

ACADEMIC SENATE MINUTES

OCTOBER 31, 2023

Nicole DeRose	President	2023-2025	P
Elizabeth “Liz” Encarnacion	Vice President	2023-2024	P
Robin Witt	Secretary/Treasurer	2023-2024	P
Angela Burk – Herrick	Curriculum Chair	2023-2025	P
Vacant	Business & Applied Technology	2023-2025	
Jay Scott	Business & Applied Technology	2022-2024	P
Robert Nazar	Chino Campus	2023-2025	P
Jinny Lee	Chino Campus	2022-2024	A
Anthony Guaracha	Fontana Campus	2023-2025	A
Vacant	Fontana Campus	2022-2024	
Omar Estrada	Health Sciences	2023-2025	A
Terzah DePonte	Health Sciences	2022-2024	P
Tara Johnson	HFIC	2023-2025	P
Vacant	HFIC	2023-2025	
Christina Holdiness	Instructional Support	2023-2025	P
Terezita Reyes Overduin	Instructional Support	2022-2024	P
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	P
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	P
Phatana Ith	Language Arts	2023-2025	A
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024	P
Robin Witt	Mathematics & Science	2023-2025	P
Mark Gutierrez	Mathematics & Science	2022-2024	A
Patricia Gomez	Social & Behavioral Sciences	2023-2025	P
Vacant	Social & Behavioral Sciences	2022-2024	
Michelle Martinez	Student Services	2023-2025	A
Jackie Boboye	Student Services	2022-2024	P
Leta Ming	Visual & Performing Arts	2023-2025	P
Sheila Malone	Visual & Performing Arts	2022-2024	A
Tamari Jenkins	Senator-At-Large	2023-2026	A
Vacant	Senator-At-Large	2022-2025	
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Tina Kuo	Adjunct Senator-At-Large	2023-2025	P
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024	A
Alternates			
Vacant	Business & Applied Technology	2023-2025	
Manar Hijaz	Chino Campus	2023-2025	P
Greg Creel	Fontana Campus	2023-2025	P
Lisa Doget	Health Sciences	2023-2025	A
Vacant	HFIC	2022-2024	
Shelley Marcus	Instructional Support	2023-2025	P
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025	A
Leona Fisher	Language Arts	2022-2024	A
Diana Cosand	Mathematics & Science	2023-2025	A
Vacant	Social & Behavioral Sciences	2022-2024	
Fabiola Espitia	Student Services	2023-2025	P
Susanna Galvez	Student Services	2022-2024	A
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	A
Ryan Thomas	Chaffey College Student Liaison	2023-2024	P

Guests:

Misty Burruel, Interim Associate Superintendent of Instruction and Institutional Effectiveness
Bryant Dineros, Dental Assisting, HW
Lissa Napoli, Administrative Assistant, Academic Senate
Janeth Rodriguez, Executive Director, Enrollment Services and Student Support
Alisha Rosas, Associate Superintendent, Student Services and Strategic Communications
Dr. Henry Shannon, Superintendent/President

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:35 P.M.)

2.1 Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

4. ADOPTION OF AGENDA

- October 31, 2023
- **Motion for Approval** - Senator Boboye moved to adopt the agenda for 10.31.23. Senator Holdiness seconded the motion. The motion was approved. 10.31.23, 17Y/0N/0A.

5. APPROVAL OF MINUTES

- October 24, 2023
- **Motion for Approval** - Senator Chamberlain moved to approve the 10.24.23 amended minutes. Senator Boboye seconded the motion. The motion was approved. 10.31.23, 16Y/0N/1A.

