from Chancellor's Office:

7.2. Packaging Procedure for Deactivations in Multiple Disciplines:

7.3. Transfer Course Policy:

8. Curriculum Tip of the Day:

9. Floor Items:

10. Adjournment:

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204**

**FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

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SUMMARY NOTES

October 23, 2019

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Curriculum Chair
Bruce Osburn, Business & Applied Technology
Candice Hines-Tinsley, Kinesiology, Nutrition, & Athletics
Charmaine Phipps, Language Arts
Christina McPeck, Social & Behavioral Sciences
Daniel Jacobo, Visual & Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Erik Kolb, Mathematics & Science
Jo Alvarez, SLO Facilitator, PSR Representative
Julie Law, Counseling
Kathleen Galipeau, Hospitality, Fashion, Interior Design, & Culinary
Megan Keebler, Instructional Support
Vanessa Thomas, Business & Applied Technology

Michael Escobosa, Health Sciences
Nicole DeRose, Acting Faculty Senate President
Nicole Farrand, Visual & Performing Arts
Patricia Bopko, Financial Aid
Patricia Powell, Counseling
Rob Kopp, Mathematics & Science
Rob Rundquist, Interim Dean, Institutional Effectiveness and Intersegmental Partnerships
Ryan Sipma, Catalog & Schedule Coordinator
Sean Stratton, Articulation Officer
Sherrie Loewen, Health Sciences
Shireen Awad, Curriculum Specialist
Stephen Calebotta, Language Arts

Members Absent:

Jeffrey Laguna, Health Sciences
Jonathan Ausubel, Distance Education Representative
Kathy Lucero, Admissions & Records
Laura Hope, Interim, Associate Superintendent of Instruction and Institutional Effectiveness

Lisa Doget, Health Sciences
Naomi McCool, Social & Behavioral Sciences
RuthAnn Garcia, Transfer Center
Shelley Marcus, Library Learning Resources

Guests:

Luke Gunderson, Social and Behavioral Sciences
Mary Romero, Business & Applied Technology

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:32p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of October 9, 2019 Expanded Summary Notes:** The summary notes were approved 15/0/0.
4. **Consent Agenda:** None.
5. **Curriculum Proposals:**

New Courses w/ DE: Second Reading

EMP-600	Adaptability on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
EMP-601	Self-Awareness on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0

EMP-602	Digital Fluency on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
EMP-603	Communication on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
EMP-604	Collaboration on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
EMP-605	Empathy on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
EMP-606	Analysis/Solution Mindset on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
EMP-607	Resilience on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
EMP-608	Entrepreneurial Mindset on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
EMP-609	Social/Diversity Awareness on the Job	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0

Course Modifications: Second Reading

GEOL-1	Physical Geology	Approval: 17/0/0
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Course Modifications w/ DE: First and Second Reading

ARABIC-1	Elementary Modern Standard Arabic I	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
ARABIC-2	Elementary Modern Standard Arabic II	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
ASL-1	Elementary American Sign Language I	Approval: 18/0/0	Distance Education Approval Hybrid/Online: 18/0/0
ASL-18	Introduction to Deaf Studies	Approval: 18/0/0	Distance Education Approval Hybrid/Online: 18/0/0
ASL-2	Elementary American Sign Language II	Approval: 18/0/0	Distance Education Approval Hybrid: 18/0/0
ASL-3	Intermediate American Sign Language III	Approval: 18/0/0	Distance Education Approval Hybrid: 18/0/0
ASL-4	Intermediate American Sign Language IV	Approval: 18/0/0	Distance Education Approval Hybrid: 18/0/0
CDE-2	Child Growth and Development	Approval: 19/0/0	Distance Education Approval Online: 19/0/0
ID-27	Computer Drafting & Design for Interiors	Approval: 19/0/0	Distance Education Approval Online: 19/0/0

Course Modifications: First and Second Reading

ENGIN-11	Introduction to Engineering	Approval: 19/0/0
ENGIN-26	Engineering Graphics and CAD	Approval: 20/0/0
ENGIN-30	Engineering Application of Digital Computation	Approval: 20/0/0
ENGIN-50	Engineering Statics	Approval: 20/0/0
ENGIN-60	Materials of Engineering	Approval: 20/0/0
GEOG-5	Physical Geography Laboratory	Approval: 20/0/0

