# FUTURE-MINDED





FALL 2020 FLEX PROGRAM

TRAVEL TO THE UNKNOWN

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#### Welcome to Virtual Flex

The Professional Development Committee is dedicated to providing opportunities for professional learning for all employees at Chaffey College. As we continue to adjust to the transition to virtual instruction and services, Fall 2020 Flex will be offered online and remotely. We have curated a variety of workshops to equip, empower, and inspire you in the important work of supporting student success and equity in this online environment. We hope you enjoy your virtual Flex!



### President's Message



Welcome to the 2020-2021 Fall Convocation and Flex Program. I hope everyone had an exciting and restful summer and you are ready for the new academic year.

Since March, you have all faced major transformations to your personal and professional lives in this new world of COVID-19. The transition from in-person to 100 percent online happened with little warning. I realize this was no easy process for our faculty, staff and students. Though the future remains uncertain in many respects, we must continue to be innovators for the good of our students.

And that is why the theme of the 2020 Fall Convocation and Flex program

is "Future Mindedness."

People such as George Washington Carver, Marie Curie, the Wright brothers, Madam C.J. Walker, Thomas Edison, and Granville T. Woods saw a need and addressed it through their innovations, transforming the world for the better. Black inventor Garrett Morgan invented the three-light traffic light in 1923, saving countless lives. And more recently, a team from the Massachusetts Institute of Technology developed a device called Emerald, which monitors health through the use of wireless signals. It is currently being used with COVID-19 patients.

This is what we need to do as educators, particularly since we are living in a world much different from a year ago.

Some of you have already started doing this. Our biology department didn't want summer biology students to miss out on lab activities, so they addressed that need by creating and distributing hundreds of lab kits. Those kits enabled students to conduct safe experiments from home and gain a better understanding of basic scientific concepts.

We have also become innovators with equity. The pandemic hit our underserved students hardest, and for many, it took away their ability to earn a living. More than 10,000 in-need students received \$500 grants from Coronavirus Aid, Relief and Economic Security (CARES) Act funding and another 1,000 who did not qualify for those grants received funds through the Chaffey College Foundation. About 800 students received bags of food thanks to the Panther Pantry, which switched to a drive-thru model during the spring and summer to keep students safe.

We are entering the new academic year with most classes online, but because of your dedication and hard work, we have been able to maintain our mission and vision. Through the Guided Pathways framework and our academic and career communities, our students have been able to stay focused and on track to meet their goals. Chaffey students are continuing to finish collegelevel English and math earlier than before due to Assembly Bill 705, and I know that this will soon show us dividends in the form of higher transfer rates.

In fact, we are already seeing increased success at Chaffey.

We awarded 6,400 degrees and certificates to the Class of 2020, the most ever awarded in Chaffey history. That is an overall 10 percent increase from last year. We handed out 20 percent more certificates and 5 percent more degrees than in 2019.

I credit you with this success. You are a guiding light for our Panthers throughout their academic journey, helping to transform them into critical thinkers, leaders and mentors. They are leaving Chaffey transformed and ready to take on the next chapter of their lives. Thank you for your service to our students.