6. CONSENT AGENDA

6.1 Faculty representatives that have been requested to serve on these campus committees:

6.1.1 Academic Senate Institutional DEI definitions workgroup

Alexis Torres, English, ACD
Jon Ausubel, English, ACD
Ava Nguyen, Communication Studies, ACD
Lisa Doget, ADN, HW

6.1.2 Outcomes and Assessment Committee

Arthur Kayzakian, English, ACD

6.1.3 Guided Pathways Steering Committee

Myra Andrade, EOPS Counseling, SS

Laura Picklesimer, English, ACD

- **Motion for Approval** - Curriculum Chair Burk Herrick moved to approve the 10.31.23 Consent Agenda. Senator Holdiness seconded the motion. The motion was approved. 10.31.23, 18Y/0N/0A.

7. REPORT

7.1 President

Meritorious Service Award Luncheon

The regularly scheduled meeting for Tuesday, November 7 will be used to hold the Meritorious Service Award Ceremony. This is an Academic Senate event, therefore senators are encouraged to attend. Volunteers are needed to help set up, greet, and clean up following the event. Please RSVP by November 1, 2023 to Lissa Napoli to get an accurate headcount.

Highlights from the Technology Committee

An email was sent on October 25 from John K. Martinez with the monthly highlights from the Technology Committee. Topics include the move from Office 2019 to 2021, October Cybersecurity Awareness month, and an upcoming AI Basics and Ethical Uses seminar from the DE Committee on November 8 from 2-3 pm.

Area D Meeting Update

The Area D meeting was on Friday, October 27. We reviewed 12 resolutions that were in the resolutions packet. Additional resolutions may have been submitted at the Area meetings from any area and the current resolutions may be altered or amended prior to the start of plenary on Thursday, November 16. [Resolutions Fall 2023 | ASCCC](#). Look over the resolutions. If any senator has input regarding how to vote on a resolution, let me know. If the packet is updated and available prior to plenary, I will provide access to the updated resolutions packet.

Participatory Governance

Governing Board report from Academic Senate October 26, 2023:

The AP 2510 workgroup objective and composition was shared at the Governing Board meeting. I shared that both BP and AP 2510 haven't been updated in over a decade and that the title contains outdated phrasing. I recommended that the title be changed from "Participation in Shared Governance" to "Participation in Local Decision Making." I also shared that AP 2510 details faculty and classified involvement in participatory governance, while there is no section dedicated to student participation.

Academic Senate and Participatory Governance idea/possible Senate goal:

The Academic Senate needs to develop a position on effective participation for faculty. Academic Senates make recommendations and have been granted the right to effectively participate in local decision making (Title 5 Sections 53200-53206). Academic Senates also make recommendations to the Administration and Governing Board with respect to Academic and Professional matters (the 10+2), Title 5 Sections 53200-53206.

ASCCC offers local senate visits that can help senates in areas they choose. I have decided to request a local senate visit, likely in spring, geared toward effective participation in governance. This visit would also align with a review of Chaffey College's Academic Senate review of current practices for faculty involvement in governance and local decision-making. Senator Chamberlain provided me with several resources to review for effective governance practices. Those resources will be shared with the Academic Senate.

7.2 Vice President

- Vice President Encarnacion attended ASCCC OER resolution workshops which discussed these two resolutions: "Sustainability and Institutionalization of ZTC Pathway Efforts" and "Ensure Student Access to All Course Resources." Goals include institutionalizing ZTC similar to the institutionalization of Distance Education and to develop coordinators for ZTC efforts. These efforts can help ensure student access and transparency of OER.

7.3 Secretary/Treasurer - no report

7.4 Curriculum - no report

7.5 Classified Senate Liaison, Sarah Schmidt - no report

7.6 CCSG Liaison, Director of Finance, Ryan Thomas

- The Foundation is accepting donations for student book grants.

8. GUEST(S)/PRESENTATION(S)*15 minutes max - Superintendent/President, Dr. Henry Shannon, shared information regarding [California Community Colleges Vision 2030](#), Baccalaureate Programs in Community College System, and Dual Enrollment.

