

**FACULTY SENATE MINUTES
 NOVEMBER 24, 2020**

Nicole DeRose	President	2020-2021	P
Robin Witt	Vice President	2020-2021	P
Mark Gutierrez	Secretary/Treasurer	2020-2021	P
Angela Burk – Herrick	Curriculum Chair	2019-2021	P
Tracy Kocher	Business & Applied Technology	2020-2022	P
Karin Nelson	Business & Applied Technology	2020-2021	P
Daniel Bentum	Chino/Fontana	2020-2022	A
Manar Hijaz	Chino/Fontana	2019-2021	P
Lisa Doget	Health Sciences	2020-2022	P
Jayne Clark	Health Sciences	2019-2021	A
Christina Holdiness	Instructional Support	2020-2022	P
Mary Jane Ross	Instructional Support	2019-2021	P
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022	P
Vacant	Kinesiology, Nutrition & Athletics	2019-2021	
Elizabeth Encarnacion	Language Arts	2020-2022	L
Steve Shelton	Language Arts	2019-2021	P
Mark Gutierrez	Mathematics & Science	2020-2022	P
Nicole DeRose	Mathematics & Science	2019-2021	P
Dan Kern	Social & Behavioral Sciences	2020-2022	A
Angela Sadowski	Social & Behavioral Sciences	2019-2021	P
Jackie Boboye	Student Services	2020-2022	P
Jean Oh	Student Services	2019-2021	A
Vacant	Visual & Performing Arts	2020-2022	
Patrick Aranda	Visual & Performing Arts	2019-2021	P
Tamari Jenkins	Senator-At-Large	2020-2023	P
Robin Witt	Senator-At-Large	2019-2022	P
Vacant	Senator-At-Large	2018-2021	
Luke Gunderson	Adjunct Senator-At-Large	2020-2022	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2019-2021	P

Alternates

David Karp	Business & Applied Technology	2020-2021	A
Robert “Ian“ Jones	Chino/Fontana	2019-2021	A
Shelley Eckvahl	Health Sciences	2019-2021	A
Shelley Marcus	Instructional Support	2019-2021	P
Vacant	Kinesiology, Nutrition, & Athletics	2019-2021	
Leona Fisher	Language Arts	2020-2022	P
Diana Cosand	Mathematics & Science	2019-2021	A
Sergio Gomez	Social & Behavioral Sciences	2020-2022	A
Donna Colondres	Student Services	2019-2021	A
Stan Hunter	Visual & Performing Arts	2019-2021	A
Stephen Villasenor	Adjunct Alternate Senator	2020-2021	A

Guests:

Lissa Napoli, Administrative Assistant, Faculty Senate
Jonathan Ausubel, President, CCFA
Sarah Cotton, Biology

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:38 P.M.)

2.1 Remote Attendee Identification

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.) - None.

4. APPROVAL OF AGENDA

4.1 November 24, 2020

- **Motion for Approval** - Senator Boboye moved to approve the Agenda. Senator Jenkins seconded the motion. The motion was approved. 11.24.20, 18 /0.

5. APPROVAL OF MINUTES

5.1 November 17, 2020

- **Motion for Approval** - Senator Gunderson moved to approve the 11.17.20 Minutes. Senator Keith-Gibson seconded the motion. The motion was approved. 11.24.20, 18/0.

6. CONSENT AGENDA

6.1 Faculty representatives that have been requested to serve:

6.1.1 Outcomes and Assessment Committee, Jasmeet Singh, Chemistry

6.1.2 AAII, Math & Sciences, Brad Hughes, Astronomy, M&S

6.2 Curriculum is asking that the Faculty Senate endorse the course modifications that Curriculum presented below:

Course Modifications w/ DE:

ASTRON-27	Life in the Universe
CDE-23	Introduction to Children with Special Needs
CDE-24W	Practicum I: Supervised Occupational Work Experience
CDE-25W	Practicum II: Supervised Occupational Work Experience
CDE-3	Observation and Assessment
CDE-415	Dynamics of Play
CDE-416	Brain Research and the Implications for Classroom Teaching
CDE-6	Teaching in Diverse Society
CDE-7	Curriculum Development: The Creative Arts
CDE-8	Curriculum Development Math and Sciences

ED-10	Elementary Classroom Fieldwork
GEOG-5	Physical Geography Laboratory
IET-484ABCD	Industrial Electricity Internship
MATH-25	College Algebra
MATH-4	Mathematical Concepts for Elementary School Teachers
NURADN-404	Basic ECG and Dysrhythmia Interpretation
PS-1	American Politics
STAT-10	Elementary Statistics
STAT-610	Skill Building for Stat 10

Course Deactivation:

NURVN-601	Vocational Nursing Skills Development I
NURVN-602	Vocational Nursing Skills Development II
NURVN-603	Vocational Nursing Skills Development III

Program Modifications:

Political Science AA-T

- **Motion for Approval** - Senator Shelton moved to approve the 11.24.20 Consent Agenda and endorse the Curriculum. Senator Fisher seconded the motion. The motion was approved. 11.24.20, 18/0.