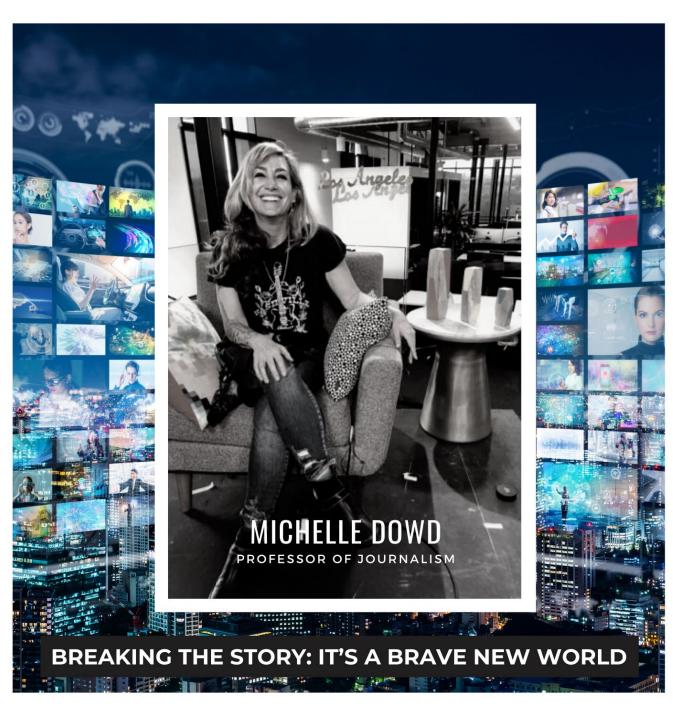
Sincerely,

Henry D. Shannon, Ph.D.

Henry D. Shannon

Chaffey College





### Flex FAQ'S Chart

This chart shows the Flex obligation for Fall 2020. Changes in the proposed Faculty contract are not reflected as the contract still needs to go through the approval process with the Governing Board. Any changes that occur in the new faculty contract will be reflected in future Flex events, but not Fall 2020.

Question	Full-Time Faculty	Part-Time Faculty
Is flex required if I teach online?	Consult the MOU#2, which allows 4-7 hours of flex credit for the transition to online delivery	Consult the MOU#2, which allows 4-7 hours of flex credit for the transition to online delivery
Outside of flex days, can other professional development count towards my flex requirement?	2 of 5 flex days may be in-lieu of flex with prior approval from your dean. Consult your dean for the <u>form</u> and deadline.	Uncompensated professional development counts for flex
On flex days, can I engage in professional development activities other than scheduled flex workshops?	Yes, refer to <u>activity codes</u>	credit if pre-approved by your dean.

Everyone is required to complete the Flex Participation Form this semester, regardless of Flex requirement.

### Convocation Day Activities & School Meetings

#### MORNING ACTIVITIES-AUGUST 12TH

TIME	ACTIVITY	How то	FLEX	ACTIVITY
		ACCESS	CREDIT	CODE
9:00-9:00 am	Hello-Chaffey College Car Club	<u>Access</u>	No Flex	N/A
9:00-9:05 am	Welcome-Cindy Walker	<b>Convocation</b>	Credit	
9:05-9:10 am	Welcome to Classified-Trisha Albertsen	<u>Video Here</u>	(Service	
9:10-9:15 am	Welcome to Faculty-Baron Brown		Day)	
9:15-9:20 am	New Faces Presentation-Marketing	No		
9:20-9:25 am	Caring Campus Intro-Trisha Albertsen &	Registration		
	Hope Ell	Required		
9:25-9:40 am	Future-mindedness-Laura Hope			
9:40-9:50 am	Puck Awards-Vicky Valle			
9:50-9:55 am	Retiree Recognition-Janeth Rodriguez			
9:55-10:00 am	Service Awards-Julie Sanchez			
10:00-10:15 am	College Address-Dr. Shannon			

#### SCHOOL MEETINGS-AUGUST 12<sup>TH</sup>

TIME	SCHOOL	How то	FLEX	ACTIVITY
		ACCESS	CREDIT	CODE
1:00 pm-2:00 pm	Business & Applied Technology	Each school	No Flex	N/A
1:00 pm-2:00 pm	Counseling, Enrollment Pathways & KNA	will send out	Credit	
1:00 pm-2:30 pm	Health Sciences	information	(Service	
1:00 pm-2:30 pm	Hospitality, Fashion, Interior & Culinary Arts	on how to	Day)	
1:00 pm-2:00 pm	Institutional Effectiveness & Intersegmental	access school		
	Partnerships	meetings		
1:00 pm-2:00 pm	Language Arts			
1:00 pm-2:00 pm	Mathematics & Science			
1:00 pm-3:00 pm	Social & Behavioral Sciences			
1:00 pm-2:00 pm	Student Support Services and Programs &			
	Student Life			
1:00 pm-2:00 pm	Visual & Performing Arts			

### School Meetings for Part-Time Faculty

TIME	SCHOOL	How то	FLEX CREDIT	ACTIVITY
		ACCESS		CODE
Thurs, August 13 <sup>th</sup> 5:00 pm-9:00 pm Thurs, August 13 <sup>th</sup> 5:00 pm-7:00 pm	Mathematics & Science  Social and Behavioral Sciences	Each school will send out information on how to access school meetings	Equal to the # of hours spent in the meeting if the meeting occurs on Aug 13 or Aug 14	Code is 014 if meeting falls on August 13 <sup>th</sup> or 14th

#### Flex Strand Certificates

Flex Strands: These Strands have been created to provide faculty with the opportunity to develop expertise in focused areas.

