

FACULTY SENATE MINUTES
SEPTEMBER 29, 2020

Nicole DeRose	President	2020-2021	P
Robin Witt	Vice President	2020-2021	P
Mark Gutierrez	Secretary/Treasurer	2020-2021	P
Angela Burk – Herrick	Curriculum Chair	2019-2021	A
Tracy Kocher	Business & Applied Technology	2020-2022	P
Karin Nelson	Business & Applied Technology	2020-2021	P
Daniel Bentum	Chino/Fontana	2020-2022	P
Manar Hijaz	Chino/Fontana	2019-2021	A
Lisa Doget	Health Sciences	2020-2022	P
Jayne Clark	Health Sciences	2019-2021	A
Christina Holdiness	Instructional Support	2020-2022	P
Mary Jane Ross	Instructional Support	2019-2021	P
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022	P
Vacant	Kinesiology, Nutrition & Athletics	2019-2021	
Elizabeth Encarnacion	Language Arts	2020-2022	P
Steve Shelton	Language Arts	2019-2021	P
Mark Gutierrez	Mathematics & Science	2020-2022	P
Nicole DeRose	Mathematics & Science	2019-2021	P
Dan Kern	Social & Behavioral Sciences	2020-2022	P
Angela Sadowski	Social & Behavioral Sciences	2019-2021	P
Jackie Boboye	Student Services	2020-2022	P
Jean Oh	Student Services	2019-2021	P
Vacant	Visual & Performing Arts	2020-2022	
Patrick Aranda	Visual & Performing Arts	2019-2021	P
Tamari Jenkins	Senator-At-Large	2020-2023	P
Robin Witt	Senator-At-Large	2019-2022	P
Garrett Kenehan	Senator-At-Large	2018-2021	P
Luke Gunderson	Adjunct Senator-At-Large	2020-2022	A
Gail Keith-Gibson	Adjunct Senator-At-Large	2019-2021	P

Alternates

David Karp	Business & Applied Technology	2020-2021	A
Robert “Ian“ Jones	Chino/Fontana	2019-2021	A
Shelley Eckvahl	Health Sciences	2019-2021	A
Shelley Marcus	Instructional Support	2019-2021	P
Vacant	Kinesiology, Nutrition, & Athletics	2019-2021	
Leona Fisher	Language Arts	2020-2022	A
Diana Cosand	Mathematics & Science	2019-2021	P
Sergio Gomez	Social & Behavioral Sciences	2020-2022	A
Donna Colondres	Student Services	2019-2021	A
Stan Hunter	Visual & Performing Arts	2019-2021	P
Stephen Villasenor	Adjunct Alternate Senator	2020-2021	A

Guests:

Tara Johnson, Fashion Merchandising
Lissa Napoli, Administrative Assistant, Faculty Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:38 P.M.)****2.1 Remote Attendee Identification****3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)****4. APPROVAL OF AGENDA****4.1 September 29, 2020**

- **Motion for Approval** - Senator Witt moved to approve the Agenda with the modification of moving 10.2 immediately after 9.1. Senator Shelton seconded the motion. The motion was approved. 9.29.20, 19/0.

5. APPROVAL OF MINUTES**5.1 September 22, 2020**

- **Motion for Approval** - Senator Witt moved to approve the 9.22.20 Minutes. Senator Jenkins seconded the motion. The motion was approved. 9.29.20, 15/0/4.

6. CONSENT AGENDA - None.**7. GUEST(S)/PRESENTATION(S) - None.****8. REPORTS****8.1 President**

8.1.1 BP and AP Faculty Senate Review - Selection of Senators to review BPs and APs that are up for consideration. Senators volunteering to review the following BPs and APs should be prepared to report back to the Senate on either October 6 or 13. Please send all reviewed documents to President DeRose. The results are due to Jim Fillpot by October 16.