Course Modifications: First Reading

RADTEC-10	Anatomy and Radiographic Positioning I	Approval: 20/0/0
RADTEC-16	Patient Care for Radiologic Technologists	Approval: 20/0/0
RADTEC-16L	Laboratory for Patient Care for Radiologic Technologists	Approval: 20/0/0
RADTEC-20L	Laboratory for Radiologic Science and Protection	Approval: 20/0/0
RADTEC-31	Radiographic Clinical Education I	Approval: 20/0/0

Program Modifications: Final Reading

Public Health Science	AS-T	Approval: 20/0/0
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6. Curriculum Workgroups Update:

- 6.1. Handbook-Roles and Responsibilities:** The workgroup will present a list of roles and responsibilities and best practices at the next curriculum committee meeting.
- 6.2. Comparable Course Policy:** During their first meeting, the workgroup decided that the policy would be called “Transfer Course Policy”. See discussion item 7.1.
- 6.3. Prerequisites:** The workgroup has not yet met.
- 6.4. Curriculum Outreach:** The workgroup will implement workshops and FLEX activities on Distance Education and the new curriculum software. The workgroup hopes to create lab hours for faculty to learn the new curriculum software when it is available and ready.
- 6.5. GE Workgroup:** The workgroup looked at the GE sheets and discussed the process of how GE courses get approved. They also discussed GE pathways that provide students flexibility at the meta-major level before students choose their major. The group would also like to work with other areas across the campus on the GE patterns.

7. Discussion Items:

- 7.1. Transfer Course Policy:** The Chair reviewed the draft version of the policy on page 12 of the agenda packet. The policy was organized to inform faculty of the various ways a course numbered 1-99 can successfully be considered a transfer level course. The Chair asked the committee to review the policy for discussion and voting at our next meeting.

- 8. Curriculum Tip of the Day:** The Curriculum Specialist explained the concept of “packaging” to the committee. Packaging started in 2017 as a solution to inconsistent course listings in programs. Some programs still showed deactivated courses in them because the program(s) were not modified to remove the deactivated course(s). Similarly, new courses intended to be in programs were approved without the courses being listed in a program through a program modification in Curricunet. In an effort to ensure programs showed the correct course listing, packaging was created. When a faculty member proposes a course for deactivation, the faculty member must also launch the program modification(s) and/or course modifications to remove the proposed deactivated course. If the course is tied to programs/courses in another discipline, the faculty member must contact their colleagues in the impacted discipline to

launch a modification to their course/program affected by the deactivation. If a faculty member launches a new course, the faculty member must also launch a program modification to include that course. All deactivated courses and impacted programs/courses will be packaged on the agenda together for review and approval simultaneously. This is the same process for new courses. This helps ensure that the Catalog and Chancellor's Office Inventory reflect the programs as approved by the Curriculum Committee and local Governing Board.

In some cases, course modifications may also need to be included in a package. For example, a new course may be proposed as a requisite for an existing course; as a result, the new course and course modification will need to be packaged together.

Packaging also includes the creation of a "new" course due to substantial changes made to an existing course (transfer level status, units, TOP Code, and SAM Code). If any of these changes are made, a new course must be created and the replaced course must be launched for a deactivation. Likewise, the programs must be modified to add the new course and remove the replaced course.

9. Floor Items: No items.

10. Adjournment: The meeting was adjourned at 2:28p.m.

Name	ATTENDANCE	Summary Notes 10/9/2019	EMP-600 2 nd Reading	EMP-601 2 nd Reading	EMP-602 2 nd Reading	EMP-603 2 nd Reading	EMP-604 2 nd Reading	EMP-605 2 nd Reading	EMP-606 2 nd Reading	EMP-607 2 nd Reading	EMP-608 2 nd Reading	EMP-609 2 nd Reading	GEOL-1 2 nd Reading	ARABIC-1 1 ST /2 ND Reading	ARABIC-2 1 ST /2 ND Reading	ASL-1 1 ST /2 ND Reading	ASL-18 1 ST /2 ND Reading	ASL-2 1 ST /2 ND Reading
Bruce Osburn	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Candice Hines-Tinsley	X															X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Christina McPeck	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X																	
Erik Kolb	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez	X																	
Jeffrey Laguna																		
Jo Alvarez	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Julie Law	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Kathy Galipeau	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Lisa Doget																		
Megan Keebler	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Michael Escobosa	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Naomi McCool																		
Nicole DeRose	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nicole Farrand	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Patricia Powell	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia																		
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus																		
Sherrie Loewen	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	20	15	17	17	17	17	17	17	17	17	17	17	17	17	17	18	18	18