College Information

**Equity Strategies** 

Distance Education\*

**Student Success Strategies** 

How do I earn a Flex strand certificate? Employees who attend three different workshops in the same strand in the same academic year can earn a flex certificate. Flex certificates are sent only by request of the employee. If you completed three workshops in the same strand in an academic year, contact Vicky Valle (vicky.valle@chaffey.edu) to request your certificate.

#### What can I do with a certificate?

Certificates are a professional addition to any office wall, a handy paragraph in a self-evaluation, and an impressive bullet on any resume. A certificate demonstrates accumulated learning in a focused area.

#### What other options do I have for FLEX?

You may attend any of these workshops if you just want to learn without it being part of a certificate.

If you want deeper knowledge, we encourage you to fulfill the requirements for earning a certificate in a specific strand. Certificates are earned by attending 3 or more workshops in the same strand over the course of several Flex days in an academic year. You may also attend some of the general interest sessions not associated with a specific strand. All appropriate FLEX activities are indicated by a code, and the entire code list will be provided for you in this FLEX booklet.

\*Faculty earning a Flex strand certificate in Distance Ed still need to complete the required DE instructor training to teach online. For more info, contact Distance Education at (909) 652-6975.

### Workshop Summary by Strand

#### **College Information**

CurriQunet Meta Training
Evaluations Best Practices and Processes
Teaching Fast Track
Orientation for Part-Time Faculty

#### DE/Tech

Become a POCR Player: Mentoring for Online Courses Camtasia for Beginners Cyber Hygiene in a Changing World Distance Ed for Non-Instructional Faculty and Staff

#### **Equity**

Canvas Accessibility

Course Design and Humanizing Showcase

Facilitating Accommodations and Supporting Students with Disabilities in a Remote Environment

Strategies that Holistically Support Our Historically Underserved Student Populations

#### **Student Success**

How to Contribute to a Caring Campus

Innovation Gallery 2020

Ensuring Regular, Effective Contact Online

Expanding Perspectives: Engaging Faculty and Staff in Online Education and Etiquette

Redefining Chaffey to CSU Pipelines

Hearing Our Students: Turning Student Experience in Spring 2020 into Faculty Action

Metacognition: Addressing Affective Factors-Modules 1 through 3

### How to Register

## Follow these quick steps to register for the workshops in My Learning Hub:

- 1. Go to the Portal (<a href="http://my.chaffey.edu/">http://my.chaffey.edu/</a>)
- 2. Under the Launchpad on the left side, click "My Learning Hub"
- 3. Click on the title of the workshop
- 4. Click "Request" or "Launch" for self-paced courses

OR

Click the links in the workshop details section of the Flex booklet

What is My Learning Hub?

My Learning Hub tracks all Chaffey College professional learning and connects us to the California Community College Chancellor's Office Vision Resource Center. My Learning Hub will keep track of all your professional learning in "My Transcript" which will make it convenient when it is time to write your self-evaluation or update your CV/Resume.



Scan this QR code to watch a video on how to register.

Deadline to register for all workshops, except for self-paced, is Monday, August 10th at 4:30 pm. See page <u>19</u> for self-paced workshop information.

Deadline to submit the Flex Participation Form is

Tuesday, August 25, 2020 at 4:00 pm.