<https://www.chaffey.edu/policiesandprocedures/under-review.php>

Chapter 3 - General Institution

- BP/AP 3430 Prohibition of Harassment - Senator Kocher

- BP/AP 3440 Service Animals and Other Animals on District Property - Senator Encarnacion
- BP/AP 3500 Campus Safety - Senator Ross
- BP/AP 3501 Campus Security and Access - Senator Ross
- BP/AP 3505 Emergency Operations Plan - Senator Oh
- BP/AP 3510 Workplace Violence - Senator Gutierrez
- BP/AP 3515 Reporting of Crimes - Senator Nelson
- BP/AP 3516 Registered Sex Offender Information - Senator Sadowski
- BP/AP 3518 Child Abuse Reporting - Senator Hunter
- BP/AP 3520 Local Law Enforcement - Senator Jenkins
- BP/AP 3530 Weapons on Campus - Senator Shelton
- BP/AP 3540 Sexual and Other Assaults on Campus - Senator Doget

Chapter 5 - Student Services

- BP/AP 5510 Off-Campus Student Organizations - Senator Doget
- President DeRose provided an update regarding Hotspots for students. The college will offer these hotspots through Panther Care and students will need to apply for them. The process will be similar to how the laptops were issued. To qualify for a hotspot, students must be enrolled in at least 6 units.

8.1.2 Follow Up from the visit from Classified Senate

<https://chaffey.instructure.com/courses/13035/pages/how-to-tutorials-for-students>

- Hope Ell encouraged faculty to contact her if they are aware of any how-videos that students have requested and are not included in the link above. Hope will verify if the video might reside elsewhere on the web page before making a suggestion to Alisha Rosas or Marisa Israel to create a tutorial.

8.2 Vice President

8.2.1 Official Election Announcement -

- Vice President Witt shared the official election announcement. She will be updating the Senate Canvas course in preparation for the candidates' statements on October 26, 2020.

8.3 Secretary/Treasurer - No report.

8.4 Curriculum - No report.

8.5 Committees

8.5.1 Constitution Work Group

- A survey will go out to the electorate via Canvas regarding the changes being made to the constitution.

8.5.2 Calendar Committee

- Senator Boboye shared that the committee met on September 17, 2020. The calendar for the 2021-2022 academic year does not have many changes from the current year. May 2-6, 2021 should be marked as service days. Faculty Lecturer Day will be held on a Wednesday. According to the Chancellor's office, the proposed holidays honoring Cesar Chavez and Native Americans need to be board approved and are beyond the scope of Faculty Senate. Senators Shelton, Encarnacion, and Jenkins volunteered to work with Senator Boboye in writing a letter recommending that the college honor Cesar Chavez as a holiday.

8.6 Other - None.

9. UNFINISHED BUSINESS

9.1 Sabbatical Leave Subcommittee Reports Update:

- **Kevin Cameron:** Senators Gomez, Jenkins, and Sadowski enthusiastically recommended and approved Kevin Cameron's sabbatical report. While Cameron is working on minor changes, his research was exciting and the committee wholeheartedly recommends his report for approval.
- **Motion for Approval** - Senator Kern moved to recommend approval of Kevin Cameron's sabbatical report. Senator Sadowski seconded the motion. The motion was approved. 9.29.20, 20/0.
 - **Carol Dickerson:** Senators Holdiness, Kocher, and Nelson - will report next week.
 - **Mary Jane Ross:** Senators Boboye, Gunderson, and Sadowski - will report next week.
 - **Cindy Walker:** Senators Doget, Kenehan, and Witt shared that Cindy Walker's sabbatical was very successful. Walker accomplished more and reached beyond her initial goals. The committee highly recommended her report for approval.
- **Motion for Approval** - Senator Kenehan moved to recommend approval of Cindy Walker's sabbatical report. Senator Witt seconded the motion. The motion was approved. 9.29.20, 20/0.

9.2 Discussion Item: Faculty Senate Future with a Student Focus

- **Motion for Approval** - Senator Witt moved to table this discussion item until our next scheduled meeting on Tuesday, October 6, 2020. Senator Encarnacion seconded the motion. The motion was approved. 9.29.20, 21/0.

9.3 Discussion Item: Faculty Senate recommended name change to Academic Senate

Discussion included:

- Pros for keeping Faculty Senate:

The history of the name of Faculty Senate should be honored
Less confusing since our committee is made up of faculty
The name change does not expand the purview of Senate

The name change seems capricious

- Pros for changing to Academic Senate:

Better aligns with 10 + 2

More inclusive for students

Aligns more with the purpose of the Senate

Implies that the Senate handles more issues than just those that pertain to faculty

A name change may encourage communication, advocacy, excitement, new direction, new vision

- **Motion for Approval** - Senator Kern moved to forward the Faculty Senate Name Change to the electorate for a vote. Senator Shelton seconded the motion. The motion was approved. 9.29.20, 18/2/1.