- [Vision 2030 Report](#), [Chancellor's office press release](#), [Ed Source Article](#), and [KVPR](#) were shared.
- Senator Chamberlain confirmed with Dr. Shannon that we are not allowed to have duplicate baccalaureate programs with the California State Universities. Curriculum Chair Burk Herrick shared the Career Advisory Committee discussion of performing a gap analysis of degrees and certificates to help determine the areas of need for the region. Senator Boboye recommended next steps to include communicating with students regarding baccalaureate programs. Dr. Shannon said that yes, students need to be part of the conversation and he wanted to come to the Academic Senate so faculty are part of the conversation as well. Dr. Shannon asked for faculty input on baccalaureate programs by May 1, 2023.

9. UNFINISHED BUSINESS **10 minutes max*

9.1 Formation of an Academic Senate workgroup to develop a Sabbatical Resources module located in the Academic Senate Canvas shell. Resources to include previous proposals and reports along with additional support items as identified by the workgroup. Workgroup completion date is March 5, 2024. The workgroup may provide updates to the Academic Senate as needed.

- **Motion for Approval** - Senator Chamberlain moved to approve the formation of an Academic Senate workgroup to develop a Sabbatical Resources module located in the Academic Senate Canvas shell. Vice President Encarnacion seconded the motion. The motion was approved. 10.31.23, 19Y/0N/0A.
- Volunteers are VP Encarnacion, Senator Chamberlain, and Senator Overduin
- **Motion for Approval** - Senator Boboye moved to approve Vice President Encarnacion, Senator Chamberlain, and Senator Overduin for the Academic Senate workgroup to develop a Sabbatical Resources module located in the Academic Senate Canvas shell. Senator Holdiness seconded the motion. The motion was approved. 10.31.23, 19Y/0N/0A.

10. NEW BUSINESS **10 minutes max per item*

10.1 Sabbatical proposal subcommittee assignments - [Sabbatical Proposal Guidelines and Rubric](#)

- **Motion for Approval** - Senator Chamberlain moved to approve the Sabbatical proposal subcommittee assignments. Senator Boboye seconded the motion. 10.31.23, 19Y/0N/0A.

10.2 Selection of senators to help set up, greet/welcome, and clean up for the Meritorious Service award reception in AD-151.

- Volunteers to set up around 11am are Senator Scott, Vice President Encarnacion, and Senator Hijaz. Senator Boboye may also be available to help.
- Volunteers to clean up are Senators Henry, DePonte, Johnson, and Scott.
- Volunteers to take pictures are Senators Gomez and Johnson. Senator Espitia will provide a camera.
- Volunteers to greet and check-in guests are Senators Boboye and Hines-Tinsley.
- Volunteers to cut the cake around 1:30pm are Senators Henry and Ming.

11. FLOOR ITEMS **10 minutes max* (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- Senator Ming expressed her mourning for the loss of esteemed colleague John Machado, Chaffey College Professor of Art History. John was a member of the Faculty Senate for at least ten years, a Student Government Advisor, Coordinator, and fought hard to keep programs in VPA alive. His service to the arts in the community was appreciated.

12. ANNOUNCEMENTS

12.1 Chaffey College Academic Senate

12.2 Academic Senate for California Community Colleges (ASCCC) Information

12.2.1 [2023 Fall Plenary Session](#), Thursday, November 16 through Saturday, November 18. Westin South Coast Plaza. The 2023 Fall Plenary will be a hybrid event with an in-person option (\$550) and a virtual-only option (\$385). Registration In-Person Deadline: November 3, 2023 at 10AM. Registration Virtual-Only Deadline: November 8, 2023 at 5:00 PM. Click on the link for more information.