Quorum= 25/2=12.5+1=13.5=14

Non-Voting	
Angela Burk-Herrick	X
Kathy Lucero	
Laura Hope	
Patricia Bopko	X
Rob Rundquist	X
Shireen Awad	X
Vanessa Thomas	X
PSR Representative	
Student Representative	
DE Representative (Jonathan Ausubel)	

Name	ASL-3 1 ST /2 ND Reading	ASL-4 1 ST /2 ND Reading	CDE-2 1 ST /2 ND Reading	ID-27 1 ST /2 ND Reading	ENGIN-11 1 ST /2 ND Reading	ENGIN-26 1 ST /2 ND Reading	ENGIN-30 1 ST /2 ND Reading	ENGIN-50 1 ST /2 ND Reading	ENGIN-60 1 ST /2 ND Reading	GEOG-5 1 ST /2 ND Reading	RADTEC-10 1 ST /2 ND Reading	RADTEC-16 1 ST Reading	RADTEC-16L 1 ST Reading	RADTEC-20L 1 ST Reading	RADTEC-31 1 ST Reading	PUBLIC HEALTH AS-T
Bruce Osburn	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Candice Hines-Tinsley	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Christina McPeck	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erik Kolb	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez						X	X	X	X	X	X	X	X	X	X	X
Jeffrey Laguna																
Jo Alvarez	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Julie Law	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Kathy Galipeau	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Lisa Doget																
Megan Keebler	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Michael Escobosa	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Naomi McCool																
Nicole DeRose	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nicole Farrand	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Patricia Powell	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia																
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus																
Sherrie Loewen	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	18	18	19	19	19	20	20	20	20	20	20	20	20	20	20	20



TO: Chief Executive Officers
Chief Instructional Officers
Academic Senate Presidents
Curriculum Chairs
Academic Senate for Community Colleges
Curriculum Specialists

FROM: Raul Arambula,
Dean, Educational Services & Support

RE: Periodic Curriculum Review

Background

In 2016, title 5 changes were made giving authority to colleges to locally approve courses and local programs once an Annual Certification form was signed and returned to the Chancellor's Office. The annual certification includes all credit and noncredit course proposals, modified credit programs, Career Technical Education (CTE) credit programs that are C-ID aligned, and local credit programs. In the annual certification form it is detailed that the Chancellor's Office will provide periodic review of those courses and programs in order to support colleges' efforts in following title 5.

This memorandum is to inform colleges that the Chancellor's Office will begin the periodic review process of all courses and programs as of January 2, 2020. In accordance with the annual certification form, colleges have agreed to the following:

- course hours and units are correct in accordance with CCCC Course Calculations;
- the college/district course outline of record has been approved by the District Governing Board;
- the college has developed local policy, regulations, or procedures specifying the accepted relationship between contact hours, outside-of-class hours, and credit for calculating credit hours to ensure consistency in awarding units of credit;
- cooperative work experience plan has local board approval and is on file;
- credit courses and programs that are submitted to the Chancellor's Office Curriculum Inventory (COCI) system are accurate and compliant with California Education Code, California Code of Regulations, title 5, and the current CCCC Program and Course Approval Handbook (PCAH);
- credit programs have the required attachments in accordance to the current CCCC PCAH; and

- mandatory training for curriculum committees and responsible administrators regarding curriculum rules and regulations to ensure compliance (CCR, §55002(a) (1)).

In the event, courses and programs do not fulfill the requirements, they will be returned to the college for revisions. Colleges will be asked to respond to the revision request within 60 days. Once the college responds that the revision request has been received, the college will have an additional 6 months from the date of their response to make the necessary revisions for approval.

If during the revision process, significant unresolved flags or process discrepancies are found; with discussion and collaboration between the college and the Chancellor's Office, a Review Team will be assembled for the purpose to support the college through a closer examination before any self-certification is rescinded.

Review Team Composition

Each year 5C will establish a Review Team composed of the following:

- CCCCCO Representative
- ASCCC Representative
- CIO Representative
- Curriculum Specialist

However a representative may not be employed at the college or district under review.