10. NEW BUSINESS

10.1 Discussion Item: Faculty Senate Representative for Classified Senate meetings - Moved to the next meeting

10.2 Action Item: Select Finals Week Best Practices Workgroup - see the recommendations from the DE Committee.

- Senators Witt, Kern, Aranda, Encarnacion, and Holdiness volunteered for this workgroup.

10.3 Action Item: Calendar Committee, Faculty Senate Representative to replace former Senator Doug Duno. - Moved to the next meeting.

10.4 Discussion Item: Meritorious Service Award Nominations - nomination and award reception timeline. - Moved to the next meeting.

10.5 Discussion Item: Math and Science Senator Vacancy.

11. ANNOUNCEMENTS

11.1 Other

11.1.1 Faculty Senate Needs Your Help! - Please consider making a monthly contribution to our accounts by clicking on this link: <https://chaffey.kindful.com/>

- **Faculty Senate Membership Dues** which supports activities such as Faculty Lecturer of the Year, New Hire & Tenure Receptions, Service Recognition Awards, Congratulatory and Sympathy cards, and the Meritorious Service Awards.
- **Faculty Senate Scholarship** Account which provides funds for the Faculty Senate Student Scholarships

Contributions are tax deductible!!

11.1.2 Call for Representation: Are you interested in committee work? Faculty Senate is seeking representatives to serve on campus committees. We are calling upon you to volunteer or identify a faculty member who would be willing to participate on committees. Most committees meet monthly, however, others may meet weekly, or bi-weekly for an hour to an hour and a half. Please be on the lookout for emails from the Faculty Senate regarding participation on committees.

12. FLOOR ITEMS

13. ADJOURNMENT (1:50 P.M.)

The next Faculty Senate meeting is scheduled for Tuesday, October 6, 2020.

Lissa A. Napoli, Recording Secretary

Mark Gutierrez, Secretary - Treasurer

9.29.2020 President Report: Board Policy (BP) and Administrative Procedures (AP) Faculty Senate Review

The following BPs and APs are up for review. These are in addition to the Chapter 4 BPs and APs that will also come to Faculty Senate for review this fall. They can also be found here:

<https://www.chaffey.edu/policiesandprocedures/under-review.php>

The review of BPs and APs falls under the 10+2 of Faculty Senate purview. Our responsibility is to review these documents, and forward comments and/or recommendations to Jim Fillpot by October 16.

What is Faculty Senate's responsibility?

- One or two Senators are needed to review each BP and corresponding AP.
- There is an important consideration when reviewing the documents. Most of these BPs and APs contain legally required or recommended language.
 - That language should not be altered as it may affect the future interpretation of the BP or AP.
 - The legally required/recommended language is provided through the our Community College League of California (CCLC) Policy and Procedure Subscription Service. CCLC's legal counsel that develops the recommended language is Liebert, Cassidy, Whitmore.
- The documents can be marked up with suggestions for revision.
- Give the marked up documents to me, and I will forward them to Jim Fillpot by October 16.
 - *The **red ink** signifies language recommended by the Community College League of California (CCLC) Policy & Procedure Subscription Service. This document reflects any legally required or legally recommended updates provided in CCLC Legal Update Releases 21 thru 36.*
 - *The **blue ink** represents language recommended by Chaffey College administrators, faculty, and/or staff.*
- Suggestions will be incorporated into policies and procedures and provided to President's Cabinet members for second reading/approval at the October 20th meeting.

Chapter 3 – General Institution

- BP/AP 3430 Prohibition of Harassment
- BP/AP 3440 Service Animals and Other Animals on District Property
- BP/AP 3500 Campus Safety
- BP/AP 3501 Campus Security and Access
- BP/AP 3505 Emergency Operations Plan
- BP/AP 3510 Workplace Violence
- BP/AP 3515 Reporting of Crimes
- AP 3516 Registered Sex Offender Information
- BP/AP 3518 Child Abuse Reporting
- BP/AP Local Law Enforcement
- BP/AP 3530 Weapons on Campus
- BP/AP 3540 Sexual and Other Assaults on Campus

Chapter 5 – Student Services

- BP/AP 5510 Off-Campus Student Organizations



FACULTY SENATE ELECTION!