7. GUEST(S)/PRESENTATION(S) - None.**8. REPORTS****8.1 President**

President DeRose shared congratulations to the sabbatical returnees on a job well done at the November Governing Board meeting. Their reports were approved.

When VP Alisha Rosas visited Faculty Senate on November 17, she outlined recommended changes in BP and AP 5020. The current drafts of BP & AP 5020 are available. Even though Faculty Senate was told of the proposed changes, the drafts will be in the next meeting packet for Faculty Senate to review as part of the shared governance process.

8.2 Vice President - Official Election Announcement

Vice-President Witt announced that the Faculty Senate election has concluded. Neil Watkins has been elected as President-Elect. Sarah Cotton and Michael Fong have tied for Senator-at-Large. The faculty will vote again for Senator-at-Large during the election for Faculty Lecturer of the Year.

- **Motion for Approval** - Senator Boboye moved to ratify the election results as Vice President Witt announced. Senator Sadowski seconded the motion. The motion was approved. 11.24.20, 18/0.

8.3 Secretary/Treasurer - No report.

8.4 Curriculum - No report.

8.5 Committees

8.5.1 2021-2022 Sabbatical Leave Application (Review Timeline 11/3-12/8)

- Sean Connelly: Senators Holdiness, Jenkins, and Ross

Sean continues to work with the sabbatical subcommittee. The subcommittee will report to Senate during the next scheduled meeting on Tuesday, December 1, 2020.

- Jin Liu: Senators Boboye, Harlow, and Ross

Although the sabbatical subcommittee recommends approval of the sabbatical proposal for Jin Liu, Senate will vote during a future Senate meeting.

8.5.2 Constitution Work Group

The workgroup reported on the results from the faculty survey and the change in language concerning the amendment of the newly elected officers.

8.6 Other

8.6.1 Single Sign On Authentication Vendor Update: Senator Shelton

The college will change the authentication process to access the portal on December 21, 2020. Emails will be sent out to students, faculty and staff announcing this change during the period of November 30, 2020 and December 20, 2020. The college will market and promote this change and expect the transition to be a smooth process. The authentication process is expected to be easy and simple to use. Adding students' faces on the authentication part of the process will create a more welcoming look.

9. UNFINISHED BUSINESS

- 9.1 Discussion Item:** [Statewide Senate Resolutions](#) In consideration for potential Academic and Professional Matters to pursue at Chaffey College, examine ASCCC's fall 2020 adopted resolutions. Bring suggestions of specific resolutions for Faculty Senate adoption or recommend development of Chaffey College Faculty Senate resolutions.

Senators are encouraged to reach out to Senators Ross or Boboye to contribute towards the writing of our own resolution. Senate would like to explore the following ASCCC resolutions and possibly incorporate some of the language into our own resolution.

3.04 and 3.04 Anti-Racism Pledge

+9.03 Ethnic Studies Graduation Requirement

10. NEW BUSINESS

10.1 Discussion Item: "Guidance for Synchronous Class Sessions at Chaffey College," based on a recent Chancellor's Office legal opinion. Angela Cardinale would like the Senate to review and endorse.

- **Motion for Approval** - Senator Shelton moved to endorse the Guidelines for Synchronous Instruction. Senator Fisher seconded the motion. The motion was approved. 11.24.20, 18/0.

10.2 Discussion Item: Ideas and Suggestions for Faculty Senate Flex Activities

Senate will discuss this item during our next scheduled meeting on Tuesday, December 1, 2020.

11. ANNOUNCEMENTS

12. FLOOR ITEMS

13. ADJOURNMENT (1:55 P.M.)

The next Faculty Senate meeting is scheduled for Tuesday, December 1, 2020.