Associate Degrees for Transfer

With regards to Associate Degrees for Transfer (ADT's). The Chancellor's Office would like to remind the colleges that the program is a partnership with the California State University system and as such, need to ensure that all ADT's are compliant with the guidelines detailed in the legislation, title 5 and the PCAH. ADT's will be reviewed for the following:

1. Most current TMC is used
2. All COR's are attached and the COR's were reviewed to make sure they meet the current standards.
3. All courses included on TMC meet the requirement listed on the TMC – C-ID articulation, AAM, BCT or GECC
4. Unit count and double count totals
5. Review the Narratives including the Catalog Descriptions with random checks against the current school catalog to confirm they are the same.

Specifically for ADT's, colleges will be asked to respond to the revision request within 60 days. Once the college responds that the revision request has been received, the college will have an additional 6 months from the date of their response to make the necessary revisions for approval. If a college does not meet the set forth parameters, the program will be deactivated in COCI.

If you have questions, please contact Dean Raul Arambula via email at raramubula@cccco.edu.

cc: Eloy Ortiz Oakley, Chancellor
Daisy Gonzales, Deputy Chancellor
Marty Alvarado, Executive Vice Chancellor

Transfer Course Level Policy

Transfer Level Courses (Chaffey course numbers 1-99)

A course is considered to be transfer-level if it is accepted toward the baccalaureate degree by UC or CSU and/or is accepted for transfer credit to the UC or CSU systems (CB05).

A course meets transferability requirements if:

- It articulates with a C-ID course descriptor and is approved through the C-ID approval process (C-ID is a statewide course numbering system used to facilitate transfer and articulation across California's higher education institutions).

AND/OR

- It is equivalent to a **lower division** course offered at 4 year accredited colleges and universities.

There are several ways that evidence of transferability can be established when submitting a course for Curriculum Committee approval. In the **comparable course** section of Curricunet, submit evidence for ONE of the criteria listed here:

1. Provide the C-ID course descriptor (see C-ID.net) that articulates/aligns to the course you are proposing. Note: If a C-ID articulation does not yet exist (e.g. for new courses), the Articulation Officer (AO) will submit the final COR to *** for review, after the course has been approved by our local governing board. Once the C-ID articulation decision has been made, the AO will....
2. If no C-ID course descriptor is a good fit with your proposed course, provide two examples of **lower division** comparable courses at CSUs or UCs.
3. If no C-ID or comparable courses exist at CSUs or UCs, provide two examples of **lower division** comparable courses at other 4 year accredited colleges and universities.
4. Enter information and attach documentation demonstrating that the course aligns to "national curriculum" (e.g., Cal Fire, FAA, etc.).
5. For course modifications ONLY: If the course was approved for the IGETC or CSU-GE general education pattern, please indicate the GE pattern on which it is found in the Other box (NOT applicable for new courses).
6. In the absence of any of the above evidence, you may state your case in the Other box OR choose to use a non-transfer level course number (400-600).

Note: All transferability evidence is subject to Curriculum Committee evaluation for approval. Should a course not be determined to be transferable, it will not be able to have a number between 1-99.

Data Elements and COR Elements	Substantial Change in COCI (A new control number is issued)	Substantial Change for Chaffey	Considered a new course?
Course Acronym (CB01A)		X	X
Course Number (CB01B)		X	Yes, if the course changes transfer level status (i.e., if courses 1-99, become 400-499, 500-599, or 600-699, and vice versa).
Course Title (CB02)		X	
TOP Code (CB03)	X	X	X
Unit Total (CB06 and CB07)	X	X	X
Catalog Description		X	
Requisites		X	
DE Status		X	
Credit Status (CB04) (Credit-Degree Applicable, Credit-Not degree applicable, non-credit)	X		X
Transfer status (CB05) (CSU, UC and CSU, not transferrable)			
Basic Skills Status (CB08)	X		
SAM Code (CB09)	X		X
COOPED Status (CB10)			
Course Classification Status (CB11)			
Approved Special Class (CB13)			
Transfer Level (CB21)	X		
Noncredit Category (CB22)	X	X	X
Funding Agency (CB23)			
Course Program Status (applicability)- (CB24)			

Data Elements and COR Elements	Substantial Change in COCI (A new control number is issued)	Substantial Change for Chaffey	Considered a new course?
Course General Education Status (CB25)	Unknown		
Support Course Status (CB26)	Unknown		

* Articulation concerns may result in a new course submission that may or may not be listed on this chart.