NOMINATIONS ARE NOW OPEN FOR PRESIDENT-ELECT

The Faculty Senate is a governance organization that represents Chaffey College Faculty in all academic and professional matters. President-Elect is a three-academic year commitment of which the latter two years includes 70% reassigned time. Any full-time member of the Faculty Electorate is eligible to be nominated. The President-Elect will serve as Faculty Senate Vice President beginning in the Spring 2021 semester until assuming the role of President on July 1, 2021. For more information, see the Faculty Senate Website.

Please email me your nominations by 4:30pm, Monday, October 12, 2020. Give your name and the name of your nominee. I will then contact the nominee and verify their willingness to serve before preparing the ballot. You may nominate yourself, too. My email is robin.witt@chaffey.edu



ELECTRONIC ELECTION TIMELINE

- **Nominations now until October 12 at 4:30pm**
- **Candidate statements due October 26 at noon**
- **Electronic Election: November 9 - 20 at 4:30pm**

Chaffey College 2020 Summer Sessions Calendar

Summer Sessions 2020

June 8 - July 31

- **8 Week Session** **June 8 – July 31**
- **First 6 Week Session** **June 8 – July 17**
- **Second 6 Week Session** **June 22 – July 31**

■ 8 Week Session

Application Period (online with OpenCCC) Begins October 1, 2019
 Summer Schedule of Classes on website March 30
 Registration Notifications April 13
 Registration Period April 27-June 6
 Payment Deadline (For specific details, refer to the payment table and drop process for non-payment in the Schedule of Classes)

Memorial Day Holiday (observed) May 25
INSTRUCTION BEGINS **June 8**
 Late Registration (ADD Codes Required) June 8-12
 Deadline to ADD classes June 12
 Census submission due from faculty June 14
 Deadline to DROP without a "W" grade June 16
 Independence Day Holiday (observed) July 3
 Deadline to DROP classes with a "W" grade July 10
 Deadline to apply for degrees and certificates July 10
 Deadline to ADD open-entry/open-exit classes July 20
INSTRUCTION ENDS **July 31**
 Grades due from faculty August 7
 Grades available online August 8

■ First 6 Week Session

Application Period (online with OpenCCC) Begins October 1, 2019
 Summer Schedule of Classes on website March 30
 Registration Notifications April 13
 Registration Period April 27-June 6
 Payment Deadline (For specific details, refer to the payment table and drop process for non-payment in the Schedule of Classes)

Memorial Day Holiday (observed) May 25
INSTRUCTION BEGINS **June 8**
 Late Registration (ADD Codes Required) June 8-12
 Deadline to ADD classes June 12
 Census submission due from faculty June 12
 Deadline to DROP without a "W" grade June 14
 Deadline to DROP classes with a "W" grade July 1
 Independence Day Holiday (observed) July 3
 Deadline to ADD open-entry/open-exit classes July 8
 Deadline to apply for degrees and certificates July 10
INSTRUCTION ENDS **July 17**
 Grades due from faculty August 7
 Grades available online August 8

■ Second 6 Week Session

Application Period (online with OpenCCC) Begins October 1, 2019
 Summer Schedule of Classes on website March 30
 Registration Notifications April 13
 Registration Period April 27-June 20
 Payment Deadline (For specific details, refer to the payment table and drop process for non-payment in the Schedule of Classes)

Memorial Day Holiday (observed) May 25
INSTRUCTION BEGINS **June 22**
 Late Registration (ADD Codes Required) June 22-26
 Deadline to ADD classes June 26
 Census submission due from faculty June 26
 Deadline to DROP without a "W" grade June 28
 Independence Day Holiday (observed) July 3
 Deadline to apply for degrees and certificates July 10
 Deadline to DROP classes with a "W" grade July 16
 Deadline to ADD open-entry/open-exit classes July 22
INSTRUCTION ENDS **July 31**
 Grades due from faculty August 7
 Grades available online August 8