### **Workshop Details**

Thursday,	Thursday, August 13, 2020—CurriQunet Meta Training		
Strand:	College Information	How to register: Click here to register. You will be asked to sign in. Click on "Request"	
Time:	8:00 am-9:50 am	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.	
Flex Credit:	2 hours		
		Presenters: Angela Burk-Herrick & Shireen Awad	
Code:	717	<b>Description</b> : Did you design new curriculum over the summer? Do you need to	
Audience:	Faculty	modify an existing course or program? Do you need to launch a Distance Education Addendum? Are you interested in an introduction to our new software system for curriculum and catalog? If so, please join us for a training on using CurriQunet Meta.	

Thursday,	Thursday, August 13, 2020—Ensuring regular, effective contact online		
Strand:	Student Success	How to register: Click here to register. You will be asked to sign in. Click on "Request"	
Time	ime: 8:00 am-9:50 am	to be added to the roster. Workshop presenters will email zoom information to	
Time.		registered participants prior to the workshop.	
Flex Credit:	2 hours		
		Presenters: Angela Cardinale & Leona Fisher	
Code:	719	<b>Description</b> : This workshop will discuss ways to ensure regular, effective contact	
Audience:	Fo and the	between instructors and students and among students in the online environment. This	
Audience: Faculty	is both legally required as well as a best practice!		

• •	Thursday, August 13, 2020—Expanding Perspectives: Engaging Faculty and Staff in Online Education and Etiquette		
Strand:	Student Success	How to register: Click here to register. You will be asked to sign in. Click on "Request"	
Time:	10:00am-11:50 am	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.	
Flex Credit:	2 hours		
Code:	881	<b>Description</b> : Technology is not an automatic fix. However, it offers novel ways for	
Audience:	Faculty Staff Managers	students, faculty, staff, and administrators to learn and interact with one another. In this workshop, we will engage faculty and staff in online education and etiquette, and the opportunities, challenges, and strategies for connecting with students in and out of class to promote online engagement.	
		Presenters: Jackie Boboye & Jin Liu	

Thursday,	Thursday, August 13, 2020—Evaluations Best Practices and Processes		
Strand:	College information	How to register: Click here to register. You will be asked to sign in. Click on "Request"	
Time:	10:00 am-11:50 am	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.	
Flex Credit:	2 hours		
Code:	878	Description: 2020-2021 is a unique year for evaluations.	
Audience:	Faculty	Come learn about the processes and practices for evaluating and being evaluated in Distance Ed classes.	
		Presenters: Bruce Osburn & John Ausubel	

• •	Thursday, August 13, 2020—Strategies that Holistically Support Our Historically Underserved Student Populations		
Strand:	Equity	How to register: Click here to register. You will be asked to sign in. Click on "Request"	
Time:	10:00 am-11:50 am	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.	
Flex Credit:	2 hours		
Code:	354	<b>Description</b> : To facilitate a conversation around the Black Lives Matter movement in	
Audience:	Faculty	our educational setting. We will provide resources grounded in theory and best practices to improve the college experience for our students.	
	Staff		
	Managers	Presenters: Albert Rodriguez & Ray Austin	

Thursday,	August 13, 2020—F	Refining Chaffey to CSU Pipelines
Strand:	Student Success	How to register: Click here to register. You will be asked to sign in. Click on "Request"
Time:	12:00 pm-1:20 pm	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.
Flex Credit:	1.5 hours	
Code:	882	<b>Description</b> : Have you ever wondered which CSUs most of our students transfer to?
Audience:	Faculty	Or what are our top transfer degrees? Or how can you help facilitate the transfer process for students interested in CSUs? Now is your opportunity to get the answers to all of those questions. Join our workshop to find out more about the partnership between Chaffey and CSU San Bernardino our student's number one transfer destinationand how you can help create 2+2 academic maps that will illustrate a bachelor's degree pathway. Register now and see how YOU can get involved in this amazing process.  Presenters: Angela Burk-Herrick & Melissa Sakoonphong

• •	Thursday, August 13, 2020—Facilitating Accommodations and Supporting Students with Disabilities in a Remote Environment.		
Strand:	Equity	How to register: Click here to register. You will be asked to sign in. Click on "Request"	
Time:	12:00 pm-1:50 pm	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.	
Flex Credit:	2 hours		
Code:	351	<b>Description</b> : An in depth look on how instructors can assist in the facilitation of	
Audience:	Faculty	academic accommodations for students with documented/verified disabilities in a remote environment. Topics include the online accommodations process, relevant laws, etiquette, and how to respond to disability specific requests.	
		Presenters: Jaocb Peck & Janet Trenier	