12.2.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

13. ADJOURNMENT (1:51 P.M.)

The Next Academic Senate is Scheduled for Tuesday, November 14, 2023

Lissa A. Napoli, Recording Secretary

Robin Witt, Treasurer / Secretary



ACADEMIC SENATE

Dr. Henry D. Shannon
October 31, 2023



Topics

- Visions 2030 – Chancellor’s vision plan
- Baccalaureate Programs in Community College System
- Dual Enrollment
 - Upland High School
 - Chaffey Joint Unified High School

VISION 2030

Framework for Vision 2030



Our How – Advancing Vision 2030

This work will advance student success, access, support and socio-economic mobility with equity.

*Image is linkable to full version of Vision 2030 plan

Baccalaureate Programs in the Community College System

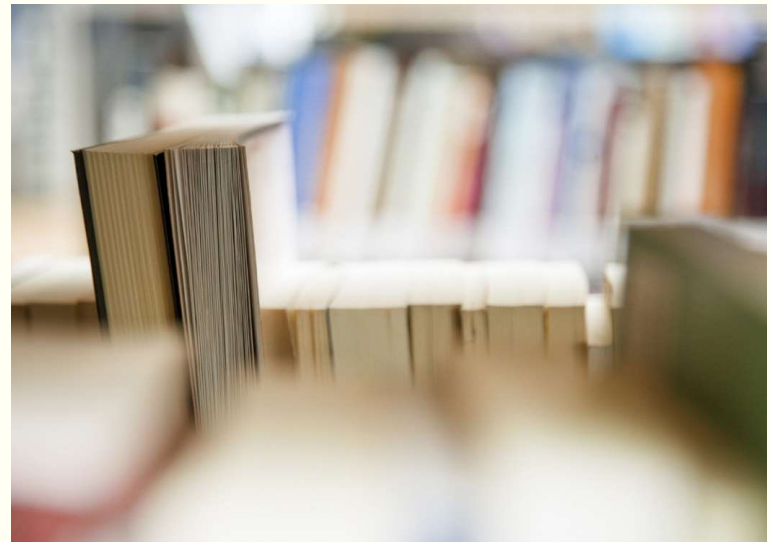
Below are links to articles regarding baccalaureate programs:

- [What to know about bachelor's degrees at California Community Colleges](#)
- [California community colleges expand access to bachelor's degrees with two new programs](#)
- [Why more and more California community colleges are offering bachelor degrees](#)



Next Steps...Curriculum Committee

What is Chaffey
prepared to offer?



Questions



**Academic Renewal:
Potential number of current and former students impacted by
academic renewal in Math and English**

English	Math
36,400 current or former students who have enrolled in (and potentially successfully completed) one or more pre-collegiate or degree-applicable English courses but who <u>have not</u> successfully completed a transfer-level English course who could potentially benefit from academic renewal. This includes students who may have enrolled in but did not successfully complete a transfer-level English course.	60,750 (70.8%) current or former students who enrolled in (and potentially successfully completed) one or more pre-collegiate or degree-applicable math courses but who <u>have not</u> successfully completed a transfer-level quantitative reasoning course and could potentially benefit from academic renewal. This includes students who may have enrolled in but did not successfully complete a transfer-level quantitative reasoning course.
Examining last term of enrollment of the 36,400 students who attempted/completed pre-collegiate/degree-applicable English courses but did not subsequently successfully complete a transfer-level English course:	Examining last term of enrollment of the 60,750 students who earned a grade on record in one or more pre-collegiate/degree-applicable math courses but did not subsequently successfully complete a transfer-level quantitative reasoning course:
367 are currently actively enrolled in the fall 2023 semester	1,019 are actively enrolled in the fall 2023 semester
422 were last actively enrolled at Chaffey within the past academic year	1,170 were last actively enrolled at Chaffey within the past academic year
1,162 were last actively enrolled 2-3 years ago	2,877 were last actively enrolled 2-3 years ago
3,209 were last actively enrolled 4-5 years ago	6,005 were last actively enrolled 4 – 5 years ago
9,823 were last actively enrolled 6-10 years ago	15,452 were last actively enrolled 6-10 years ago
21,579 were last actively enrolled more than 10 years ago	34,227 were last actively enrolled more than 10 years ago