		2020																
		W	M	T	W	T	F	S	S	M	T	W	T	F	S	S	W	W
		K															K	K
March								1		1	2	3	4	5	6	7		
		2	3	4	5	6	7	8	8	9	10	11	12	13	14	1		
		9	10	11	12	13	14	15	16	17	18	19	20	21	22	2		
		16	17	18	19	20	21	22	22	23	24	25	26	27	28	3		
	²³ / ₃₀	²⁴ / ₃₁	25	26	27	28	29	29	30							4		
April				1	2	3	4	5			1	2	3	4	5			
		6	7	8	9	10	11	12	6	7	8	9	10	11	12	5		
		13	14	15	16	17	18	19	13	14	15	16	17	18	19	6		
		20	21	22	23	24	25	26	20	21	22	23	24	25	26	7		
	27	28	29	30				27	28	29	30	31			8			
May						1	2	3						1	2			
		4	5	6	7	8	9	10	3	4	5	6	7	8	9			
		11	12	13	14	15	16	17	10	11	12	13	14	15	16			
		18	19	20	21	22	23	24	17	18	19	20	21	22	23			
	25	26	27	28	29	30	31	²⁴ / ₃₁	25	26	27	28	29	30				

LEGEND	
●	= 8 Week Session and First 6 Week Session Instruction Begins
●	= Second 6 Week Session Instruction Begins
▲	= Holiday
	= Instruction Ends

Chaffey College 2020-2021 Academic Calendar

Fall Semester 2020

August 17 – December 20

89 service days

Application Period (online with OpenCCC)	Begins October 1, 2019
Schedule of Classes on the website	April 13
Registration Notifications	April 13
Registration Period	April 27-August 15
Payment Deadline	(For specific details, refer to the payment table and drop process for non-payment in the Schedule of Classes)
Convocation	August 12
Institutional Flex Days	August 13-14
INSTRUCTION BEGINS	August 17
Late Registration	August 17-28
Refund deadline for full-term classes	August 28
Deadline to ADD full-term classes	August 28
Census submission for full-term classes due from faculty	September 2
Labor Day Holiday	September 7
Deadline to DROP full-term classes without a "W" grade	September 7
Deadline to DROP full-term classes with a "W" grade	October 29
Veterans Day Holiday	November 11
Deadline to ADD open-entry/exit classes	November 17
Deadline to apply for degrees and certificates	November 20
Thanksgiving Holiday (college closed)	November 26-29
FINAL EXAMINATIONS	December 14-20
INSTRUCTION ENDS	December 20
Winter Recess (college closed)	December 24-January 1
Grades due from Faculty	January 5
Grades available online	January 6

Registration for Short Term Classes

FAST TRACK I (08/17/20-10/07/20)

Registration	April 27-August 15
INSTRUCTION BEGINS	August 17
Late Registration	August 17-21
Deadline to ADD Track 1 classes	August 21
Census submission due from Faculty	August 25
Deadline to DROP Track 1 classes without a "W" grade	August 25
Deadline to DROP Track 1 classes with a "W" grade	September 16
Track I: INSTRUCTION ENDS	October 7
Grades due from Faculty	October 14

14-WEEK SESSION (09/08/20-12/11/20)

Registration	August 18-September 6
INSTRUCTION BEGINS	September 8
Late Registration	September 8-14
Deadline to ADD 14-week classes	September 14
Census submission due from Faculty	September 24
Deadline to DROP 14-week classes without a "W" grade	September 24
Deadline to DROP 14-week classes with a "W" grade	November 3
14-week: INSTRUCTION ENDS	December 11
Grades due from Faculty	January 5

FAST TRACK II (10/19/20-12/10/20)

Registration	August 18-October 17
INSTRUCTION BEGINS	October 19
Late Registration	October 19-23
Deadline to ADD Track 2 classes	October 23
Census submission due from Faculty	October 27
Deadline to DROP Track 2 classes without a "W" grade	October 27
Deadline to DROP Track 2 classes with a "W" grade	November 18
Track 2: INSTRUCTION ENDS	December 10
Grades due from Faculty	January 5