Thursday,	Thursday, August 13, 2020—Innovation Gallery 2020		
Strand:	Student Success	How to register: Click here to register. You will be asked to sign in. Click on "Request"	
Time:	12:30 pm-1:50 pm	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.	
Flex Credit:	1.5 hours		
Code:	884	<b>Description</b> : Numerous faculty have created innovative strategies to improve their	
Audience:	Faculty	instruction and enhance teaching and learning. Each instructor will share their innovation projects. Explore these faculty projects and discuss them with faculty.	
		Presenters: New Faculty	

Thursday,	Thursday, August 13, 2020—Distance Education for Non-Instructional Faculty and Staff			
(i.e., stude	(i.e., student support services and instructional support)			
Strand:	Distance Education	How to register: Click here to register. You will be asked to sign in. Click on "Request"		
Time:	2:00 pm-2:50 pm	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.		
Flex Credit:	1 hour			
Code:	879	<b>Description</b> : Faculty and staff in student services and instructional support face		
Audience:	Faculty	unique challenges in an online environment. Join us as we share strategies for successful student interactions and shape future training and support for non-		
	Staff	instructional faculty and staff.		
	Managers	<b>Presenters:</b> Annette Young, Matthew Morin, Melissa Sakkonphong, Rose Ann Osmanian, Selene Pineda		

Friday, August 14, 2020—Canvas Accessibility		
Strand:	Equity	How to register: Click here to register. You will be asked to sign in. Click on "Request"
Time:	8:00 am-9:50 am	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.
Flex Credit:	2 hours	
Code:	352	<b>Description</b> : This workshop will go over accessibility basics in Canvas, including alt
Audience:	Faculty	text, captioning, and headers. Understanding and applying accessibility basics is not just a legal requirement, it's a best practice! This workshop will also touch on Universal Design for Learning principles.  Presenters: CCCC Tech Center Representative & Sabrina Sanchez

experience during the spring semester and the challenges they faced adapting online instruction in the post-pandemic environment. The discussion will also	Friday, Au Action	gust 14, 2020—Hea	aring Our Students: Turning Student Experience in Spring 2020 into Fac
Flex Credit: 2 hours  Code: 720  Audience: Faculty  Description: A Review of the Results of the Spring 2020 Student Survey and a Discussion of Its Implications. This activity will focus on reviewing the Institutional Research survey of studer experience during the spring semester and the challenges they faced adapting online instruction in the post-pandemic environment. The discussion will also on ways that faculty can best meet student needs and address some of the m	Strand:	Distance Education	
Code: 720  Description: A Review of the Results of the Spring 2020 Student Survey and a Discussion of Its Implications. This activity will focus on reviewing the Institutional Research survey of student experience during the spring semester and the challenges they faced adapting online instruction in the post-pandemic environment. The discussion will also on ways that faculty can best meet student needs and address some of the meaning the spring semester.	Time:	10:00 am-11:50 am	
Audience: Faculty  Discussion of Its Implications.  This activity will focus on reviewing the Institutional Research survey of studer experience during the spring semester and the challenges they faced adapting online instruction in the post-pandemic environment. The discussion will also on ways that faculty can best meet student needs and address some of the m	Flex Credit:	2 hours	
Audience: Faculty  This activity will focus on reviewing the Institutional Research survey of studer experience during the spring semester and the challenges they faced adapting online instruction in the post-pandemic environment. The discussion will also on ways that faculty can best meet student needs and address some of the m	Code:	720	,
Presenters: Kevin Curwin & Leona Fisher	Audience:	Faculty	This activity will focus on reviewing the Institutional Research survey of students' experience during the spring semester and the challenges they faced adapting to online instruction in the post-pandemic environment. The discussion will also focus on ways that faculty can best meet student needs and address some of the more common issues students encountered in the online environment.