Lissa A. Napoli, Recording Secretary

Mark Gutierrez, Secretary - Treasurer

Survey Questions

Question 1	1553370: Are you a full-time or a part-time faculty member at Chaffey College?
Question 2	1607949: Which School do you belong to?
Question 3	<p>1533952: A succession plan is needed in the event the Faculty Senate President is unable to fulfill the duties of the office. Please rank the following options in order of who should fulfill the President's duties. 0= not included, 1=first in line, 2=second, etc. Immediate Past President [choice1] Longest serving full-time Senator [choice2] Secretary/Treasurer [choice3] Vice President [choice4]</p>
Question 4	1553309: (OPTIONAL) If you have an alternative suggestion for succession, please describe it here.
Question 5	<p>1533951: Currently we have over 780 part-time faculty (~77% of the overall faculty) and approximately 230 full-time faculty (~23% of the overall faculty). Part-time faculty are not included in the Faculty Senate Electorate, which means part-time faculty do not vote in elections for officers or ratification of Constitutional amendments.</p> <p>Would you be in favor of including part-time faculty in the Faculty Senate Electorate? (A system of weighting the votes between full-time and part-time for parity would be decided upon later.)</p>

Immed Past Pres	FT	PT
0=	12%	12%
1=	15%	13%
2=	24%	29%
3=	26%	20%
4=	23%	26%
NR		

Long Serv Sen	FT	PT
0=	12%	1%
1=	1%	7%
2=	23%	38%
3=	39%	37%
4=	25%	17%

Sec/ Tre	FT	PT
0=	10%	3%
1=	0%	3%
2=	40%	20%
3=	24%	36%
4=	25%	38%
NR	1%	

VP	FT	PT
0=	1%	0%
1=	82%	82%
2=	12%	14%
3=	4%	2%
4=	0%	1%
NR	1%	

Full-time Summary =

84 total

Yes, all	Yes, lim	No
15	40	29
18%	48%	35%

Part-time Summary =

138 total

Yes, all	Yes, lim	No
66	70	2
48%	51%	1%

Comments

Should we include unwilling to serve along with unable?

We should have the above succession temporarily, followed by an election in which the full electorate chooses the new president instead of the senate choosing the officers who are in the succession plan and in that way choosing the president.

An election must take place immediately.

Longest serving and immediate past president should not be considered. After current elected members a vote should be done.

Part time faculty have way too much power at Chaffey. Full time faculty are hired by a stringent hiring process and evaluation process. Part time faculty should be welcomed with opinions but should not have the right to vote in senate or in bargaining or the contract.

Emergency nomination/election process might be needed

VP should complete departed president's. Elections should be held on normal term timelines.

In case none of the four option exists or is willing to serve, I wonder if it is necessary to add a blurb about holding "special/emergency" elections.

I don't have an alternative suggestion, but I do believe that whoever succeeds into the president's role, it should only be for the semester when this happens, as a means to provide very temporary continuity. The Senate should immediately begin the process of nominating and holding a vote to ensure the president is someone who wants the job and who represents the vote of the faculty. There will be a little turmoil during that semester, but there is always turmoil in a situation where the president leaves prematurely.

The MOST important thing in my opinion is that we no longer have the strange summer gap. Terms must run for 12 months so that voting for replacement can happen immediately.

Faculty Senate elect an interim president. I would put this as number 2 in the ordering above.

How about we vote in people who aren't going to flake in the first year? I miss Arden

N/A

Dear Robin,

I have no additional comment box to put this in....You did not include the school area I belong to in the list above. I am in the school HFIC

HFIC - Hospitality, Fashion, Interior, and Culinary Arts is a recognized school at Chaffey College. The faculty senate should recognize this school in the constitution and in all surveys and other documentation.

Thank you.

Other than a special election, I can think of none.

If another member wants to offer to step in as interim, that would be fine as well.

Ideally, an election would take place to fill the vacancy before needing to move through too many interim presidents.

Isn't there a President in waiting sort of thing...that time period where the next president is learning the process from the current.

A committee of two or three faculty members could take over until the election.

E.G. (A triumvirate)

Constitution Work Group Meeting Monday November 16, 2020

The following is the current amended amendment draft to be presented to Faculty Senate for the November 24, 2020 meeting.

President, Vice President and Secretary-Treasurer Elections

According to the 2020-2023 CCFA contract, article 18.5.5, Faculty Senate officers must be selected and the District notified no later than March 1. To align with the current contract, Faculty Senate is proposing an amendment to the Constitution which will change the election timeline for the President, Vice President and Secretary Treasurer.

Article IV Section 5 and Article V Section 8 of the current Constitution state that the Vice President and Secretary-Treasurer be elected at the first organizational meeting of the fall term from within and by the membership of the Senate for a one-year term of office beginning July 1.