		2020							2021								
		M	T	W	T	F	S	S	M	T	W	T	F	S	S		
August							1	2						1	2	3	January
		3	4	5	6	7	8	9	4	5	6	7	8	9	10		
	1	10	11	12	13	14	15	16	11	12	13	14	15	16	17		
September	2	17	18	19	20	21	22	23	18	19	20	21	22	23	24	2	
		24	25	26	27	28	29	30	25	26	27	28	29	30	31	3	
	3		1	2	3	4	5	6	1	2	3	4	5	6	7	4	
	4	7	8	9	10	11	12	13	8	9	10	11	12	13	14	5	
	5	14	15	16	17	18	19	20	15	16	17	18	19	20	21	6	
October	6	21	22	23	24	25	26	27	22	23	24	25	26	27	28	7	
	7	28	29	30													
	8				1	2	3	4	1	2	3	4	5	6	7	8	
November	9	5	6	7	8	9	10	11	8	9	10	11	12	13	14	9	
	10	12	13	14	15	16	17	18	15	16	17	18	19	20	21	10	
	11	19	20	21	22	23	24	25	22	23	24	25	26	27	28	11	
December		26	27	28	29	30	31		29	30	31						
	12						1					1	2	3	4		
	13	2	3	4	5	6	7	8	5	6	7	8	9	10	11	12	
	14	9	10	11	12	13	14	15	12	13	14	15	16	17	18	13	
	15	16	17	18	19	20	21	22	19	20	21	22	23	24	25	14	
January	16	23	24	25	26	27	28	29	26	27	28	29	30			15	
	17																
	18	1	2	3	4	5	6							1	2		
February	19	7	8	9	10	11	12	13	3	4	5	6	7	8	9	16	
	20	14	15	16	17	18	19	20	10	11	12	13	14	15	16	17	
	21	21	22	23	24	25	26	27	17	18	19	20	21	22	23	18	
March	22	28	29	30	31				24	25	26	27	28	29	30	19	
	23																
	24																
April	25																
	26																
	27																
May	28																
	29																
	30																

LEGEND	
	= Instruction Begins
	= Holiday
	= Final Examinations
	= Convocation
	= Spring Break
	= Institutional/Flex Days. No classes held.
	= Commencement

NOTE: Weekend classes meet following Friday holidays and before Monday holidays unless specifically designated as a holiday on this calendar.

IMPORTANT SAFETY EVENTS	
The Great California Shakeout Earthquake Drill	October 15, 2020
Emergency Drill	April 14, 2021

Chaffey College 2020-2021 Academic Calendar

Spring Semester 2021

January 11 – May 19

87 service days

Application Period (online with OpenCCC)	Begins September 1, 2020
Schedule of Classes on the website	October 19
Registration Notifications	October 19
Registration Period	November 2-January 9
Payment Deadline	(For specific details, refer to the payment table and drop process for non-payment in the Schedule of Classes)
Institutional Flex Days	January 7-8
INSTRUCTION BEGINS	January 11
Late Registration	January 11-25
Martin Luther King, Jr. Holiday	January 18
Deadline to ADD full-term classes	January 25
Refund deadline for full-term classes	January 25
Census submission for full-term classes due from Faculty	January 27
Deadline to DROP full-term classes without a "W" grade	January 31
Deadline to apply for degrees, certificates, and graduation	February 12
Lincoln Holiday	February 12
Washington Holiday	February 15
Spring Break	March 15-21
Deadline to DROP full-term classes with a "W"	April 2
Deadline to ADD open-entry/exit classes	April 19
Faculty Lecture (no classes held)	April 20
Summer/Fall 2021 Registration Begins	April 26
FINAL EXAMINATIONS	May 13-19
INSTRUCTION ENDS	May 19
Commencement	May 20
Grades due from Faculty	May 26
Grades available online	May 27
Memorial Day Holiday	May 31

Registration for Short Term Classes

FAST TRACK I DATES (01/11/21-03/08/21)

Registration	November 4-January 9
INSTRUCTION BEGINS	January 11
Late Registration	January 11-15
Deadline to ADD Track 1 classes	January 15
Census submission due from Faculty	January 20
Deadline to DROP Track 1 classes without a "W" grade	January 20
Deadline to DROP Track 1 classes with a "W" grade	February 16
Track I: INSTRUCTION ENDS	March 8
Grades due from Faculty	March 12

14-WEEK SESSION (02/01/21-05/12/21)

Registration	January 12-February 1
INSTRUCTION BEGINS	February 1
Late Registration	February 1-5
Deadline to ADD 14-week classes	February 5
Census submission due from Faculty	February 18
Deadline to DROP 14-week classes without a "W" grade	February 18
Deadline to DROP 14-week classes with a "W" grade	April 6
14-week: INSTRUCTION ENDS	May 12
Grades due from Faculty	May 26

FAST TRACK II DATES (03/22/21-05/12/21)