Friday, August 14, 2020—Cyber Hygiene in a Changing World		
Strand:	Distance Education	How to register: Click here to register. You will be asked to sign in. Click on "Request"
Time:	10:00 am-11:50 am	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.
Flex Credit:	2 hours	
Code:	718	<b>Description</b> : Ever heard of Cyber Hygiene? Cyber hygiene consists of the steps and
Audience:	Faculty	means to maintain the integrity and confidentially of information. Additionally, cylinguistic hygiene helps ensure the availability of computing devices such as phones and
	Staff	laptops. The goal of this cyber hygiene event is to help you ensure the confidentiality
	Managers	and integrity of information as well as the systems you use. During this interactive session, we will show you simple tools, tips and tricks that you can use to protect yourself and the college because your personal systems and accounts can be a vector for infecting campus systems and resources. Cyber hygiene, like washing your hands to ensure proper physical hygiene, ensures the bits and bytes of your digital world are cyber clean!
		Presenters: David Nimri, Kaleo Kelikani, Mike Fink

Friday, Au	Friday, August 14, 2020—How to Contribute to a Caring Campus		
Strand:	Student Success	How to register: Click here to register. You will be asked to sign in. Click on "Request"	
Time:	12:00 pm-12:50 pm	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.	
Flex Credit:	1 hour		
Code:	883	<b>Description</b> : Caring Campus promotes staff involvement in student success and works	
Audience:	Faculty	towards developing a culture of meaningful connectedness with students. Join the Caring Campus tri-chairs to learn about the Caring Campus initiative and how it will be	
	Staff	implemented at Chaffey College.	
	Managers	Presenters: Hope Ell, Trisha Albertsen, & Vicky Valle	

Friday, August 14, 2020—Course Design and Humanizing Showcase		
Strand:	Equity	How to register: Click here to register. You will be asked to sign in. Click on "Request"
Time:	12:00 pm-1:50 pm	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.
Flex Credit:	2 hours	
Code:	353	<b>Description</b> : In this showcase, instructors from multiple disciplines will share their
Audience:	Faculty	approaches to course design and humanizing instruction online.
		Presenters: Angela Cardinale, Kathy Haddad, Maryline Chemama, & Michelle Priest

Friday, Au	Friday, August 14, 2020—Camtasia for Beginners			
Strand:	Distance Education	How to register: Click here to register. You will be asked to sign in. Click on "Request"		
Time:	2:00 pm-3:50 pm	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.		
Flex Credit:	2 hours			
Code:	616	<b>Description</b> : This webinar will go over the basics of using screen capturing software		
Audience:	Faculty	Camtasia, which all faculty can use to develop multimedia content for online classes.		
	Staff	Presenters: Camtasia Representative & Sabrina Sanchez		
	Managers			

Friday, Au	Friday, August 14, 2020—Become a POCR Player: Mentoring for Online Courses		
Strand:	Distance Education	How to register: Click here to register. You will be asked to sign in. Click on "Request"	
Time:	2:00 pm-3:50 pm	to be added to the roster. Workshop presenters will email zoom information to registered participants prior to the workshop.	
Flex Credit:	2 hours		
Code:	880	Description: This workshop will walk you through the POCR (Peer Online Course	
Audience:	Faculty	Review) process, a mentoring opportunity to work with trained faculty to improve your online courses.	
		Presenters: Angela Cardinale & Shannon Jessen	

### Self-Paced Flex Workshops

Metacogr	Metacognition: Addressing Affective Factors-Module 1		
Strand:	Student Success	How & when to register: This workshop will only be available for Flex credit between Wednesday, August 12:00 am and Sunday, August 16, at 11:59 am. During that time	
Flex Credit:	1 hour	you will be able to access it by <u>clicking on this link.</u> You'll be able to login multiple times and it will track where you left off.	
Code:	887	<b>Description</b> : Are you thinking about new ways to help students change their attitudes	
Audience:	Faculty	toward a more positive engagement in their learning? Join us online and explore strategies for creating expectations and framing assignments in a way that encourages students to prepare for class, complete their assignments, and reflect on the feedback they receive.	