Article V Section 8 of the current Constitution states that the President of the Faculty Senate shall be selected by the Electorate for a three-year term of service. During the first year as President-Elect, the individual will fulfill the responsibilities of Vice President. At the completion of the year on July 1, the Vice President (President-Elect) will assume the office of President for a two-year term.

Faculty Senate is proposing the following amendments to fulfill this contractual requirement.

1. **The Vice President and Secretary-Treasurer shall be elected from within and by the membership of the Senate no later than **five business days before the date specified in the current Collective Bargaining Agreement** .~~last day of February~~ for a one-year term that will begin July 1.**
 - a. The highlighted text reflects the change. The stricken text is what will be removed.
 - b. Reason for change: This revision would eliminate the need to continuously revise the Constitution if the dates change in subsequent contracts.
2. Article V Section 8 of the amended Constitution will state that the President of the Faculty Senate shall be elected **from among full-time tenured faculty** by the Electorate for a three-year term of service.

Senators		Present	Approval of Agenda 11.24.20	Approval of 11.17.20 Minutes	Approval of Consent Agenda 11.24.20	Ratification of Neil Watkins as President-Elect	Endorsement of Guidelines for Synchronous Courses
Representation	Name						
	<i>deà òl òt sr òt ones et orr etl A</i>						
President	Nicole DeRose	Y					
Vice President	Robin Witt	Y	Y	Y	Y	Y	Y
Secretary/Treasurer	Mark Gutierrez	Y	Y	Y	Y	Y	Y
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y	Y	Y
Business & Applied Technology	Tracy Kocher	Y	Y	Y	Y	Y	Y
Business & Applied Technology	Karin Nelson	Y	Y	Y	Y	Y	Y
<i>*Business & Applied Technology Alternate</i>	<i>David Karp</i>						
Chino/Fontana	Daniel Bentum						
Chino/Fontana	Manar Hijaz	Y	Y	Y	Y	Y	Y
<i>*Chino/Fontana Alternate</i>	<i>Robert "Ian" Jones</i>						
Health Sciences	Lisa Doget	Y	Y	Y	Y	Y	Y
Health Sciences	Jayne Clark						
<i>*Health Sciences Alternate</i>	<i>Shelley Eckvahl</i>						
Instructional Support	Christina Holdiness	Y	Y	Y	Y	Y	Y
Instructional Support	Mary Jane Ross	Y	Y	Y	Y	Y	Y
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y					
Kinesiology, Nutrition, & Athletics	Jeff Harlow	Y	Y	Y	Y	Y	Y
Kinesiology, Nutrition, & Athletics	Vacant						
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Vacant</i>						
Language Arts	Elizabeth Encarnacion						
Language Arts	Steve Shelton	Y	Y	Y	Y	Y	Y
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>	Y	Y	Y	Y	Y	Y
Mathematics & Science	Mark Gutierrez						
Mathematics & Science	Nicole DeRose						
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>						
Social & Behavioral Sciences	Dan Kern						
Social & Behavioral Sciences	Angela Sadowski	Y	Y	Y	Y	Y	Y
<i>*Social & Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>						
Student Services	Jackie Boboye	Y	Y	Y	Y	Y	Y
Student Services	Jean Oh						
<i>* Student Services Alternate</i>	<i>Donna Colondres</i>						
Visual and Performing Arts	Vacant						
Visual and Performing Arts	Patrick Aranda	Y	Y	Y	Y	Y	Y
<i>*Visual and Performing Arts Alternate</i>	<i>Stan Hunter</i>						
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y	Y	A
Senator-At-Large	Robin Witt						
Senator-At-Large	Vacant						
Adjunct Senator-at-Large	Luke Gunderson	Y	Y	Y	Y	Y	Y
Adjunct Senator-at-Large	Gail Keith-Gibson	Y	Y	Y	Y	Y	Y
<i>*Adjunct Alternate Senator</i>	<i>Stephen Villasenor</i>						
RED indicates reported absence							
Total Yes Votes		20	18	18	18	18	17
Total No Votes			0	0	0	0	0
Total Abstentions			0	0	0	0	1

- = Not available during meeting to vote

34 members total - up to 25 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.25.20 me

President ONLY votes to break a tie.

A quorum shall consist of two-thirds of the voting members of the Faculty Senate

17 members are needed for QUORUM

Present at this meeting = members, visitors

11.24.20 Faculty Senate Meeting