Registration	January 12-March 20
INSTRUCTION BEGINS	March 22
Late Registration	March 22-26
Deadline to ADD Track 2 classes	March 26
Census submission due from Faculty	March 30
Deadline to DROP Track 2 classes without a "W" grade	March 30
Deadline to DROP Track 2 classes with a "W" grade	April 22
Track 2: INSTRUCTION ENDS	May 12
Grades due from Faculty	May 26

		2020							2021								
		M	T	W	T	F	S	S	M	T	W	T	F	S	S		
August							1	2						1	2	3	January
		3	4	5	6	7	8	9	4	5	6	7	8	9	10		
	1	10	11	12	13	14	15	16	11	12	13	14	15	16	17		
September	2	17	18	19	20	21	22	23	18	19	20	21	22	23	24	2	
		24	25	26	27	28	29	30	25	26	27	28	29	30	31	3	
	3		1	2	3	4	5	6	1	2	3	4	5	6	7	4	
	4	7	8	9	10	11	12	13	8	9	10	11	12	13	14	5	
	5	14	15	16	17	18	19	20	15	16	17	18	19	20	21	6	
	6	21	22	23	24	25	26	27	22	23	24	25	26	27	28	7	
	7	28	29	30													
October	8				1	2	3	4	1	2	3	4	5	6	7	8	
	9	5	6	7	8	9	10	11	8	9	10	11	12	13	14	9	
	10	12	13	14	15	16	17	18	15	16	17	18	19	20	21	10	
	11	19	20	21	22	23	24	25	22	23	24	25	26	27	28	11	
		26	27	28	29	30	31		29	30	31						
November	12						1				1	2	3	4			
	13	2	3	4	5	6	7	8	5	6	7	8	9	10	11	12	
	14	9	10	11	12	13	14	15	12	13	14	15	16	17	18	13	
	15	16	17	18	19	20	21	22	19	20	21	22	23	24	25	14	
		23	24	25	26	27	28	29	26	27	28	29	30			15	
December	16		1	2	3	4	5	6						1	2		
	17	7	8	9	10	11	12	13	3	4	5	6	7	8	9	16	
	18	14	15	16	17	18	19	20	10	11	12	13	14	15	16	17	
		21	22	23	24	25	26	27	17	18	19	20	21	22	23	18	
		28	29	30	31				24	25	26	27	28	29	30		

LEGEND

	= Instruction Begins		= Spring Break
	= Holiday		= Institutional/Flex Days. No classes held.
	= Final Examinations		= Commencement
	= Convocation		

NOTE: Weekend classes meet following Friday holidays and before Monday holidays unless specifically designated as a holiday on this calendar.

IMPORTANT SAFETY EVENTS

The Great California Shakeout Earthquake Drill	October 15, 2020
Emergency Drill	April 14, 2021

Chaffey College

2021-2022 School Calendar

June '21						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July '21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August '21						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September '21						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October '21						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November '21						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December '21						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January '22						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April '22						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May '22						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2021 Summer (June - July)
- Holidays
- Finals
- 2021 Fall (Aug -Dec)
- Commencement
- 2022 Spring (Jan -May)
- Convocation (Aug), Flex Days (Aug & Jan), Faculty Lect. Day (April)

DE Best Practices for Finals

- Do your best to be flexible, supportive, and communicative--many of our students are experiencing significant barriers to internet and technology access.
- Be sure to provide an availability window of at least 48 hours within the final examination week during which students may take the exam. This allows maximum flexibility to students who may have legitimate conflicts, multiple classes/exams, and outside obligations. In addition to keeping the exam open for at least 48 hours, the exam deadline should fall on a day that is consistent with previous deadlines. (For example, if due dates are typically Wednesdays and Saturdays, you may make it due on one of those days during final examination week.)
- It is good practice to offer a longer period for timed examinations in an online setting, because students may encounter technical difficulties or be unable to provide themselves a low-distraction environment comparable to a typical classroom exam.
- Provide clear instructions about the dates the exam will be available, how long the exam will be if timed, how many attempts students will have, etc.
- Provide students with the 24/7 Canvas technical support line in case they experience any technical difficulties when taking the exam: 1-844-589-3856. Provide additional instructions for how students should contact you if they have technical issues and/or extenuating circumstances. Have a plan in place to support students should issues arise.
- Be available to students via Canvas Inbox or a Final Exams Question Discussion to answer questions about the final exam should students have them.
- Be sure to [moderate the exam time](#) for students who have a DPS accommodation.
- If you decide to use Proctorio for online proctoring, be sure to review the [instructions, best practices, and FAQs for using Proctorio](#).