		Present	Adoption of Agenda 10.31.23	Approval of 10.24.23 Minutes	Approval of Consent Agenda 10.31.23	Formation of an Academic Senate workgroup to develop a Sabbatical Resources module located in the Academic Senate Canvas shell
<i>Alternate Senators Italicized</i>						
Representation	Name					
President	Nicole DeRose	Y				
Vice President	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y	Y
Secretary/Treasurer	Robin Witt	Y	Y	Y	Y	Y
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y	Y
Business & Applied Technology	Vacant					
Business & Applied Technology	Jay Scott	Y	Y	A	Y	Y
<i>Business & Applied Technology Alternate</i>	<i>Vacant</i>					
Chino Campus	Robert Nazar	Y	Y	Y	Y	Y
Chino Campus	Jinny Lee					
<i>Chino Campus Alternate</i>	<i>Minar Hijaz</i>	Y	Y	Y	Y	Y
Fontana Campus	Anthony "Tony" Guaracha					
Fontana Campus	Vacant					
<i>Fontana Campus Alternate</i>	<i>Greg Creel</i>	Y	Y	Y	Y	Y
Health Sciences	Omar Estrada					
Health Sciences	Terzah DePonte	Y			Y	Y
<i>*Health Sciences Alternate</i>	<i>Lisa Doget</i>					
HFIC	Tara Johnson	Y				Y
HFIC	Vacant					
HFIC Alternate	Vacant					
Instructional Support	Christina Holdiness	Y	Y	Y	Y	Y
Instructional Support	Terezita Overduin	Y	Y	Y	Y	Y
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y				
Kinesiology, Nutrition, & Athletics	Annette Henry	Y	Y	Y	Y	Y
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsley	Y	Y	Y	Y	Y
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Robert Hadaway</i>					
Language Arts	Phatana Ith					
Language Arts	Elizabeth Encarnacion					
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>					
Mathematics & Science	Robin Witt					
Mathematics & Science	Mark Gutierrez					
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>					
Social & Behavioral Sciences	Patricia Gomez	Y	Y	Y	Y	Y
Social & Behavioral Sciences	Vacant					
<i>*Social & Behavioral Sciences Alternate</i>	<i>Vacant</i>					
Student Services	Michelle Martinez					
Student Services	Jackie Boboye	Y	Y	Y	Y	Y
<i>* Student Services Alternate</i>	<i>Fabiola Espitia</i>	Y	Y	Y	Y	Y
<i>* Student Services Alternate</i>	<i>Susanna Galvez</i>					
Visual and Performing Arts	Leta Ming	Y	Y	Y	Y	Y
Visual and Performing Arts	Sheila Malone					
<i>*Visual and Performing Arts Alternate</i>	<i>Vacant</i>					
Senator-At-Large	Tamari Jenkins					
Senator-At-Large	Vacant					
Senator-At-Large	Sarah Chamberlain	Y	Y	Y	Y	Y
Adjunct Senator-at-Large	Tina Kuo	Y	Y	Y	Y	Y
Adjunct Senator-at-Large	Shelly R. Jackson					
<i>*Adjunct Alternate Senator</i>	<i>Vacant</i>					
Classified Senate Liaison	Sarah Schmidt					
Chaffey College Student Government	Ryan Thomas	Y				
RED indicates reported absence	PURPLE indicates reported tardy/leave early					
Total Yes Votes		22	17	16	18	19
Total No Votes			0	0	0	0
Total Abstentions			0	1	0	0
- = Not available during meeting to vote						
35 members total - up to 27 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now votes per						
President ONLY votes to break a tie. President can be included in quorum if needed to start meeting						
A quorum shall consist of two-thirds of the voting members of the Academic Senate						
18 members are needed for QUORUM						
28 Present at this meeting = 22 members, 6 visitors						
10.31.23 Academic Senate Meeting						