Metacogn	Metacognition: Addressing Affective Factors-Module 2		
Strand:	Student Success	How & when to register: This workshop will only be available for Flex credit between Wednesday, August 12:00 am and Sunday, August 16, at 11:59 am. During that time	
Flex Credit:	1 hour	you will be able to access it by clicking on this link. You'll be able to login multiple times and it will track where you left off.	
Code:	888	<b>Description</b> : Are you thinking about new ways to help students change their attitudes	
Audience:	Faculty	toward a more positive engagement in their learning? Join us online and explore strategies for creating expectations and framing assignments in a way that encourages students to prepare for class, complete their assignments, and reflect on the feedback they receive.  Register using the steps on the following page	

Metacogr	Metacognition: Addressing Affective Factors-Module 3		
Strand:	Student Success	How & when to register: This workshop will only be available for Flex credit between  Wednesday, August 12:00 am and Sunday, August 16, at 11:59 am. During that time	
Flex Credit:	1 hour	you will be able to access it by <u>clicking on this link.</u> You'll be able to login multiple times and it will track where you left off.	
Code:	889	<b>Description</b> : Are you thinking about new ways to help students change their attitudes	
Audience:	Faculty	toward a more positive engagement in their learning? Join us online and explore strategies for creating expectations and framing assignments in a way that encourages students to prepare for class, complete their assignments, and reflect on the feedback they receive.  Register using the steps on the following page	

### Self-Paced Flex Workshops Continued

Teaching Fast Track			
Strand:	College Information	How & when to register: This workshop will only be available for Flex credit between	
		Wednesday, August 12:00 am and Sunday, August 16, at 11:59 am. During that time	
Flex Credit:	2 hours	you will be able to access it by clicking on this link. You'll be able to login multiple	
		times and it will track where you left off.	
Code:	885	<b>Description</b> : Are you teaching Fast Track classes? This online module provides tips	
A	Faculty	and strategies for Fast Track teachers based on the research conducted by the Fast	
Audience:	Faculty	Track Faculty Inquiry Team.	

Orientation for Part-Time Faculty			
Strand:	College Information	How & when to register: This workshop will only be available for Flex credit between	
		Wednesday, August 12:00 am and Sunday, August 16, at 11:59 am. During that time	
Flex Credit:	2 hours	you will be able to access it by clicking on this link. You'll be able to login multiple	
		times and it will track where you left off.	
Code:	886	<b>Description</b> : Are you a new faculty member at Chaffey College? This online	
Audience:	Part-Time Faculty	orientation provides new faculty members with an overview of important information	
		of both a practical and pedagogical nature.	



#### Flex Activity Codes

001 Adjunct Faculty Orientation

002 Curriculum

003 Emerging Programs & Issues

004 Facilities Issues

Improving Department/Program Institutional Effectiveness by increasing understanding, sensitivity, commitment to, meeting the needs of the diverse academic, socioeconomic, cultural, disability & ethnic backgrounds of students and staff (e.g., diversity, communication, stress reduction, dealing with difficult people, etc.)

006 Laboratory Activities

007 Long-Range Planning

008 Matriculation

009 Program Accreditation

010 Program Review

Program Specific Orientations for Faculty (e.g., Writing Center, Library, Counseling, Tutoring, Interdisciplinary Centers, etc.)

O12 Program Specific Training (e.g., CPR, OSHA, HAZMAT, Substance Abuse, Disaster Preparedness, etc.)

013 Scheduling

O14 School or Department Meetings

015 Staffing Issues

O16 Student Success Issues (e.g., Transitions, Retention, Intervention, Services, Learning Theories, etc.)

Technology (e.g., Web Page, Software, Projectors, Visualizers, VCRs, Computers, Scantrons, etc.)

018 College-wide Initiatives (e.g., Partnership for Excellence, Basic Skills Report, CalWORKs, etc.)

O19 Innovative Pedagogical Methodologies (Classroom Assessment Techniques, Ethics Across the Curriculum, Service Learning, Collaborative Techniques, SCANS, Learning Theories, Brain Research, G.I.F.T.S., Teaching Demonstrations, etc.