Be aware of the variety of ways to assess knowledge beyond a traditional multiple-choice exam, including portfolios, projects, presentations, essays, and more. Authentic assessments are more equitable and result in deeper learning, lower rates of academic dishonesty, and fewer emergency technical problems. Review these [sample authentic assessments](#) or reach out to a [DE Coach in your school](#)

Senators		Present	Approval of Amended Agenda 9.29.20	Approval of 9.22.20 Minutes	Sabbatical Kevin Cameron	Sabbatical Cindy Walker	Table Student Focus	Name change to Academic Senate to be decided by	
<i>Alternate Senators Italicized</i>									
Representation	Name								
President	Nicole DeRose	Y							
Vice President	Robin Witt	Y	Y	Y	Y	Y	Y	Y	
Secretary/Treasurer	Mark Gutierrez	Y	Y	Y	Y	Y	Y	Y	
Curriculum Chair	Angela Burk-Herrick								
Business & Applied Technology	Tracy Kocher	Y	Y	A	Y	Y	Y	Y	
Business & Applied Technology	Karin Nelson	Y	Y	Y	Y	Y	Y	Y	
<i>*Business & Applied Technology Alternate</i>	<i>David Karp</i>								
Chino/Fontana	Daniel Bentum	Y	Y	Y	Y	Y	Y	Y	
Chino/Fontana	Manar Hijaz								
<i>*Chino/Fontana Alternate</i>	<i>Robert "Ian" Jones</i>								
Health Sciences	Lisa Doget	Y	Y	Y	-	-	Y	Y	
Health Sciences	Jayne Clark								
<i>*Health Sciences Alternate</i>	<i>Shelley Eckvahl</i>								
Instructional Support	Christina Holdiness	Y	Y	Y	Y	Y	Y	Y	
Instructional Support	Mary Jane Ross	Y	Y	A	Y	Y	Y	Y	
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y							
Kinesiology, Nutrition, & Athletics	Jeff Harlow	Y	Y	Y	Y	Y	Y	Y	
Kinesiology, Nutrition, & Athletics	Vacant								
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Vacant</i>								
Language Arts	Elizabeth Encarnacion	Y	Y	Y	Y	Y	Y	Y	
Language Arts	Steve Shelton	Y	Y	Y	Y	Y	Y	Y	
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>								
Mathematics & Science	Mark Gutierrez								
Mathematics & Science	Nicole DeRose								
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>	Y	Y	Y	Y	Y	Y	Y	
Social & Behavioral Sciences	Dan Kern	Y	-	-	Y	Y	Y	Y	
Social & Behavioral Sciences	Angela Sadowski	Y	Y	Y	Y	Y	Y	Y	
<i>*Social & Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>								
Student Services	Jackie Boboye	Y	Y	Y	Y	Y	Y	Y	
Student Services	Jean Oh	Y	-	-	Y	Y	Y	Y	
<i>* Student Services Alternate</i>	<i>Donna Colondres</i>								
Visual and Performing Arts	Vacant								
Visual and Performing Arts	Patrick Aranda	Y	Y	Y	Y	Y	Y	Y	
<i>*Visual and Performing Arts Alternate</i>	<i>Stan Hunter</i>	Y	Y	A	Y	Y	Y	N	
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y	Y	Y	A	
Senator-At-Large	Robin Witt								
Senator-At-Large	Garrett Kenehan	Y	Y	Y	Y	Y	Y	Y	
Adjunct Senator-at-Large	Luke Gunderson								
Adjunct Senator-at-Large	Gail Keith-Gibson	Y	Y	A	Y	Y	Y	N	
<i>*Adjunct Alternate Senator</i>	<i>Stephen Villasenor</i>								
RED indicates reported absence									
Total Yes Votes		23	19	15	20	20	21	18	
Total No Votes			0	0	0	0	0	2	
Total Abstentions			0	4	0	0	0	1	

- = Not available during meeting to vote

34 members total - up to 25 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.25.20 meeting.

President ONLY votes to break a tie.

A quorum shall consist of two-thirds of the voting members of the Faculty Senate

17 members are needed for QUORUM

25 Present at this meeting = 23 members, 2 visitors

9.29.20 Faculty Senate Meeting